



4876 Highway 1, Raceland, LA 70394  
P.O. Box 425, Mathews, LA 70375  
985-532-8252 (Main) | 985-532-2845 (Fax)  
[www.lafourchegov.org](http://www.lafourchegov.org)

Monday-Thursday 7:30am to 4:30pm  
Revised March 2026

Mitch Orgeron, Parish President

Permits and Planning

## RESIDENTIAL METAL STORAGE SHED

### FEE-.20 SQ FT (MINIMUM \$50.00)

- Verify address with Melanie O’Gwynn – 985-537-7603 (If this is an existing address, please provide a copy of your electric bill)

- Elevation Requirement** – Submit One of the following:

**1. Will shed be built in a special flood hazard area & meet elevation requirement?**

**Yes** – Submit 1<sup>st</sup> elevation certificate to show existing ground elevation

- If existing ground **meets** elevation:
  - \* Only final elevation certificate required after finished construction \_\_\_\_\_ (initial)
- If 1<sup>st</sup> ground elevation is **lower** than required:
  - \* Form shot (2<sup>nd</sup> elevation certificate) & final elevation certificate required \_\_\_\_ (initial)

**No** – Contact Flood Plain at 985-537-7603 **before applying for your building permit** for construction & venting requirements. You will be required to provide what type of vents you will be using.

**If the customer needs electricity attached to their shed an Elevation Certificate will be required to prove the electrical meets the required elevation.**

**2. B or C Zone** – Signed affidavit required (on website under Supplemental Forms)

- Complete Permit Application (on website)
- Land verification (Copy of Act of Cash Sale, Donation, or Succession) or Parcel # from Assessor’s Office – 985-447-7242
- Contract or purchase agreement
- Copy of residential contractor’s license or Exemption from Licensure form for self-contracting (form on website)
- Floor Plan for Interior of Building
- Site Plan (drawing showing location of building on lot, lot size & dimensions on all sides, distance of building from all property lines, and the outline of the building)

**IF STORAGE SHED IS UNDER 200 SQ FT THE FOLLOWING IS NEEDED:**

- Tie Down Information
- Plans for Shed or a Picture of the structure

**IF STORAGE SHED IS OVER 200 SQ FT, THE FOLLOWING INFORMATION IS NEEDED:**

- Engineered Foundation plan designed to the 2021 IRC
- 1 complete set of Engineered Stamped Plans, 11" x 17" (must meet La. State Uniform Construction Code and wind load requirements) NOTE- Plans should also include wind load information on garage or roll up door(s) and anchoring of building. These door(s) must meet the minimum wind requirement for the area where the building is being built.

Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: If electric is needed, a separate trade permit will be required. If plumbing is installed in the shed, you will need approval from Board of Health.

If shed is less than 200 sq. ft & roof pitch less than 7:12 with no utilities, no plan review or inspections required. **All FEMA regulations will still apply**