



4876 Highway 1, Raceland, LA 70394
P.O. Box 425, Mathews, LA 70375
985-532-8252 (Main) | 985-532-2845 (Fax)
www.lafourchegov.org

Monday-Thursday 7:30am to 4:30pm
Revised March 2026

Mitch Orgeron, Parish President

Permits and Planning

RESIDENTIAL ZONE 3 MOBILE HOME FEE \$150.00

Permit is required before MOBILE HOME is moved on lot

- Verify address with 911 Addressing at (985) 537- 7603**
Before going any further, you must have a 911 Addressing form completed & signed by 911 addressing.
 - Flood Zone Determination — Submit **ONE** of the following:
 - 1st Elevation - site/ground
 - Final Elevation-Required before electric is released. (all mechanicals in place)

OR

 - B-Zone/C-Zone Affidavit (if building outside Special Flood Hazard Area)
*This affidavit can be found under "Supplemental Forms" on our website
- NOTE: If Flood Zone Determination is unknown, contact Flood Plain at (985) 537-7603**
- Complete permit Application
- Verify availability of water
- Board of Health Approval at 985-447-0954 or Sewer Approval
- Proof of Zone 3 Mobile Home-Data Sheet
- Site Plan-Drawing showing all mobile home & size on the lot include this one and all other structures on lot, include the correct lot size as recorded. Show all structures from property lines & from all other structures.
- Land Verification
 - Copy of Act of Cash Sale & Parcel Number
 - If Not Owner of Property-Rent Receipt, Lease Agreement, or Notarized Ownership Affidavit

- Mobile Home Ownership-Purchase Agreement, Bill of Sale, Title, Etc.
- Mobile Home Placement Affidavit *(found under "Supplemental Forms" on our website)*
- Mobile Home Tie Down Affidavit *(found under "Supplemental Forms" on our website)*

ATTENTION: Mover's Sticker **MUST** be on mobile home by the Mobile Home Mover within 10 days of move.

Name, phone & License # of Mobile Home Installer _____

Sticker # to be installed on mobile home _____

After Permit has been approved & obtained, owner is subject to more requirements:

- **Final Elevation** *[once mobile home is placed on property showing I-Beam at or above required elevation and all equipment (i.e. A/C, sewage motor, or any other mechanical) is in place and meets all required elevation]*
- **Inspections: Plumbing, Electrical, Mechanical & Mover's Sticker*** *(All these inspections can be done at one time for the \$150.00 permit fee. However, if you need a re-inspection because you failed or was not ready or if you want your Mechanical done after the power is turned on or your Mover's Sticker is not placed on trailer you will need to pay the Re-inspection fee of \$75.00 before an inspector returns.)*
- **Backflow Preventers** are required on all spigots. **Water must be on. Mover's sticker must be on home for inspection.**

SIGNATURE _____ DATE _____