



4876 Highway 1, Raceland, LA 70394
P.O. Box 425, Mathews, LA 70375
985-532-8252 (Main) | 985-532-2845 (Fax)

www.lafourchegov.org

Monday-Thursday 7:30am to 4:30pm

Revised March 2026

Mitch Orgeron, Parish President

Permits and Planning

COMMERCIAL BUILDOUT IN EXISTING BUILDING, STRIP MALL, etc.

Fee .50 per sq. ft. Minimum \$200.00

NOTE: Commercial Jobs over \$50,000 must be applied for by the general contractor.

- Verify address with **911 Addressing at (985) 537-7603**(If this structure has power, please provide a copy of your electric bill)
- Completed PERMIT APPLICATION
- Approval from Board of Health at (985) 447-0954
- Land Verification & Parcel Number / Lease Agreement for Suite
- Copy of Contractor's License
- Valid and True Copy of Contract of Project
- Fire Marshal Letter (*must be less than 180 days old*)
- Site Plan showing each suite in Strip Mall and indicating your space(s).
- 1 Complete Set of *Plans* (11" X 17") for Suite Buildout. Plans must show existing Floor Plan and New Floor Plan. Plans also need to be stamped by State Fire Marshal.
- If build will have warehouse/storage area (*you must list all elements & quantities of elements to be stored*)
- Pre-Plan Review meeting MAY BE REQUIRED before permit is issued**

SIGNATURE OF
APPLICANT _____

DATE _____