



4876 Highway 1, Raceland, LA 70394  
P.O. Box 425, Mathews, LA 70375  
985-532-8252 (Main) | 985-532-2845 (Fax)  
[www.lafourchegov.org](http://www.lafourchegov.org)

Monday-Thursday 7:30am to 4:30pm  
Revised March 2026

Mitch Orgeron, Parish President

Permits and Planning

## BILLBOARD AND SIGNAGE

**Fee \$200.00**

**NOTE:** Commercial Jobs over \$50,000 must be applied for by the general contractor.

- Verify address with 911 Addressing at (985) 537-7603
- Flood Zone Determination — Submit **ONE** of the following:
  - 1st Elevation - site/ground
  - Final Elevation Certificate-Finished Elevation Required before Electric is released. (all electrical and mechanicals in place)
- OR**
- B-Zone/C-Zone Affidavit (if building outside Special Flood Hazard Area)  
\*This affidavit can be found under "Supplemental Forms" on our website

**NOTE:** If Flood Zone Determination is unknown, contact **Flood Plain at (985) 537-7603**

- Completed PERMIT APPLICATION
- Land Verification & Parcel Number / Lease Agreement
- Copy of Contractor's License
- Valid and True Copy of Contract of Project
- Site Plan (*drawing showing location of billboard on lot, lot size & dimensions on all sides, distance of billboard from all property lines*)
- 1 Complete Set of *Stamped Engineered Plans* for Foundation and Signage. (11" X 17")

NOTE: You may also be required to get a permit from the Louisiana Department of Transportation – Traffic & Planning. You may also need to get approval from Electric Company, and it is your responsibility to check and apply if necessary.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

NOTE: OTHER INFORMATION MAY BE REQUIRED TO COMPLETE YOUR PERMIT. PAYMENT CAN BE MADE AT THE PERMIT OFFICE BY CHECK, DEBIT/CREDIT CARD, OR MONEY ORDER ONLY.