



P.O. Box 425, Mathews, LA 70375 • 4876 Hwy 1, Raceland, LA  
Telephone 985.537.7603 • <http://www.lafourchegov.org>  
Revised 6/13/24

Open Monday – Thursday: 7:30 A.M. to 4:30 P.M.

Archie P. Chaisson III, *Parish President*

**Building Permit Office**

## Residential ALL OPEN Carport – Patio – Open Boat Cover – Pergola **Fee .20 sq. ft. Minimum \$50.00**

### Permit Application Checklist:

- ☐ Completed PERMIT APPLICATION (*found on our website*)
- ☐ Site Plan (*drawing showing location of building on lot, lot size & dimensions on all sides, distance of building from all property lines, and the outline of the building*)
- ☐ Land Verification (*Copy of Act of Cash Sale / Donation / Succession*)
  - ☐ Obtain Parcel Number from Assessor's Office at (985) 447-7242
- ☐ If structure is over 200 sq ft it must have **1** Complete Set of Engineered Plans including foundation.
- ☐ COPY OF CONTRACTOR LICENSE     or
- ☐ SELF CONTRACTED
  - ☐ SUB-CONTRACTOR SUPPLIER LIST (form on website under "Supplemental Forms")
  - ☐ AFFIDAVIT CLAIMING EXEMPTION FROM LICENSURE (form on website under "Supplemental Forms")

**NOTE:** If self-contracted, you will also have to pick up, sign and notarize an "Exemption from Licensure Affidavit" from the Permit Office.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**NOTES:** IF DEVELOPMENT IS ALONG THE BAYOUSIDE FROM ROAD TO WATER'S EDGE, CONTACT THE BAYOU LAFOURCHE FRESH WATER DISTRICT AT (985) 447-7155 FOR THEIR REQUIREMENTS. OTHER INFORMATION MAY BE REQUIRED TO COMPLETE YOUR PERMIT.