

MOBILE HOME / RV PARK APPLICATION FORM
LAFOURCHE PARISH PLANNING DEPARTMENT
P.O. Box 425, Mathews, Louisiana 70375
4876 Hwy. 1, Raceland, Louisiana 70394
985-537-7608/1-800-794-3160 Fax 985-493-6611

1. Mobile Home / RV Park Name: _____
2. Classification: _____ Mobile Home Park _____ Recreational Vehicle (RV) Park
 _____ Industrial Mobile Home Park / Business type: _____
3. Number of Spaces: _____ Number of lease sites or lots (Industrial M/H Park): _____ Total Acreage: _____
4. Approval Requested: _____ Sketch Plat _____ Final Plat _____ Issuance of Certificate of Occupancy
5. Owner(s) Name & Address: _____
Phone No. _____ Email Address: _____
6. Agent's Name & Address: _____
Phone No. _____ Email Address: _____
7. Engineer/Surveyor Name & Address: _____
Phone No. _____ Email Address: _____
8. Property Location:
_____ side of _____ approximately _____ ft. _____ of _____
(N,S,E,W) (Street, Hwy.) (Distance) (N,S,E,W) (Street/Landmark)
9. Has this Mobile Home Park/RV Park been submitted and considered by the Planning Commission? _____
If so, when? _____ What approval(s) was given: _____
10. Are there any revisions to plat since last submittal before the Planning Commission? _____
If so, please describe: _____
11. Any variances from the Mobile Home Park/RV Park Regulations being requested? _____
If so, please describe: _____
Variance fee: \$200.00, made payable to Lafourche Parish Government.
12. Please provide the list of names and addresses or property owners within 100 feet of the property division.
13. Application Checklist: (Sketch Approval)
 - ____ 1. Application fee \$300.00 plus current postage fee for notification of surrounding property owner(s).
Payable to: Lafourche Parish Government.
 - ____ 2. Signed, notarized affidavit of ownership (all owners).
 - ____ 3. Ten (10) copies of Survey Plat with required information from the Mobile Home/RV Park Regulations.
 - ____ 4. Agencies/utility companies confirming the availability of service in the area:
____ Gas Co. ____ Electric Co. ____ Cable Co. ____ 911 Addressing
____ Water District ____ Telephone Co. ____ Letter of "No Objection" from the Board of Health

Sketch Plat Application Received: _____

Approved: _____

14. Application Checklist: (FINAL PLAT APPROVAL)

- ___ 1. Eleven (11) copies of the Final Plat with required information from the Mobile Home/RV Park Regulations
- ___ 2. One (1) copy of "As Builts" (if applicable)
- ___ 3. Final Fee based on number of lots/spaces:
 - ___ 3-5 spaces (\$150.00) Payable to: Lafourche Parish Government
 - ___ 6-20 spaces (\$225.00) Payable to: Lafourche Parish Government
 - ___ 20 spaces or more (\$300.00) Payable to: Lafourche Parish Government
- ___ 4. Inspection Fees:
 - ___ First Inspection (\$125.00 initial inspection) Payable to: Lafourche Parish Government
 - ___ Additional Inspections (\$75.00) Payable to: Lafourche Parish Government
- ___ 5. Written report/conformation from utility companies approval of construction and installation of services:
 - ___ Water District (water line, fire hydrant) Date: _____
 - ___ Electric Company (lighting facilities) Date: _____
 - ___ Other Date: _____
- ___ 6. Engineer certification of installation of community sewer or system built according to plans submitted and approved by the parish and Louisiana Department of Health. Date: _____
- ___ 7. Eight (8) copies of signed and stamped plats once complete and recorded from Clerk of Court's Office.

Date Final Plat Application Received: _____

Date Completed: _____

The following will serve as an affidavit of ownership indicating the dates the respective holdings of land were acquired, together with the book and page of each conveyance to the present owner as recorded in the Office of the Lafourche Parish Clerk of Court. This affidavit shall indicate the legal owner of the property, the contract owner of the property, and the date the contract sale was executed. IN THE EVENT OF CORPORATE OWNERSHIP: A list of all directors, officers, and stockholders of each corporation owning more than five percent (5%) of any class of stock must be attached.

AFFIDAVIT OF OWNERSHIP

STATE OF LOUISIANA
PARISH OF LAFOURCHE

BEFORE ME, the undersigned authority, Notary Public, personally came and appeared

_____, who after being duly sworn did depose and
(Name of Owner(s))

declare, under oath, that he/she/they acquired ownership (use percentages of ownership of applicant(s))
of land subdivided by virtue of the following act(s) of sale:

Dated and recorded _____, in COB _____, page _____,
under entry number _____ in the office of the Clerk of Court for the Parish of Lafourche.

I, _____, hereby depose and say that after reading of the whole,
all of the above statements and the statements contained in the papers submitted herewith are true

(Owner's Signatures)

Mailing Address

Subscribed and Sworn to before me this _____ day of _____,
20 _____.

NOTARY PUBLIC