



P.O. Box 425 • 4876 Highway 1 • Mathews, LA 70375  
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Revised 1/26/15  
Open Monday – Thursday: 7:30 A.M. to 4:30 P.M.

Permit Office

## SOLAR PANELS - \$200.00

### Permit Application Checklist:

- Layout of solar panels on actual designed roof with wind load & statement of structural integrity of roof with additional load & code references.

**OR**

Layout on a roof schematic with attached letter stating structural integrity of roof with additional load, wind load & code references.

- Include all attachment details for project.
- Solar Panel Specifications.
- All above stamped by Engineer
  - Note 1: Proof of Ground Fault protection indicated in the paperwork and/or in the field.
  - Note 2: If ground-mounted, a foundation plan will also be required and stamped by a Louisiana Licensed Engineer. An Elevation Certificate may also be required.
- Completed PERMIT APPLICATION (*found on our website*)
- Name & Physical Address of Job
- Copy of State of Louisiana Contractor's License
- Copy of Legal Contract
- Check or Money Order for \$200.00

**NOTE:** If contractor is not going to do their own electrical, or is not qualified to do the electrical, then a licensed electrician will need to apply for a TRADE PERMIT for the job.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_