2019 ACCOUNTS PAYABLE SCHEDULE

2019

January							February							March						
																			1	2
		1	2	3	4	5						1	2	3	**4**	**5**	6	7	8	9
6	7	8	9	10	11	12	3	4	5	6	7	8	9	10	11	12	13	14	15	16
13	14	15	16	17	18	19	10	11	12	13	14	15	16	17	18	19	20	21	22	23
20	**21**	22	23	24	25	26	17	18	19	20	21	22	23	24	25	26	27	28	29	30
27	28	29	30	31			24	25	26	27	28			31						

April							May							June						
																				1
	1	2	3	4	5	6				1	2	3	4	2	3	4	5	6	7	8
7	8	9	10	11	12	13	5	6	7	8	9	10	11	9	10	11	12	13	14	15
14	15	16	17	18	19	20	12	13	14	15	16	17	18	16	17	18	19	20	21	22
21	**22**	23	24	25	26	27	19	20	21	22	23	24	25	23	24	25	26	27	28	29
28	29	30					26	**27**	28	29	30	31		30						

July							August							September						
	1	2	3	**4**	5	6					1	2	3	1	**2**	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					

October							November							December						
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	**5**	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	**24**	**25**	26	27	28
27	28	29	30	31			24	25	26	27	**28**	**29**	30	29	30	**31**				

Dates in ***bold*** *are designated Parish holidays.*

Dates *outlined* *are mail-out dates for A/P run.*

Due dates for invoices are highlighted.

Dates Invoices need to be turned in to Finance
*****Wednesday, Dec. 19, 2018*** , to be mailed on Jan. 3, 2019
Thursday, Jan. 10, 2019 , to be mailed on Jan. 17, 2019
Thursday, Jan. 24, 2019 , to be mailed on Jan. 31, 2019
Thursday, Feb. 7, 2019 , to be mailed on Feb. 14, 2019
Thursday, Feb. 21, 2019 , to be mailed on Feb. 28, 2019
Thursday, March 7, 2019 , to be mailed on March 14, 2019
Thursday, March 21, 2019 , to be mailed on March 28, 2019
Thursday, April 4, 2019 , to be mailed on April 11, 2019
*****Wednesday, April 17, 2019*** , to be mailed on April 25, 2019
Thursday, May 2, 2019 , to be mailed on May 9, 2019
Thursday, May 16, 2019 , to be mailed on May 23, 2019
Thursday, May 30, 2019 , to be mailed on June 6, 2019
Thursday, June 13, 2019 , to be mailed on June 20, 2019
*****Wednesday, June 26, 2019*** , to be mailed on July 3, 2019
Thursday, July 11, 2019 , to be mailed on July 18, 2019
Thursday, July 25, 2019 , to be mailed on Aug. 1, 2019
Thursday, Aug. 8, 2019 , to be mailed Aug. 15, 2019
Thursday, Aug. 22, 2019 , to be mailed Aug. 29, 2019
Thursday, Sept. 5, 2019 , to be mailed Sept. 12, 2019
Thursday, Sept. 19, 2019 , to be mailed Sept. 26, 2019
Thursday, Oct. 3, 2019 , to be mailed Oct. 10, 2019
Thursday, Oct. 17, 2019 , to be mailed Oct. 24, 2019
*****Wednesday, Oct. 30, 2019*** , to be mailed Nov. 7, 2019
Thursday, Nov. 14, 2019 , to be mailed Nov. 21, 2019
*****Tuesday, Nov. 26, 2019*** , to be mailed Dec. 5, 2019
Thursday, Dec. 12, 2019 , to be mailed Dec. 19, 2019
***denote due dates changed for holidays*
~At year end, invoices should be submitted daily~