

STATE OF LOUISIANA
PARISH LAFOURCHE

A REGULAR MEETING OF THE LAFOURCHE PARISH COUNCIL, PARISH OF LAFOURCHE, STATE OF LOUISIANA, WAS SCHEDULED FOR TUESDAY, SEPTEMBER 25, 2007 AT 5:00 P.M., AT THE LAFOURCHE PARISH COUNCIL BARRIOS CENTER, 1612 HIGHWAY 182, SUITE 100, RACELAND, LOUISIANA.

The Lafourche Parish Council was duly convened as the Governing Authority of said Parish by Dr. Tommy Lasseigne, Chairman, who then stated that the Lafourche Parish Council was ready for the transaction of business at 5:00 p.m.

Chairman Lasseigne announced that the invocation would be led by Mr. Mark Atzenhoffer. The Council then recited the Pledge of Allegiance led by Mr. Phillip Gouaux. Proceedings of the meeting were called to order with the following:

ROLL CALL: Mr. Tyrone Williams
Mr. Michael Delatte
Mr. Michael Matherne
Dr. Tommy Lasseigne, Chairman
Mr. Mark Atzenhoffer
Mr. Lindel Toups
Mr. Phillip Gouaux
Mr. Brent Callais
Mr. Daniel Lorraine, Vice-Chair
Ms. Charlotte Randolph, Parish President

ABSENT: None

APPROVAL OF COUNCIL MINUTES

The first item (1) on the agenda was a **motion** to accept the minutes of the **September 11, 2007** Regular Session meeting. A **motion** was made by Mr. Matherne and seconded by Mr. Toups.

Mr. Lorraine stated that he wanted to look at a couple of corrections to be made on pages 27 and 28. He said that he had brought up a discussion concerning FEMA and that he had made an error in saying that there were 40 things that needed to be complied with, but according to the letter that he had received from FEMA on Monday, in that he had talked to Mr. David Hegal on Friday and he had mailed it to him on the same day he had requested it and that he was also faxed a copy. Mr. Lorraine then gave the Councilmen a copy (*see Exhibit "A"*). He said that he wanted to make some corrections because there were some statements made that were not accurate, further saying, "It is time that we start telling the truth up here". Mr. Lorraine continued by saying that the letter received from FEMA was typed up on August 23, 2007, which was cc'd to the Lafourche Parish Council; Kyra Hendricks, Floodplain Administrator; Cindy O'Neal, LA State NFIP Coordinator; and Robert Picarazzi, TRO Mitigation Branch Chief. He then said that he had not received a copy of that letter. Mr. Lorraine reiterated that was the correction that he wanted to make on page 27.

Chairman Lasseigne asked what was the exact change being requested to be made; with Mr. Lorraine responding that the change would be from “40” to “43”, and explaining that he had said 40, but there were 43 things that they needed to comply with.

Mr. Lorraine then stated that he wanted to make it clear that this has nothing to do with the previous Administration and then referred to what Mr. Curole had said on page 28, “that Mr. Hegal had basically come as a follow up to the variances problems that they had about 4 or so years ago, and that was basically their process, in that they go around looking for construction sites and things”. Mr. Lorraine reiterated that it did not have anything to do with the previous Administration, and continued to refer to what Mr. Curole had stated, “in that they were not shocked that they had showed up” and “this was a routine thing that they do”.

Mr. Gouaux interrupted asking for a point of order, with Chairman Lasseigne asking what the point was. Mr. Gouaux replied that the point being that they were looking at approving the minutes of a meeting, in that they need to look at what transpired at the last meeting, if this is something extra, it should be done at the present meeting. Mr. Lorraine reiterated that he was correcting the minutes because what was in it was a bald face lie. Mr. Gouaux then reiterated that was what had transpired at the last meeting, with Mr. Lorraine interrupting to say that he was correcting it with the letter received from FEMA, asking Mr. Gouaux to let him have the floor. Mr. Gouaux expressed that it needs to be brought up again, with Mr. Lorraine stating that he was bringing it up right now because he wanted to correct it.

Mr. Lorraine then requested that they look at the FEMA letter and to go to the third page, and then read, “as discussed at the August 16th meeting, it is necessary that we verify compliance of 43 sites”, which he then stated that he had corrected the “40” to “43” sites.

He continued to read, “of new or recent construction identified during our tour of the SFHA (Special Flood Hazard Area)”. Mr. Lorraine asked that they remember what he read “new” as it was stated in the letter, and then referred back to what Mr. Curole had stated in regards to it *being the previous four or five years ago*, to scratch that out and that it needs to be put “*of new*” and that was from the letter from Mr. Hegal. He said that the letter also says, “We must review the actual permits and elevations certificates of 43 sites within 60 days from the receipt of this letter. Please provide a copy of the SFHA development permits when applicable. The elevation certificate use to verify as built compliance for each of the 43 sites. Any unidentified violation will need to be addressed before the CAV (Community Assistant Visit) can be closed with a notation of NFIP (National Flood Insurance Program) compliance”.

Mr. Lorraine then said that it was also stated by President Randolph that *they were here to reinstate the 5% that the previous Council lost*, and he then said that the letter says nothing about that. He then said that if they could not come up with the 43 sites with noncompliance, the 5% will remain lost, explaining that they have to supply all of this within 30 days, and that he believed that it was probably more than 30 days since all of this was done.

He reiterated that he just wanted to make the corrections in the minutes.

A **motion** was then made by Mr. Lorraine, seconded by Mr. Toups, *to make the corrections as mentioned by Mr. Lorraine.*

President Randolph stated that she was somewhat disappointed that when one of the Councilmen noted that these problems were occurring at Port Fourchon that they were not brought to the attention of the Permit Office so that they could be addressed and therefore when Mr. Hegal did come that they would have been taken care of. She said that it was more important for this Councilman to use this as an opportunity for the entire Parish to lose their flood insurance rather than use it as an opportunity to attempt to fix the situation that he was aware that was not a correct one.

Mr. Curole stated that he would like to repeat what Mr. Gouaux had said, in that the minutes are a record of what was said two weeks ago, whether the statements were right or wrong, that it was what was said two weeks ago. He then said that he stood by what he had said two weeks ago, that Mr. Lorraine could bend it or twists it as he wishes, but he would stand by what was said.

Mr. Gouaux expressed that Mr. Lorraine was trying to change what happened at the last meeting, and that this was not the time nor the place to change the minutes, in that the minutes are what they are, if there was something that was wrong, that transpired, that he did not say, then he would understand that they could correct the minutes, but as the meeting happened, these minutes reflect that, and that is all that they should be voting on.

Mr. Lorraine then addressed President Randolph, saying that he had spoken to her personally and that it was not Fourchon, that it was Leeville. He stated that he had brought it to her attention, that the Department of Public Works had gone out there and that they told the people that they were below the flood requirements, they told them and they did nothing about it. He said that now it seems like they were doing something, but nothing was really done, saying that she knew who it is and that it was one of her strong supporters. Mr. Lorraine said that since President Randolph was now saying that it was Fourchon, that there was a problem and it was stated in the letter, reading "Mr. Hegal has informed me that development within the Port Fourchon area is a concern". He said that he had a pretty good talk with him about that because it was a major concern. Mr. Lorraine reiterated that requests for variances based on a structure being functional depended on close proximity to water should be addressed as individual cases. He said that Fourchon would become a problem, but they needed to understand that there were a lot of camps, that he liked to call mansions, so if they go without flood coverage that he did not think that the owners would agree to that, but that would be another issue for another day. Mr. Lorraine reiterated that the letter was sent on August 23rd and also cc'd to the Council, but they had never received it, but he had called Mr. Hegal and that he stays in touch with him on a weekly basis, that he thought that they would come to head on this, and that it was now up to the Parish and the Administration to find the 43 noncompliances to get complied with. He then stated that he could say that this Council had never voted for a variance, that the previous Council had, but not this one. Mr. Lorraine then said that this was all done after Hurricanes Rita and Katrina.

Mr. Matherne said that he thought that was about it and he then called the question, so they could go ahead and vote. Chairman Lasseigne stated that he had a **motion** to call the question, which was seconded by Mr. Toups, and **carried** by a vote of (8) yeas and (1) nay, that being of Mr. Atzenhoffer.

The **amendments carried** by a vote of (7) yeas and (2) nays, that being of Mr. Atzenhoffer and Mr. Gouaux.

The **amended minutes carried** by a vote of (7) yeas and (2) nays, that being of Mr. Atzenhoffer and Mr. Gouaux.

PUBLIC WISHING TO ADDRESS THE COUNCIL

The next item on the agenda was the Public to address the Council. [Ms. Merlyn Foret](#) of West 140th Street in Galliano addressed the Council, saying that she had addressed them several months ago and that she wished that she would have kept track of how many times that she tried to get something done regarding her problem with drainage. She showed a picture of her garage which was flooded, explaining that her house floods frequently with rain water, and has been since around 1998. Ms. Foret said that she had a couple of suggestions: maybe a drain field, a drain pan in the corner of her driveway, saying that it would mean digging up and making something that goes to the bayou, a culvert and cover it because they have no ditch. She said that she can not get a sewerage treatment plant because they do not have a ditch. Ms. Foret then stated that she was trying to sell her house for 5 years, but she could not put it on the market, in that she could not sell someone a nightmare. She expressed that it was horrible, but that was how she had to live for the last 8 years, that she had to put on boots to get out to her car or

maybe put on some plastic bags on her feet. She begged for someone to please help her, to figure out something, in that it was an election year and that she would not have a chance for another 4 years. She asked if anyone could think of something to help her.

Mr. Lorraine commented to Ms. Foret that he was pretty aware of her problem, saying that he had always kept up to date in sending her letters of every time that he has sent something in, that he had tried to get a right of way to the rear of her property which he thought could have been one of the answers in that he almost had the lady convinced to sign it, but she then for some reason decided not to. So, they were not able to dig that ditch. He said that she was on the list, but she was on evaluation, and that he had asked this Administration to see if they could send an engineer. Mr. Lorraine said that he was not an engineer, that he had went to look at it, but he did not know what they would really need to do, that he was under the impression that they might of had culverts north of her street, but they do not, so they would not be able to tap into one. He explained how her house and property sat; with Ms. Foret saying that she was high and dry for Hurricane Juan and that her problems began when they resurfaced the street. Mr. Lorraine said that she was up for evaluation on every addendum that they had voted on; that they now had Addendum 5 and that it was still an evaluation. He reiterated that he asked this Administration to get an engineer there to see if they could possibly do something, saying that he had always kept up to date with her, that he had always done what he could, and that he was stuck with an evaluation.

Ms. Foret then asked what a drain pan was, being the square things where water goes down; with Mr. Lorraine explaining that she was talking about a catch basin. She then asked who gets those; with Mr. Lorraine saying that they are put in certain areas of the Parish. Ms. Foret stated that there was one in the back of her street on her side and then one on the opposite side in the front of her lane. Mr. Lorraine explained that in all fairness that it happened to be a street with no drainage ditches, except in the back and off the highway, other than that there was really nothing, and that was a street that never had any ditches and was done way before his time. He continued to say that she was under evaluation, but his suggestion was to the Administration to get an engineer to go to the site to see if they could help her. Ms. Foret pleaded, "Please do it!" Mr. Lorraine stated that he could not order them and that it was up to the Administration.

Mr. Curole stated that the evaluation had been done, that the Engineer has gone and looked, but basically it was like Mr. Lorraine has said that it was to get the right of way to do what would need to be done for the drainage circumstances. Ms. Foret asked if he was talking about behind her land; with Mr. Curole replying wherever right of ways need to be. Ms. Foret said that if she can not purchase the property behind her or the lady would not let her use it, then she can forget her, but she did not want to forget her problem, in that there should still be a way to fix her problem. She said to let it be in her street, if it means breaking up the street to lay a drain thing to the bayou or to the other drain pan or whatever they are called, as long as it could get out of her street. Ms. Foret reiterated that she did not have this problem until they had resurfaced the lane. She said that for Hurricane Juan people had it coming into their windows, but for her it was not even in her yard. Then, they resurfaced her street and now she has a problem, a big one. Ms. Foret then expressed that she needs something.

Mr. Lorraine said that he had went out to the site and looked at it, that he felt that she had about 150 or 200 feet from the east side of her house, if they would put a catch basin there or culvert across and then about 150 to 200 feet of culverts going towards the front may solve her problem. He reiterated that he could not make them do that. Ms. Foret asked who she would need to talk to in order for them to do so, asking if it would be Mr. Curole. Mr. Lorraine said that they could get the Engineer to go and look, that they had looked at what he had looked at, the canal in the back, if which they could have dug it, it would have solved the problem, but reiterated that the lady did not want to give the right of way and that he could not make her. He said that would be the only alternative that he saw; reminding Ms. Foret that he was not an Engineer. Ms. Foret expressed that she liked the other one he mentioned, but being that they have to forget about that one, to work on the one in her lane.

Mr. Curole said that he was going to say that the idea of putting a ditch in the middle of the street would be very expensive, that they do it for sewer lines, and that maybe they could get a cost on that. Ms. Foret asked if he meant then covering it up; with Mr. Curole replying yes. Ms. Foret joyfully said, "Let's do that please". Mr. Curole stated that they could find out what that would cost.

[Ms. Charlene Rodriguez](#) with the Lafourche Parish Council on Aging addressed the Council in regards to phone calls that she was receiving concerning the Senior Citizens Activity Fund – Road Royalty Fund for the Meals on Wheels Program. She said that she did not know how to answer their questions because they seemed to think that they could have started it two weeks ago, and then asked if anyone had an idea where they were moving from there.

Mr. Curole stated that the proposed supplemental was not on the current agenda, but was being prepared for the next agenda. He said that he did not know what the Council thought about them spending their current dollars, suggested that the supplemental could supplement the tail end of the year, using today's dollars now. Mr. Curole explained what he meant, saying that they could put the current date as an effective date in the supplement.

President Randolph asked Ms. Rodriguez how the list got so big so quickly; with Ms. Rodriguez replying that she could not even tell her, in that it starts, and once it starts it just doesn't stop. She further said that she was not sure if it was a season, to be honest with her, because once they start getting sick, and right now that time was coming, that they would be back again. President Randolph stated that it was a surprise to all of them; with Mr. Toups interrupting to state that it was free, it's free. President Randolph then said that they had eliminated the waiting list; with Ms. Rodriguez interrupting saying that they did eliminate the list; and then they both chimed in to say that it was back again.

President Randolph expressed that what Mr. Curole was saying that it was just a matter of using the funds available now in the budget, and then when there would be a short fall at the end of the year to come back to the Council for a supplemental, in which it would be much quicker than waiting for an ordinance to go through being at least a 6 weeks process. President Randolph reiterated that she could address the program now with the monies in the budget, which was what she would suggest, and then said to get on it as quickly as possible.

Mr. Curole commented on President Randolph's question, saying not to wait for the list to get to 150 before coming back, to let them know while it was growing.

Mr. Toups asked if the people get checked out, with their income and such. Ms. Rodriguez replied that they do get checked out, but it does not go by their income, that it goes by need and homebound. Mr. Toups then stated that someone could be a millionaire and that they could still receive it. He then asked if they pay a different price; with Ms. Rodriguez explaining that it was actually a donation, of up to whatever the meal cost per person. Mr. Toups said that he knew of some elderly people in the Gheens area and that they do not even go there; with Ms. Rodriguez saying that they do. Mr. Toups then said that he had some people that he would like to add to the list; with Ms. Rodriguez saying to call her up to do so. He then said that he also knows people who get it that should not be getting it. Ms. Rodriguez explained that they do go out to reassess once a year, that if they are driving that they would be pulled off the list because they could then go to the Senior Citizens Centers. Mr. Toups asked if they could get a copy of who they serve; with President Randolph replying that it would be a confidentially problem. Mr. Toups expressed that if they need it that he was for it, but he knows some people do not need it, that the giving, giving stuff needed to stop, and to give it to the people that need it. Ms. Rodriguez asked that if someone knew of somebody that was being delivered meals to their house and that they were driving or going here and there to please let her know, because they look into those situations.

Mr. Lorraine asked if he was accurate in saying that Ms. Rodriguez had said that it would cost approximately an additional \$10,000 a month until the end of the year; with Ms. Rodriguez saying that he was right. He then asked if they had some funds with a surplus in it; with Ms. Rodriguez replying

yes. Mr. Lorraine reiterated what President Randolph had said, that they could use money from the other funds while waiting for the supplemental, so they could get it going.

[Ms. Lynette Fossum](#) of North Oak Street in Lockport next addressed the Council in regards to the Lockport Library. She said that she was speaking as a resident of Lafourche Parish, in that they had a public forum at the Lockport Library which she was the mediator, and that she had felt that it was not her place to show biasness. Ms. Fossum said that she did not get a chance to speak as a resident, but she was choosing at this point to do so. She said that she felt that there were choices that were placed before the public for the mediation, that there were basically three choices: one which was a very last minute entry for the Gaudet Hardware building, one was for a brand new library on a site where property had been purchased through the Council, and another one to refurbish the current place that they were in. Ms. Fossum said that it was in a sense choosing from the best or the worst of the evils, because the way it was presented. One, the building may have flooded or have the opportunity to flood in the near future. Secondly, building a new one was presented as there was no option in that there was not enough money. She said that she would beg to differ, saying that they were building one in Larose with a lot less money, that she did not believe that they needed all the “fru lu lu’s”, that they need a place for knowledge and education, that they do not need all the little extras in the ceiling, in the roof, and for the outside facade. Ms. Fossum expressed that her Christmas wish list would be to have just a brick front, a good solid metal building, with the capacity to be enlarged later. She then said that the public got to speak, that people had said that they had then chosen the current location, but she felt the situation was that they were persuaded in that they were told that a new one was not an option because there was not enough money and the current location was going to take up every last penny supposedly for reconstruction that they currently have. She said that they wanted to keep their square footage, and that people were going to choose the one that it there. Ms. Fossum said that she had received 30 calls in an hour’s time upon getting home from work before this meeting. She said as a resident, that she would like to see good for all, that she has fought for the entire Parish, for every location, and that everybody knows that. Ms. Fossum stated that she would like the chance for them to go and look at more alternatives, and to not push this through, that she knew that people were tired of hearing about libraries being built, but the people of Lockport are anxious, just like the people in Thibodaux, to get their Library going, and that she did not want to see that stopped. She said what she did want to see was them having more viable options and what they have is not viable. Ms. Fossum stated that she was a concerned citizen, begging the Council to consider this tonight.

PRESENTATIONS

[The next item \(2\) on the agenda was Dr. Laura Badeaux and Ms. Toni Gouaux to present the Commission on Women's Regional Program.](#) Dr. Badeaux began by thanking the Council for increasing the number of members on the Commission on Women. She said that it was because of proposals such of that before them, in the folders that were submitted (*see Exhibit “B”*), that they need the woman power. Dr. Badeaux stated that last year the Council had funded their conference initiative in partnership with the Governor’s Office. She then requested that this year that they support the Regional Programming they have before them, in partnership with the Louisiana Center for Women & Government at Nicholls State University. Dr. Badeaux said that attendees at the 2006 Governor’s Conference had requested more conferences, continuing dialogue, and information from this Commission and the Parish. Thus they propose, for this year, to assist nonprofit organizations in Lafourche and the Nicholls State University area, whose fund raising and Community projects provide support to women, families, and governmental public entities, such as schools and Firemen. She proposed workshops and a luncheon on Monday, November 12, 2007, stating that Ms. Toni Gouaux was appointed Chair to this conference, if they so chose to approve it. Dr. Badeaux said that Ms. Gouaux

serves as Vice Chair of the Commission and the State Chair of the Leadership Council of the Louisiana Center for Women in Government. She then stated that Ms. Sharleen Hotard, a Commission member, would also serve on that Committee. Dr. Badeaux said that the workshops would be from 8:30 a.m. to 12:00 p.m. with a luncheon and a speaker, the name of the program is "Common Cents and Common Sense for Non Profits", that the two workshops were "Where's the Money: Fundraising Sources and Fundraising" and "Who's in front: Leadership Development". She said that there were some examples of leadership workshops in their folders that the Center had made available to the Louisiana Municipal Associations, in for which the Center will organize and present too this year. Dr. Badeaux stated that also in their folders was an example of their "Parliamentary Procedure Handbook" from the Center that would be made available to all at the Regional Conference. She said that luncheon speaker would be determined; and the program opportunities available were to build a talent bank in which would go to aid women in applying for Commissions and Boards and to also build a Speakers Bureau for area programming and for Lafourche and area women to also be part of programs in other areas of the State. She then said that the budget was attached both from last year and the projected expenses. Dr. Badeaux said that the figure last year was much larger because they do not have the numbers that were incumbent by the Governor's Office, but place and labor for 2007 would be funded by the Louisiana Center for Women & Government, as well as the printing of handouts, etc. She explained that the report showed asterisks, which were items funded last year by the Terrebonne Commission on Women, saying that they had made a call to them, but had not gotten a reply yet as to whether they would join them. Dr. Badeaux stated that the request for funding would be for \$6,000, in that there was already \$1,205 available, pending approval of an appropriation, and that she had also included the letter from Chastity Himel stating the same. She then asked if anyone had any questions.

Mr. Curole stated that the fund currently has \$4,200, so they would be basically supplementing the difference, and then appropriating it, because not all of the dollars were appropriated. Dr. Badeaux explained that the note from Chastity showed that there was \$3,000 plus the \$1,200 which comes up to the \$4,200, but that too needs to be approved. Chairman Lasseigne asked if they needed \$6,000 total; with Dr. Badeaux replying that they need \$8,000 total, specifically \$8,768 and that they were hoping that they could get the Terrebonne Parish Commission, of course leaving them penniless, but they needed a minimum of \$8,000 total, if they were going to advertise the same way they did last year.

The next item (3) on the agenda was Mr. Craig Jacuzzo, with Recreation District No. 11, to give his annual report. Mr. Jacuzzo was not present to give his report. This item was *deferred*.

ADMINISTRATIVE REPORT(S)

The next item (4) on the agenda was Chastity B. Himel, Finance Director, to present a Finance Report. Ms. Himel began by saying that she had handed out packets, which included the Financial Statements, and that the Royalty Reports had gone out on Monday and that she had handed out the hard copies to the Councilmen requesting the paper copies. She said that the Financial Statements can also be found on the website, under the regular Lafourchegov.org site, looking under Finance and that they would now be there directly. Ms. Himel presented a PowerPoint presentation (*see Exhibit "C"*). She reported that for the month of August: the Royalty Revenues totaled \$562,000 with to date collections increasing by \$739,108; Road Sales Tax District 2 was \$502,576 and had increased by \$569,869 in comparison of August 31, 2006; Road Sales Tax District 3 was \$128,868 and had increased by \$270,781 since August of last year; Road Sales Tax District 5 was \$104,177 and had decrease by \$33,687 from last August; Road Sales Tax District 6 was \$87,379 and had increased to date by \$54,330 from last year; and Solid Waste Collections was \$595,553 and had increased by \$412,149 from August of last year. She then reminded everyone that on Monday that they would be having the Sales Tax Refunding for

Road Sales Tax Districts 3, 5, and 6 of \$9,650,000. Ms. Himel then stated that she would present the Budget to the Council after the meeting.

The next item (5) on the agenda was a report from Brennan Matherne, Director of the Department of Parks, Recreation, and Public Facilities. Mr. Matherne began by saying that most of their project had been initiated and completed at the beginning part of the year. He presented a PowerPoint presentation showing ongoing projects. The first slide was of the playground equipment which was approved by the Council at the last meeting. He said that it was basically the set that they were looking at that was about \$30,000, that they purchased it at a great price of \$17,000, and that he wanted to thank Integrity Recreation and Play Power for giving them such a good discount, saying that it had to do with Hurricane Katrina and rebuilding Louisiana. Mr. Matherne said that they had also saved another \$1,000 since the last meeting on shipping charges, giving them an additional break, and that it actually cost under \$17,000 for the whole thing, which included the ground cover and everything else. He said that the swing sets would be delivered some time in October, hopefully early October.

Mr. Matherne then showed a slide of the Sanchez Boat Launch being pushed in, saying that it was one of the Capital projects for the year, and that Crochet Paving was the Contractor on the job. He explained that the slide showed one of the smaller boat launches, that the two smaller launches were complete, and that they were currently working on the larger boat launch which could accommodate two boats at the same time.

The next project Mr. Matherne reported on was the Ward 6 Walking Track, in that the project was substantially complete, that they went to check it out during a rainfall to see how the drainage was working and that there were a couple of spots of concern, but they were going to talk with Ben at Picciola to see if they could get that worked out. He said that they were looking to do a ribbon cutting at the site to open it officially and that they would also have food to make it a nice event.

Mr. Matherne noted that the Council had approved some more funding for the storm repairs to be completed for Recreation District No. 3 and that all the work had been done.

He then mentioned that they had looked at the handicap accessibilities at the polling sites, that two surveys had been done, one by the State and the other by a local group, addressing all of the needs for handicap accessibilities at all of the polling sites, and that he was happy to say that all of the sites were handicap accessible, either with permanent work or temporary stuff.

Mr. Matherne then showed a slide of the new roof being put on the Raceland Ag building which was almost complete, saying that M&H Builders were the Contractors, that they were on site and that they were currently working on the mechanical room that would house the air conditioning units and things of that nature. He then mentioned that the Contract end date was November 14th and that they would be substantially complete by then.

He then gave an update on the Detention Center, saying that they were requesting that money be transferred from the original project that was budgeted for this year. He explained that the cost of \$700,000 was being shared with the Sheriff's Office in the original project, being \$350,000 each, but after the Architects took a look at it, they determined that it would be a approximately twice as much, if not more than what was originally figured with the Sheriff's Office. Mr. Matherne then said that they had to basically go back to the drawing board, that he had been having a lot of meetings with the Sheriff's Office at the jail, and that they had come up with a new company that has tent dome like structures. He showed a slide of one to show what he was referring to, explaining that it was a durable fabric on the outside and had a type of metal frame work inside, in that it was rated to stand up to winds of about 135 miles per hour and that it was a durable structure, that it could not be easily pierced by a sharp object. He said that it was not their idea, but they liked the idea once it was presented by the Sheriff's Office and the people who want to do the project with them. Mr. Matherne had more slides that showed what the structure would look like from the inside. He said that this company had built churches, casinos, buildings for the military and even hangers for airports. Further saying that it was

very versatile and that it was also somewhat mobile, that if they for what ever reason would decide to build a new jail that they could actually move this structure. Mr. Matherne stated that this would be a way to fund an additional 220 prisoners to be housed at the facility, which would be a lot better for the Sheriff's Office as far as using the current jail as maximum security and the structure would house the trustees, along with other inmates. He said that the proposal really looked attractive, that they had a lot of paperwork on the company, and that he just wanted to introduce it to the Council. Mr. Matherne then said that more information could be found at "sprung.com", in that it was the name of the company, further saying that it looked good and their work seemed really nice, and that he thought that this would be great way to house at least an additional 220 inmates and that they would also have a second structure for the Administration building for the Sheriff's Office. He said that in the old project that they did not consider additional laundering and kitchen facilities, which this structure would house in the trustee section of it. Mr. Matherne said that they would continue talking with the Sheriff's Office and that they could hopefully get this project rolling.

Mr. Matherne then stated that he knew the next item on the agenda was for a time-line or a status on the South Lafourche Annex, so he gave an update. He said that they had applied for a USDA loan, as they had mentioned before, which had been submitted in July, but they had asked for more information, which was then resubmitted around mid August, and that they did not hear anything back from that. Mr. Matherne then said that in the meantime they may be able to apply for a CDBG grant for additional funding, but unfortunately the application for that would not be until December. He said that basically the project was put on hold because when they had bid out the project that it obviously came back a lot more than they had expected and even more than what the Architect had even expected. Now, they did not have the additional money to even move over because it was more than double the amount that was original thought, but the other thing that needed to be considered was that the air conditioners was not functioning and that they would have to be replaced, that they had budgeted \$300,000 this year for construction and that the bid had come back at \$530,000 with out the air conditioners. He further stated that they would take another look at the interior and the design there, but they were going to ultimately need additional funding.

President Randolph briefly stated that they were looking at perhaps having more money in that fund in the 2008 Budget, where there may be some opportunity.

Chairman Lasseigne asked Mr. Matherne about the large boat launch in the Sixth Ward, in that it looked horrible, that he thought that they would have to bust the existing one out, asking if they had another option. Mr. Matherne replied that he did not know if there would be another option, but he was actually recommending that to the Contractor. He further stated that he had gone out there about a week and a half ago, had launched a boat there to show them the obvious problem with it, and that he believed that they would be busting it out and redoing the whole thing.

The next item (6) on the agenda was an **update** from the Administration on the **construction plans/time-line of the new South Lafourche Annex** in the **Parish's side** of the **South Lafourche Library**. *This was discussed during item 5.*

ENGINEERING AND ARCHITECT REPORT(S)

The next item on the agenda was a presentation of planned, presently on going, recently completed or other projects by appropriate engineering firms engaged by the Parish. Mr. Edmond Cheramie with Cheramie/Bruce Architects stated that Mr. Matherne had presented their project on the Ag Building. He said that the Contractors were currently hanging duct work, that the air conditioning units were in place, that they were about 40% completed, and that the project was moving forward.

Mr. Larry Picciola with Larry J. Picciola, Inc. submitted a report, but did not do a presentation (see Exhibit "D").

LEGAL ADVISOR REPORT

The next item on the agenda was to relinquish time to the Lafourche Parish Legal Advisor. *No one was present to give a report.*

A **motion** was offered by Mr. Gouaux, to *deviate* to item 51, seconded by Mr. Matherne, and **carried** by a vote of (9) yeas and (0) nays.

The next item (51) on the agenda was a resolution requesting approval for the Lafourche Parish Government to enter into a contract with Arthur J. Gallagher, Risk Management Services, Inc. to renew the Annual Workers' Compensation Policy; and authorizing the Parish President to sign, execute, and administer said contract and all relevant documents. A **motion** was made by Mr. Gouaux, seconded by Mr. Delatte, and **carried** by a vote of (9) yeas and (0) nays.

RES. NO. 07-302 ARTHUR J. GALLAGHER, RISK MANAGEMENT SERVICES, INC.

A **motion** was made by Mr. Atzenhoffer, to *return to the regular agenda*, seconded by Mr. Gouaux, and **carried** by a vote of (9) yeas and (0) nays.

BOARD OF REVIEW PUBLIC HEARING

The next item (7) on the agenda was the Council, Serving as the Board of Review, to hear public comments and protests values of property for assessment purposes fixed by the Lafourche Parish Assessor's Office. *This item was skipped and then discussed later in the meeting because the Public Hearing was advertised for 6 p.m.*

The next item (8) on the agenda was the Council, to approve or deny any protests received and submit results to the Louisiana Tax Commission. *This item was also skipped and then discussed later in the meeting because the Public Hearing was advertised for 6 p.m.*

Next, a **motion** was offered by Mr. Lorraine, seconded by Mr. Atzenhoffer, to **open** the Public Hearing & Ordinances for Ratification, and **carried** by a vote of (9) yeas and (0) nays.

PUBLIC HEARING & ORDINANCES FOR RATIFICATION

The next item (9) on the agenda was an ordinance establishing 3-way stop signs at the corner of Avenue B and East 7th Street in Larose, Louisiana; installing the necessary "3-way stop" signs; and providing for penalties for violations thereof. A **motion** was offered by Mr. Gouaux. Chairman Lasseigne asked three times if anyone from the public wanted to speak on the proposed ordinance. Hearing none, Chairman Lasseigne moved for a second, which was made Mr. Toups, and **carried** by a vote of (8) yeas, (0) nays, and (1) absent from the room, that being Mr. Callais.

ORD. NO. 4144 3-WAY STOP SIGNS - AVENUE B AND EAST 7TH STREET

The next item (10) on the agenda was an ordinance to provide for a **2007 Supplemental Appropriation** for the 2007 Operations and Maintenance Budget and the 2007 Capital Budget to address needs as provided for by Article VI of the Lafourche Parish Home Rule Charter. A **motion** was offered by Mr. Atzenhoffer. Chairman Lasseigne asked three times if anyone from the public wanted to speak on the proposed ordinance. Hearing none, Chairman Lasseigne moved for a second, which was made by Mr. Gouaux, and **carried** by a vote of (8) yeas, (0) nays, and (1) absent from the room, that being Mr. Callais.

ORD. NO. 4145 2007 SUPPLEMENTAL APPROPRIATION

The next item (11) on the agenda was an ordinance approving the holding of an **election in Fire Protection District No. 6** of the Parish of Lafourche, State of Louisiana, on **Saturday, November 17, 2007**, to authorize the levy of a special tax therein. A **motion** was offered by Mr. Matherne. Chairman Lasseigne asked three times if anyone from the public wanted to speak on the proposed ordinance. Hearing none, Chairman Lasseigne moved for a second, which was made by Mr. Atzenhoffer, and **carried** by a vote of (8) yeas, (0) nays, and (1) absent from the room, that being Mr. Callais.

ORD. NO. 4146 FIRE PROTECTION DISTRICT #6 - NOVEMBER 17, 2007 ELECTION

Next, a **motion** was offered by Mr. Toups, seconded by Mr. Atzenhoffer, to **close** the Public Hearing and Ordinances for Ratification, and **carried** by a vote of (8) yeas, (0) nays, and (1) absent from the room, that being Mr. Callais.

PROPOSED ORDINANCES

The next item (12) on the agenda was a proposed ordinance recognizing the **tacit dedication of an additional 170 feet of West 135th Street** into the Parish System. A **motion** was offered by Mr. Lorraine to introduce the above stated proposed ordinance.

The next item (13) on the agenda was a proposed ordinance establishing a **“No Parking”** on the **south side of West 96th Street** in Cut Off, Louisiana; installing the necessary **“No Parking”** signs; and providing for penalties for violations thereof. A **motion** was offered by Mr. Callais to introduce the above stated proposed ordinance.

The next item (14) on the agenda was a proposed ordinance establishing a **“No Parking”** on the **north side of West 97th Street** in Cut Off, Louisiana; installing the necessary **“No Parking”** signs; and providing for penalties for violations thereof. A **motion** was offered by Mr. Callais to introduce the above stated proposed ordinance.

The next item (15) on the agenda was a proposed ordinance **amending Ordinance No. 1127** to **reduce the fifteen (15) miles per hour speed limit to ten (10) miles per hour on East 137th Street, Galliano, Louisiana; providing for the placement of speed limit, speed checked by radar, and children at play signs; and providing penalties for the violations thereof.** A **motion** was offered by Mr. Lorraine to introduce the above stated proposed ordinance.

The next item (16) on the agenda was a proposed ordinance **decreasing the twenty five (25) miles per hour speed limit to fifteen (15) miles per hour on Louise Lane** in Bayou Blue, Louisiana; providing for the placement of speed limit signs; and providing penalties for the violations thereof. A **motion** was offered by Mr. Atzenhoffer to introduce the above stated proposed ordinance.

The next item (17) on the agenda was a proposed ordinance to **accept** the subdivision known as the **Sugar Plantation Subdivision, Phase “A”** into the Parish System. A **motion** was offered by Mr. Matherne to introduce the above stated proposed ordinance.

The next item (18) on the agenda was a proposed ordinance **accepting** the **donation of Homeland Security Equipment from South Central Planning and Development Commission funded through the FY05 Louisiana State Police and Office of Homeland Security and Emergency Preparedness Grant #2006-GE-T6-0069**; and furthermore **donating some of the same equipment to other responder agencies** within the Parish of Lafourche. A **motion** was offered by Mr. Delatte to introduce the above stated proposed ordinance.

The next item (19) on the agenda was a proposed ordinance recognizing the **tacit dedication of East 94th Street from the gate of John L. Guidry Stadium through to the gate of Tidlands Golf Course, Galliano, into the Parish System.** Mr. Callais mentioned to the Administration that it should be the Memorial Stadium because the John L. Guidry Stadium was a stadium at Nicholls State University. A **motion** was then offered by Mr. Callais to introduce the above stated proposed ordinance.

The next item (20) on the agenda was a proposed ordinance recognizing the **tacit dedication of Raphael Project Road from Highway 308 to the levee at South Lafourche Levee District, Galliano, Louisiana, into the Parish System.** A **motion** was offered by Mr. Callais to introduce the above stated proposed ordinance.

The next item (21) on the agenda was a proposed ordinance approving the attached **Servitude Agreement between Vernice Morvant Lirette** and the Lafourche Parish Council; and authorizing the Parish President to sign, execute, and administer said agreement. A **motion** was offered by Mr. Delatte to introduce the above stated proposed ordinance.

The next item (22) on the agenda was a proposed ordinance to **provide for a 2007 Supplemental Appropriation for the 2007 Operations and Maintenance Budget and the Capital Outlay Budget to address the activity within the Sales Tax Districts and Royalty Funds as provided for by Article VI of the Lafourche Parish Home Rule Charter.** A **motion** was offered by Mr. Atzenhoffer to introduce the above stated proposed ordinance.

RESOLUTIONS

The next item (23) on the agenda was a resolution requesting the Louisiana Department of Transportation and Development (**LADOTD**) to investigate the **traffic problem** created due to the **number of people leaving North American Shipyard** and having to enter **Highway 308 at Hamilton Street in Larose, Louisiana.** A **motion** was made by Mr. Gouaux, seconded by Mr. Matherne, and *carried* by a vote of (9) yeas and (0) nays.

**RES. NO. 07-303 DOTD - INVESTIGATE TRAFFIC PROBLEM - HIGHWAY 308 -
PEOPLE LEAVING NORTH AMERICAN SHIPYARD**

The next item (24) on the agenda was a resolution requesting that Sheriff Craig Webre of the Lafourche Parish Sheriff's Office assign a Police Officer to direct traffic at Highway 308 and Hamilton Street in Larose, Louisiana, during the peak traffic hours to assist with the congestion in that area. A **motion** was made by Mr. Gouaux, seconded by Mr. Matherne, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-304 ASSIGNING A POLICE OFFICER - DURING PEAK TRAFFIC HOURS - HIGHWAY 308 & HAMILTON STREET, LAROSE

The next item (25) on the agenda was a resolution requesting the Administration look into the feasibility of replacing the drainage pump at the West Camelia Pump Station in Thibodaux, Louisiana, due to its deplorable condition. A **motion** was made by Mr. Williams, seconded by Mr. Toups, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-305 REPLACING DRAINAGE PUMP - WEST CAMELIA PUMP STATION

The next item (26) on the agenda was a resolution approving a federally funded agreement between the Governor's Office of Homeland Security and Emergency Preparedness and Lafourche Parish Government for the Lafourche Parish Government Elevation Project (HMGP 1607-057-0001) through the Hazard Mitigation Grant Program; and authorize the Parish President to sign, execute, and administer said agreement. A **motion** was made by Mr. Lorraine, seconded by Mr. Atzenhoffer, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-306 FEDERALLY FUNDED AGREEMENT - ELEVATION PROJECT - HAZARD MITIGATION GRANT PROGRAM

The next item (27) on the agenda was a resolution requesting the Louisiana Department of Transportation and Development (LADOTD) to clean as soon as possible all culverts under Highway 308 from the Larose Bridge to the Cut Off Bridge. A **motion** was made by Mr. Gouaux, seconded by Mr. Toups, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-307 DOTD – CLEANING CULVERTS UNDER HWY. 308 - FROM THE LAROSE BRIDGE TO THE CUT OFF BRIDGE

The next item (28) on the agenda was a resolution requesting the Louisiana Department of Transportation and Development (LADOTD) to install caution lights at the south end of LA 1 in Golden Meadow, intersecting with Highway 3235, being Alex Plaisance Blvd., due to the high amount of accidents. A **motion** was made by Mr. Lorraine and seconded by Mr. Atzenhoffer.

An *amendment* was made by Mr. Lorraine, seconded by Mr. Atzenhoffer, to also forward a copy of the resolution to Representative Loulan Pitre and Senator Reggie Dupre, and *carried* by a vote of (9) yeas and (0) nays.

The *amended* resolution *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-308 DOTD - INSTALL CAUTION LIGHTS - SOUTH END OF LA 1

The next item (29) on the agenda was a resolution requesting the Louisiana Department of Transportation and Development (LADOTD) to install caution lights before and after Bollinger Shipyard in Lockport, Louisiana, and also reduce the speed limit to 25 miles per hour between requested caution lights. A **motion** was made by Mr. Toups and seconded by Mr. Gouaux.

Mr. Bobby Mitchell, representing Bollinger Shipyards of Lockport as the Safety Coordinator, addressed the Council (*see Exhibit "E"*). He first stated that it was his responsibility to insure the safety of the public and the employees at the site. Mr. Mitchell said that there were several issues there and he then showed some pictures to the Council of the site where Highway 308 passes through the center of

their site. He stated that they currently have 819 employees working at their facilities, between repair and the new construction facilities. Mr. Mitchell explained that they have to cross the highway continuously throughout the day, having golf carts, bicycles, other motor vehicles, pedestrians, heavy equipment, tractors, and trailers crossing the highway. He requested assistance in the level of protecting the employees, such as lowering the speed limit from 40 to 20 miles per hour, monitoring the traffic for speeders, creating higher profile crosswalks, more lighting for the crosswalks, and to add additional signage for “trucks entering/exiting Highway”. Mr. Mitchell further explained that pedestrians cross the highway in the morning before it is even daylight, around 5 a.m.

Mr. Toups stated that he had spoken with Mr. Mitchell, and that he would appreciate it if the Council would approve the resolution.

The resolution *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-309 DOTD – INSTALLING CAUTION LIGHTS & REDUCING SPEED – BOLLINGER SHIPYARDS

The next item (30) on the agenda was a resolution requesting the Louisiana Department of Transportation and Development (LADOTD) to clean the culverts at Highway 1 and West 137th Street in Galliano, Louisiana. A motion was made by Mr. Callais, seconded by Mr. Lorraine, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-310 DOTD – CLEAN CULVERTS – HWY. 1 & WEST 137TH STREET

The next item (31) on the agenda was a resolution requesting the Louisiana Department of Transportation and Development (LADOTD) to clean the road side ditches and culverts on Highway 308 from 16055 East Main to 16129 East Main. A motion was made by Mr. Callais, seconded by Mr. Lorraine, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-311 DOTD – CLEAN ROAD SIDE DITCHES & CULVERTS – HWY. 308

The next item (32) on the agenda was a resolution requesting the Louisiana Department of Transportation and Development (LADOTD) to make immediate repairs to the section of Highway 1’s shoulder across from the resident at 9872 Highway 1, Valentine, Louisiana. A motion was made by Mr. Gouaux, seconded by Mr. Toups, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-312 DOTD – IMMEDIATE REPAIRS – SECTION OF HWY. 1

The next item (33) on the agenda was a resolution requesting the Administration to prepare a Supplemental Appropriation to provide \$25,000.00 in start up monies for the South Lafourche Beachfront Development Commission A motion was made by Mr. Callais, seconded by Mr. Atzenhoffer, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-313 SUPPLEMENTAL APPROPRIATION – BEACHFRONT DEVELOPMENT

The next item (34) on the agenda was a resolution approving Change Order No. 3 for Byron E. Talbot Contractor, Inc. to increase the contract price by \$6,900.00 for the Roadway Project; Road Sales Tax District 3, Project 3G; Concrete Streets; and authorize the Parish President to execute change order and associated documents. A motion was made by Mr. Toups, seconded by Mr. Gouaux, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-314 CHANGE ORDER #3 – BYRON TALBOT – RSTD#3, PROJECT 3G

The next item (35) on the agenda was a resolution authorizing the Parish President to transfer funds from the Detention Center Improvement Project and create a new project entitled “Historic Courthouse Chiller Replacement” within the 2007 Capital Budget and approving a Transfer of Appropriation for the new project; and authorizing the Parish President to sign, execute, and administer said transfers. A **motion** was made by Mr. Matherne, seconded by Mr. Gouaux, and *carried* by a vote of (8) yeas and (1) nay, that being of Mr. Callais.

RES. NO. 07-315 TRANSFER FUNDS – DETENTION CENTER – REPLACE CHILLER

The next item (36) on the agenda was a resolution appointing one (1) Commissioner to represent the Office of Community Services on the Lafourche Parish Youth and Planning Board. A **motion** was made by Mr. Williams, seconded by Mr. Atzenhoffer, to *appoint Ms. Martha Walker*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-316 APPOINTING A COMMISSIONER - YOUTH AND PLANNING BOARD

The next item (37) on the agenda was a resolution appointing one (1) Commissioner to the Lafourche Parish Hospital Service District No. 1. A **motion** was made by Mr. Lorraine, seconded by Mr. Callais, to *appoint Mr. Ronald Callais*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-317 APPOINTING A COMMISSIONER - HOSPITAL SERVICE DIST. NO. 1

The next item (38) on the agenda was a resolution appointing two (2) Commissioners on the Drainage District No. 6 Board. A **motion** was made by Mr. Delatte, seconded by Mr. Atzenhoffer, to *appoint Mr. Wilton Delatte and Mr. Joseph Clement*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-318 APPOINTING COMMISSIONERS - DRAINAGE DISTRICT NO. 6

The next item (39) on the agenda was a resolution appointing one (1) Commissioner to the Heros Monument Board. A **motion** was made by Mr. Matherne, seconded by Mr. Gouaux, to *appoint Mr. Charles Dudek*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-319 APPOINTING A COMMISSIONER - HEROS MONUMENT BOARD

The next item (40) on the agenda was a resolution appointing one (1) Commissioner on the Lafourche Parish Child and Youth Planning Board. A **motion** was made by Mr. Atzenhoffer, seconded by Mr. Lorraine, to *appoint Mr. John Hall*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-320 APPOINTING A COMMISSIONER - CHILD AND YOUTH PLANNING

The next item (41) on the agenda was a resolution appointing one (1) Commissioner to represent the Seventeenth Judicial District Court on the Lafourche Parish Youth and Planning Board. A **motion** was made by Mr. Matherne, seconded by Mr. Gouaux, to *appoint Judge Walter Lanier III*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-321 APPOINTING A COMMISSIONER – YOUTH AND PLANNING BOARD

The next item (42) on the agenda was a resolution appointing one (1) Commissioner to represent Lafourche Parish Juvenile Justice Facility on the Lafourche Parish Youth and Planning Board. A **motion** was made by Mr. Matherne, seconded by Mr. Gouaux, to *appoint Mr. James Licalzi*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-322 APPOINTING A COMMISSIONER - YOUTH AND PLANNING BOARD

The next item (43) on the agenda was a resolution appointing one (1) Commissioner to represent the Thibodaux City Court on the Lafourche Parish Youth and Planning Board. A motion was made by Mr. Matherne, seconded by Mr. Gouaux, to *appoint Ms. Linda Boudreaux*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-323 APPOINTING A COMMISSIONER - YOUTH AND PLANNING BOARD

The next item (44) on the agenda was a resolution appointing one (1) Commissioner to the Fire Protection District No. 4 Board. A motion was made by Mr. Matherne, seconded by Mr. Gouaux, to *appoint Mr. Kerry Alley*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-324 APPOINTING A COMMISSIONER – FIRE PROTECTION DISTRICT #4

The next item (45) on the agenda was a resolution appointing one (1) Commissioner to the Housing Authority of Lafourche Parish Board. A motion was made by Mr. Toups, seconded by Mr. Gouaux, to *appoint Ms. Phyllis Major*, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-325 APPOINTING A COMMISSIONER - HOUSING AUTHORITY

The next item (46) on the agenda was a resolution approving a federally funded agreement between the Governor's Office of Homeland Security and Emergency Preparedness and Lafourche Parish Government for the Lafourche Parish Government Acquisition Project (HMGP 1607-057-0002) through the Hazard Mitigation Grant Program; and authorize the Parish President to sign, execute, and administer said agreement. A motion was made by Mr. Gouaux, seconded by Mr. Matherne, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-326 FEDERALLY FUNDED AGREEMENT - ACQUISITION PROJECT

The next item (47) on the agenda was a resolution authorizing the Department of Public Works to purchase a Komatsu Dozer through State Bid from H & E Equipment Services, LLC. A motion was made by Mr. Matherne and seconded by Mr. Gouaux.

Mr. Atzenhoffer asked if this was to replace a piece of equipment or if it was just a new piece of equipment, asking where was it going to be and what it was going to be doing. Mr. Cheramie replied that it would be working out of the Thibodaux Field Office; and that he believed that purchasing the dozer would help because they had been moving the dozers around trying to keep up with the work in the area and it would also help Chackbay and parts of Bayou Blue, with aiding in catching up on the work.

Mr. Lorraine asked how many dozers they presently had; with Mr. Cheramie replying that they had two fairly new dozers and one old dozer that is kept at the landfill, he said that one works out of the Galliano Field Office and one out of Lockport, and that they have to be moved around as needed.

The resolution *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-327 DPW – PURCHASING A KOMATSU DOZER – STATE BID

The next item (48) on the agenda was a resolution certifying to the Louisiana Department of Transportation and Development that they have and will continue to comply with all FHWA/DOTD requirements regarding performance of interim inspections, calculating the load carrying capacity and load posting deficient bridges under their jurisdiction for 2007. A motion was made by Mr. Gouaux, seconded by Mr. Matherne, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-328 DOTD - COMPLY WITH ALL FHWA/DOTD REQUIREMENTS

The next item (49) on the agenda was a resolution approving a **Cooperative Endeavor Agreement with the State of Louisiana, Department of Transportation and Development for the Federal Off-System Bridge Rehabilitation and Replacement Program** and authorizing the Parish President to sign, execute, and administer said agreement and any and all amendments and associated documents. A **motion** was made by Mr. Gouaux, seconded by Mr. Toups, and *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-329 CEA – DOTD – FEDERAL OFF-SYSTEM BRIDGE REHABILITATION AND REPLACEMENT PROGRAM

The next item (50) on the agenda was a resolution approving an agreement entitled “**Operation Colonel’s Retreat**” to provide a **Special Needs Shelter for Category 2 special needs patients during emergency situations when evacuation of home, health, or home bound patients are required**, and authorizing the Parish President to sign, execute, and administer said agreement and any and all amendments and associated documents. A **motion** was made by Mr. Atzenhoffer, seconded by Mr. Gouaux, and *carried* by a vote of (8) yeas, (0) nays, and (1) abstention, that being of Mr. Matherne.

RES. NO. 07-330 “OPERATION COLONEL’S RETREAT” - SPECIAL NEEDS SHELTER

The next item (51) on the agenda was a resolution requesting approval for the Lafourche Parish Government to **enter into a contract with Arthur J. Gallagher, Risk Management Services, Inc. to renew the Annual Workers’ Compensation Policy**; and authorizing the Parish President to sign, execute, and administer said contract and all relevant documents. *This item was previously discussed by deviation.*

The next item (52) on the agenda was a resolution approving an agreement for professional services between _____ and Lafourche Parish to provide grass cutting services for the Parish; and authorizing the Parish President to sign, execute, and administer said contract. *This item was pulled.*

The next item (53) on the agenda was a resolution stating the Lafourche Parish Council’s **endorsement of MidSouth Bank** located in Cut Off, Louisiana, (Enterprise Zone Advance Notification #070914-0) to participate in the benefits of the **Louisiana Enterprise Zone Program**. A **motion** was made by Mr. Callais and seconded by Mr. Atzenhoffer.

An **amendment** was offered by Mr. Lorraine, which would read “*All companies participating or wishing to participate in Lafourche Parish’s free enterprise zones must hire legal workers only (workers with valid social security cards or green cards). Any company found to be in violation of this amendment would forfeit future benefits of the program and would have to reimburse Lafourche for the benefits received*”. The amendment was seconded by Mr. Atzenhoffer, and *carried* by a vote of (9) yeas and (0) nays.

The *amended* resolution *carried* by a vote of (9) yeas and (0) nays.

RES. NO. 07-331 MIDSOUTH BANK - LOUISIANA ENTERPRISE ZONE PROGRAM

A **motion** was made by Mr. Lorraine, seconded by Mr. Delatte, to *deviate* going back to item G, Board of Review Public Hearing, and **carried** by a vote of (9) yeas and (0) nays.

A **motion** was made by Mr. Atzenhoffer, seconded by Mr. Delatte, to *open a public hearing as the Board of Review*, and **carried** by a vote of (9) yeas and (0) nays.

BOARD OF REVIEW PUBLIC HEARING

The next item (7) on the agenda was the Council, Serving as the Board of Review, to hear public comments and protests values of property for assessment purposes fixed by the Lafourche Parish Assessor's Office. Mr. Michael H. Martin, CLA, Assessor for Lafourche Parish, addressed the Council, saying that they did not have any protests filed, but still by Law had to have the Public Hearing as the Board of Review to hear if there may be any protests or any other concerns.

Chairman Lasseigne asked three times if anyone from the public wanted to speak on the issue, hearing none he moved for a motion to close the public hearing.

A **motion** was made by Mr. Atzenhoffer, seconded by Mr. Lorraine, to *close the public hearing as the Board of Review*, and **carried** by a vote of (9) yeas and (0) nays.

Mr. Martin stated that his Chief Deputy, Wendy Thibodaux, was also present and that she was compiling tax rolls at this point. He said that Lafourche Parish was still growing, that he wished that it would continue to do so, and that it looked like they would have an increase in the tax roll this year, which was good news. Mr. Martin stated that the population was now over 92,000 people. He then said that the Parish is experiencing quite a bit of growth this year, which he did not know the exact numbers yet, but it would probably be a little bigger than what it was last year.

The next item (8) on the agenda was the Council, to approve or deny any protests received and submit results to the Louisiana Tax Commission.

A **motion** was made by Mr. Atzenhoffer, seconded by Mr. Gouaux, to submit results to the Louisiana Tax Commission, and **carried** by a vote of (9) yeas and (0) nays.

Mr. Lorraine congratulated Mr. Martin on his victory, saying that he was evidently doing a good job because no one ran for his seat.

A **motion** was made by Mr. Atzenhoffer, seconded by Mr. Lorraine, to *return to the regular agenda*, and **carried** by a vote of (9) yeas and (0) nays.

DISCUSSIONS

The next item (54) on the agenda was a discussion to allow the Library Board to proceed as planned with building the new library in Lockport, Louisiana. Mr. Toups said that after he had attended the Library meeting which was held Monday night, that he was ready to go ahead and move forward with the new library, but he believed that the Council should look into it a little more. He said that he would like to have a meeting with the Administration, the Chairman of the Library board, the District Attorney, and with Mr. Gouaux and himself attending since it was their area, to try to come to a solution. Mr. Toups stated that he would like to see a new library which could then add on to. He said that he did not buy that \$200 per square foot amount, that they could go with brick in the front, having a metal building, build it, and that they could always add onto 4 or 5 years down the road. Mr. Toups reiterated that he would like to hold off on starting it, to have the meeting as he had mentioned, and to then report back to the Council with their decision once it was made.

Mr. Toups made a **motion** for Administration to line up the meeting as mentioned and was seconded by Mr. Gouaux.

Mr. Lorraine relinquished time to Library Director, Mr. Paul Chiquet. Mr. Chiquet said that they had a public forum, which the Community had spoken, adding that in the past when they were in Larose that the same Councilman that was postponing it tonight had said that he wanted to do what the Community wanted. He said that the Community did not want to wait, that they wanted to renovate the existing library by vast majority, further saying that it was the Council's decision and not his, and all he could do was speak for the Library as the Community represented it to him. Mr. Chiquet reiterated that they wanted to do the project now and not wait like they did in Thibodaux and get in financial trouble later on down the line and not be able to build the building.

Mr. Toups said that he agreed with Mr. Chiquet, but the public was lied to at last night's meeting, that he had all kinds of letters, about 40 of them that was sent to his house, that he did not know who wrote the letter, but they were the same and people just signed it. He said that people from out of the District was sending him letters to go ahead and redo the existing library. Mr. Toups expressed that it could flood where it was at, that there was no insulation, and that he did not believe that they could repair that library, and what were they going to do for the year that it would take to do so. He said that they have to look at all of the options, that if they repair where they were going to move the library and that it was an old building with a flat roof. Mr. Toups then said that he believed that they could build an 8,000 to 9,000 square foot library with the money that they have, that was what he would like to do, and that was why he wanted to have the meeting as mentioned.

Mr. Chiquet stated that they had gone by what the Architect had said with the money they had allocated, that the Architect had done all of the other parish buildings, that the people heard what was said by the Architect and that if they were lied to that they were lied to by the Architect, not by his Staff and not by him. He said that the people were wise enough to look at the money allocated and know what they could get for the bucks, and that he was a person who watches the bucks.

Mr. Toups said that they were going to cut it back and build a plain building, saying that they did not need all the fancy stuff like all the other libraries got. Mr. Chiquet stated that someone has to deal with the Architect. Mr. Toups said that the Council can deal with them, that it was the Parish's money and that he was sure that the Architect would do as they tell him.

Mr. Gouaux then relinquished time to Ms. Lynette Fossum. She said that she would like to speak as a Board member, saying that she was one of the people that voted Mr. Chiquet in as Director and that she currently loves him being the Director in that he was doing a great job. However, she felt that the public was just presented one viable option at last night's meeting. She said that it seemed that people were getting the blame for this, but it was not about blame and not about pointing the finger, and that it was about building a great library for the people. Ms. Fossum stated that she believed that Mr. Caillouet can try harder and that they could meet to figure something out, but it was made obvious that there was not enough money to build a new library, period, and that was how it was presented. She said that no one wanted the extreme possibility of flooding and had already flooded. So, the public's only choice was to choose the current one that they were in, that it was the only choice that was available, and that no other viable choices were there.

Mr. Gouaux said that he fully agreed with Ms. Fossum. He then said that he had gotten all kinds of information and that most of it was in error, that he wanted to really investigate it, that they had purchased a piece of property in Lockport for a library and that the family had sold it less than appraised value with the intent of having a library. He asked if they could give the piece property back to that family for what they paid for it. His next questions were: if they stayed where they were, what the length of time for renovations was; what would happen to the Library Staff; what would be the cost of storage for the books. He then said that there were a million questions that needed to be answered before they do what the people want and that they would need to know all of the facts and figures, and that he was in favor to do what the public wants but he wanted them to be well informed before making any decisions.

The next item (55) on the agenda was a discussion regarding Georgina Street in Raceland, Louisiana. Mr. Toups said that this street was brought to his attention by two gentlemen that live down Georgina Street. He requested that the Administration study this issue. Mr. Toups said that they may have spoken to Mr. Curole in regards to it also. He said that he told the gentlemen that he would bring it before the Administration to see if there was anything that they could do with the street. Mr. Toups said that as far as he had knew that it was a private street, that he did not know if they had ever spent any money on it, but they had said that it was maintained years ago. Mr. Curole said that he did not remember them saying that they had maintained it at all, in that they basically wanted the street paved, but did not have any information to suggest that it was in any manner public, that he had also told them that he was going to look into it, and that he had then gone to the Clerks to get a copy of the plats looking for anything that could give them a way to make it public.

Mr. Gouaux stated that on the same note, that it was a shame that many people in the Parish had bought property thinking that the Developer would maintain the road or bring it into the Parish System. He said that he had a couple of streets in his District, and that Mr. Atzenhoffer had one that the people had counted on the Developer to turn it over to the Parish and then found out that they were out in the cold. Mr. Gouaux stated that he did not know what they could do about it, but he would like to see some kind of engineering estimate that could be proposed to the people where the neighbors could share the cost of bringing the streets up to standard, or maybe some form of grant, but to do whatever they could to help the people out. He said that he had one that the school buses have said that they would not go down the street anymore, and that it was a private street. Mr. Gouaux stated that he felt for those people who bought into a subdivision with the intent that the Developer would turn the street into something that was viable and that the Parish would accept, and that they now have a big problem, in that they had spent a lot of money and continue to spend money on their homes, but have a street that is almost impassable. He then requested that the Administration look into the situation, to see if they could possibly find grants or some kind of way to assist the people, even if they would have to pay for part of the street.

The next item (56) on the agenda was a discussion concerning long grass down Parish streets. Mr. Lorraine asked how many tractors were purchased when this Administration took office. Mr. Cheramie replied that it may be six. Mr. Lorraine said that they only have one in South Lafourche, and that he was told that everything was broken, that he had people calling from the Parish streets, that it was a shame to see how tall or long the grass is. He suggested to the Administration that they send Parish tractors to that area or to go lease a couple of tractors to help out in trying to catch up. Mr. Lorraine said that they would never catch up with one tractor with over 400 streets, that it would be impossible. He said that the buses were complaining, that the people were also complaining, that he believed anyone would complain having their car scratched up from the tall grass, and that it was uncalled for. Mr. Lorraine then recommended that Administration lease a tractor or to get tractors from up the bayou to at least catch up, then they can take it with one until they can do something better.

ADJOURNMENT

On **motion** by Mr. Atzenhoffer, seconded by Mr. Lorraine, the Lafourche Parish Council Meeting of **September 25, 2007 adjourned** 6:28 p.m., with (2) nays, that being of Mr. Matherne and Mr. Gouaux.

TOMMY LASSEIGNE, CHAIRMAN
LAFOURCHE PARISH COUNCIL

CARLEEN B. BABIN, COUNCIL CLERK

LAFOURCHE PARISH COUNCIL



FEMA

August 23, 2007

COPY

The Honorable Charlotte Randolph
Lafourche Parish President
P.O. Box 1661
Raceland, LA 70394

Dear President Randolph:

The purpose of this letter is to advise you of the results of the Community Assistance Visit (CAV) meeting conducted by David Hiegel of my staff on August 16, 2007. During the visit, Mr. Hiegel, along with Rodney Smith of the Federal Emergency Management Agency's (FEMA) Transitional Recovery Office (TRO) in New Orleans, met with you and your staff to discuss the parish's participation in the National Flood Insurance Program (NFIP).

For your information, Congress created the NFIP in 1968 to provide federally backed flood insurance coverage since it was generally unavailable from private sector insurance companies. It was also intended to reduce future flood losses by ensuring that new development is adequately protected from flood damages. The NFIP is based upon a mutual agreement with communities that have been identified as flood-prone. The FEMA, which administers the NFIP, provides the availability of community-wide flood insurance in return for the local adoption and enforcement of adequate floodplain management regulations that meet the minimum requirements of the NFIP. This is accomplished through a local Flood Damage Prevention Ordinance (FDPO) which must meet or exceed the minimum criteria of the NFIP.

In order to ensure that the NFIP participating communities are adequately administering and enforcing the local floodplain management program, FEMA periodically meets with those communities to evaluate the adequacy of the local program in relation to the minimum criteria of the NFIP. These evaluations are accomplished by performing a CAV within each community. The CAV is a comprehensive study of a community's program and consists of a field review of the identified Special Flood Hazard Areas (SFHA) and a meeting with local officials. Besides evaluating local compliance to the NFIP regulations, the CAV is intended to identify the floodplain management technical assistance needs of the community.

In response to these identified needs, FEMA provides the necessary assistance to the community so that it may administer and enforce an effective local flood loss reduction program.

www.fema.gov

Exhibit "A"

The Honorable Charlotte Randolph
August 23, 2007
Page 2

The NFIP minimum criteria at 44 CFR 60.3 provide specific standards for development within the identified SFHA of participating communities. Among these is the requirement that the community issue development permits for all proposed construction or other development, including the placement of manufactured homes (MH) within the flood-prone areas. According to the NFIP regulations and your parish's FDPO, development is defined as "any man-made changes to improved or unimproved real estate, including but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials."

The NFIP minimum criteria at 44 CFR 60.3 further states that all new construction and substantial improvements shall have the lowest floor (including basement) elevated to or above the identified base flood elevation (BFE). The criteria also states that "a community's base flood elevations may increase or decrease resulting from physical changes affecting flooding conditions. As soon as practicable, but not later than six months after the date such information becomes available, a community shall notify the Federal Insurance Administration of the changes by submitting technical or scientific data in accordance with this part. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions risk premium rates and floodplain management requirements will be based on current data."

For your information, there are currently 11,959 NFIP flood insurance policies in effect within Lafourche Parish, worth \$7,766,784,600 in coverage. Policyholders have filed 2,682 insurance claims with the NFIP since 1978 resulting in payments of \$39,686,846. Approximately 145 structures in your parish are NFIP repetitive loss cases.

As discussed at the August 16 meeting, it is necessary that we verify compliance of 43 sites of new or recent construction identified during our tour of the SFHA. We are providing an enclosure that lists each site address with an accompanying photograph.

We must review the actual permits and elevation certificates for the 43 sites. Within 60 days from the receipt of this letter, please provide a copy of the SFHA development permits and, when applicable, the elevation certificates used to verify as-built compliance for each of the 43 sites. Any identified violations will need to be addressed before this CAV can be closed with a notation of NFIP compliance.

We also have an interest in assuring that substantial damage determinations were done properly and that NFIP policy-holders are able to appropriately receive Increased Cost of Compliance claim payments. Related to that, a particular topic of discussion during the August 16 meeting was the parish's floodplain development permit system. Within 30 days from receipt of this letter, please submit to this office, a written description of the permit procedures (permits, surveys, certificates, inspections, etc.) and a copy of items your permit official gives to permit applicants to start the

"A"

The Honorable Charlotte Randolph
August 23, 2007
Page 3

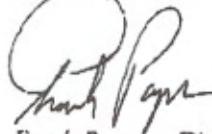
process. The description should address permits for cases of new development and substantial damage and substantial improvement within the SFHA.

Mr. Hiegel has informed me that development within the Port Fouchon area is a concern. I would like to reiterate that requests for variances based on a structure being functionally dependent on close proximity to water should be addressed as individual cases. I understand that there was a discussion about ways in which NFIP compliance may be documented for MHs (used as temporary worker lodging) placed at a specific locale without needing the expense of a surveyor fee for each individual MH. Your staff members are welcome to consult further with Mr. Hiegel about acceptable documentation of the Lowest Floor Elevation of MHs.

In closing, I would like to thank you for the courtesies extended to Mr. Hiegel and Mr. Smith during the CAV and the cooperation offered by the community in this regard. I am confident that the compliance questions can be resolved in a timely manner and that the community will readily be able to continue its participation in the NFIP.

If you have any questions regarding this information or would like any further assistance, please let me know by writing to the letterhead address or by contacting Mr. Hiegel at email address david.hiegel@dhs.gov or at phone number (940) 898-5405

Sincerely,



Frank Pagano, Director
Mitigation Division

Enclosures: CAV site descriptions and photos, SFHA Tour Identified

cc: Lafourche Parish Council
Kyra Hendricks, Floodplain Administrator
Cindy O'Neal, LA State NFIP Coordinator
Robert Picarazzi, TRO Mitigation Branch Chief

"A"

The Lafourche Commission on Women
and
The Louisiana Center for Women and Government
At Nicholls State University

propose the following regional programming

GOAL: To assist non profit organizations in Lafourche and Nicholls State University area whose fundraising and Community projects provide support to women, families, and government/public entities (such as schools/firemen).

PROGRAM: Workshops and Luncheon
Monday, November 12, 2007
8:30 a.m. Registration
9:00 a.m. Workshops
12:00 p.m. Luncheon and Speaker

NAME OF PROGRAM:
Common Cents and Common Sense for Non Profits

TWO WORKSHOPS:

1. Where's the Money: Fundraising Sources and Fundraising
2. Who's in Front: Leadership Development

LUNCHEON SPEAKER:
To be determined

PROGRAM OPPORTUNITY:
Build a Talent Bank

1. Aid women in applying for commissions and boards
2. Speakers Bureau for area programming

BUDGET ATTACHED

Laura Badeaux, President, Lafourche Commission
on Women

Toni Gouaux, Chair, Regional Programming
Vice Chair, Lafourche Commission
on Women

COMMISSION ON WOMEN
LEADERSHIP PROGRAMMING

EXPENSE	ENCURED 2006 EXPENSES	PROJECTED 2007 EXPENSES
Gifts	\$ 89.00	\$ 100.00
Copy Connection (printing)	484.00	500.00
Table cloths (draping)	30.00	30.00
Recording Fees	30.00	30.00
Speaker/Entertainers	206.00	500.00
Daily Comet (flyer inserts)	1,548.12	1,548.12
Breakfast	104.90 (dessert)	600.00
Lunch	614.30	1,600.00
Labor charges	210.00	200.00
Postmaster	1,560.00	1,560.00
Flowers	*	100.00
Printing	*	2,000.00
TOTAL	\$ 4,876.32	\$ 8,768.12

Place and labor for 2007 to be funded by the Louisiana Center for Women & Government

*Last year this service was funded by Terrebonne Commission on Women .

PROPOSED BUDGET FOR 2007

PROPOSED BUDGET FOR 2007	\$8,769.12
AMOUNT IN COMMISSION ON WOMEN BUDGET	<u>3,022.00</u>
ESTIMATED AMOUNT NEEDED	\$5,747.12
AMOUNT REQUESTED	\$6,000.00

*There is already \$1,205 available, pending approval of an appropriation.

Chastity B. Himel

From: Chastity B. Himel
Sent: Friday, September 21, 2007 8:44 AM
To: 'elaine.musso@nicholls.edu'
Subject: Commission for Women

Ms. Musso,

Per my conversation with Ms. Badeaux yesterday, the Commission for Women currently has \$3,022 budgeted in 2007. At year end 2006, the Commission had an audited fund balance of \$4,227. Because not all of the fund balance was budgeted (only \$3,022) there is also \$1,205 available pending approval of an appropriation.

It is too late to bring a proposed supplemental to Council on September 25th but should you think it is necessary to budget the remaining \$1,205 in 2007, please let me know and I can prepare it for presentation at the first October 2007 meeting.

Please let me know if you have any questions,

Chastity B. Himel 
Finance Director
Lafourche Parish Government
P. O. Drawer 5548
402 Green Street
Thibodaux, LA 70302
985-446-8427
985-446-9964

9/21/2007

"B"



LOUISIANA
CENTER FOR
WOMEN &
GOVERNMENT
AT NICHOLLS STATE UNIVERSITY

July 10, 2007

For Louisiana Municipal Association:

Workshop Options Which Have Proved Successful

1. Parliamentary Procedure (and writing your own rules of order to meet needs of number of meetings, length, number of agenda items, public interest)
2. Power, Politics, and Art of War After You're Elected (helping officials understand the necessity of power--used ethically, not abused--means of obtaining and keeping--as well as wise use)
3. Understanding Gender Differences in Leadership Styles and Communications as a Means of Building Opportunities of Cooperation
4. Image and Communications: How to Present Yourself and Your Message (to your constituents, fellow officials, media, etc.)
5. Damage Control (bad press, mistake (personal or political), rumor, scandal, etc.-- can use a panel of media and past or long time officials with such experience and even campaign consultant)
6. Legal questions (DA's or Asst. Attorney Generals tackling questions most facing municipalities)
7. Economic Development (grant writing for economic/business; promoting municipalities through tourism, etc.)

These are just a few of the possibilities available through the Center and our network of academicians, professionals, public administrators, consultants, and community leaders. We can tailor workshops to meet your leadership, governmental, legal, and economic needs. Presentations can also be adapted for diversity and/ or gender specific applications. Programming is a service of the Center provided at no cost other than that incurred above the state budget allocated to provide such services.

Laura M. Badeaux, Ph.D.
Director

"B"

PARLIAMENTARY PROCEDURE HANDBOOK

By

Dr. Laura M. Badeaux

Louisiana Center for Women and Government

Nicholls State University

Thibodaux, LA 70310

ARE YOU OUT OF ORDER ?!?

One fine day it occurred to the Members of the Body that they were doing all the work and the Belly was having all the food. So they held a meeting, and after a long discussion, decided to strike until the Belly consented to take its proper share of the work. So, for a day or two, the Hands refused to take food, the Mouth refused to receive it, and the Teeth had no work to do. But after a day or two, the members began to find that they themselves were not in a very active condition: the Hands could hardly move, the Mouth was all parched and dry, while the Legs were unable to support the rest. So thus they found that even the belly in its dull quite way was doing work unnecessary for the Body, and that all must work together or the Body will go to pieces. (Aesop's Fables, 600 B.C.)

Working together in one direction requires coordination and planning - and we have already touched upon those important aspects of chapter management. But working together also requires that we have a set of rules which help us in getting things done in an orderly manner. The set of rules which most of us work by in our organization was given by General Henry M. Robert. It is these rules of order which we will discuss at this time.

Let's call this meeting to order. Do we need an approval of the agenda? (RRO, pp. 300-318 - esp. p. 316 - & p. 300). In organizations which meet more often than quarterly, there is no need for an approval of the agenda. Why? Adoption of agendas is usually customary in organizations that meet less than quarterly and at conventions and other sessions that may last for several days to make sure that the necessary or interested persons are aware of the order in which business which concerns them will be considered. Approval is also customary where there is no organizationally established order of business.

However, most of your organizations are governed by RRO. Thus, the standard order of business would be the following:

1. Reading and approval of the minutes.
2. Reports of officers, boards, and standing committees. (Standing committees are those usually expected to last the life of the organization and these are named usually in the bylaws and sometimes in the standing rules. If named in the bylaws; standing committees can only be added if a general provision for "additions" is also included; otherwise, amendment for the bylaws is necessary.)
3. Reports of special committees. (Special committees are appointed to exist only until they have completed a special task. These are usually your project committees which may change from year to year: Leadership Institute or Campaign Institute, for example.
4. Special Orders. (These are matters which, by a 2/3 vote, have been assigned a special priority by assigning a day or time at which they are to be taken up. If not taken up at the designated time because of adjournment, the special orders become unfinished special orders at the next meeting. Thus, the unfinished SO would come right after a newly initiated SO. If a matter is made a special order for a day without naming a time, it is taken up under unfinished special order. (RRO, pp. 156-158)
5. Unfinished special orders, unfinished business, and general orders. (Unfinished business refers to matters previously introduced which have been carried over from the preceding meeting. A general order, except by 2/3 vote, cannot come up before reached in the order of business - even if set for a particular hour and the hour has come and gone. If not reached before adjournment, it becomes unfinished business.)
6. New business. (Matters initiated in the present meeting.)

After the meeting is called to order and before the minutes are read, the following may be included: opening ceremonies such as the invocation (should be placed first) and the Pledge to the Flag. If it is customary to call roll, this may go next.

After the reading of the minutes, the President asks for corrections. If there are no corrections, the minutes stand approved as read. With the corrections, the minutes stand approved as corrected. That the President assumes and states such approval without a motion is called unanimous consent. Unanimous consent is a "shortcut" taken advantage of when the matter being considered is minor, courteous, noncontroversial, or that over which one feels there would be no objection. (Unanimous consent will be discussed under motions.)

After the completion of new business would come announcements. A program would usually be presented at the end of the order of business. It can also, by special rule or practice, be received before the minutes are read or, by suspending the rules, at any time. To suspend the rules to allow the program to be put anywhere after the order of business has begun or to take up business out of the order prescribed by RRO (if your organization is governed by RRO), unanimous consent, or a 2/3 vote, is necessary. The President, to obtain unanimous consent, may simply say, "If there is no objection, the chair will entertain a motion ..." to the effect previously mentioned - and a 2/3 vote is necessary. (Unanimous consent, RRO, pp. 444 - 446.)

Now we come to reports of officers or standing committees. If an officer makes a report which includes his own recommendations, he should not put the recommendation in the form of a motion, but any other member may do so at the end of the officer's report. (RRO, p. 301)

When a committee chairman reports for a committee or an officer reports for a committee or an officer reports for a board, he may move any recommendations proposed be implemented. A motion brought before the assembly by a committee or board does not require a second because it is evident that more than one person believes the matter should be put before the assembly for discussion. The purpose of a second, and note this point well, is to show that more than one

person contends that a matter be brought before the assembly. It does not necessarily mean that the person who seconds the motion is in favor of the resolution proposed. (RRO, pp. 417, etc.)

Standing committees are established by a provision in the bylaws and named therein if the following applies:

1. They have standing authority to act on a certain class of matters.
2. All business of a particular class is automatically referred to it.
3. If some rule of parliamentary procedure is affected by the function of the committee.

If none of these conditions apply, standing committees can be established by and listed in the standing rules - and thus can be adopted by a majority vote without notice. If standing committees are established by the bylaws, there can be no changes or additions unless the bylaws are amended or unless the bylaws include a general provision allowing for such changes.

(RRO. pp. 408-409.)

Now, how are members appointed to committees? (RRO. Pp. 409 - 413) If your bylaws do not prescribe how members of committees shall be selected, the methods of selection can be decided by general consent or by majority vote. (It has been my experience that most bylaws in local volunteer organizations call for appointment by the President.) Methods of selection include selection by ballot, nomination from the floor with voice vote, nominations by the chair with confirmation by voice vote, adoption of a motion naming committee members, or appointment by the chair. Although the last method appears to be most common, the President cannot assume such power unless it is given to him by the bylaws or by the assembly in each situation. When bylaws provide for the President to appoint committees, the power doesn't

transfer to another in his absence unless there is a clause so providing. Whenever the bylaws state that the president shall appoint all committees, this refers to the selection of members on committees - but the committees must be established by the bylaws or members of the assembly. The president cannot himself decide to establish a committee for such and such a purpose without permission of the assembly.

RRO does not prescribe that any set number of members should compose a committee. Research on committee and group size, however, suggests that 4 to 7 members is generally the most practical and effective. For voting purposes, an odd number is more feasible than an even one. Ten members on a committee have been found to be the upper limit. Twelve members is usually intolerable. The most practical rule is to try to keep the number down unless the purpose of the committee is such as to demand a large number to include all points of view in an organization - thus giving maximum weight to reports of the committee because the relevant interest groups are represented.

Other tips of committee meetings are these:

If you need to exclude someone from a meeting who expects to attend, declare the meeting a closed session and tactfully explain the importance of keeping attendance down to those on the committee. If your meeting will be too large in numbers, you might analyze your agenda to see whether each person has to be present for every item. The meeting might be structured so some people can come for the first half of the meeting and others for the second half. You might ask yourself, too, whether you need two separate meetings. To help minimize discussion (but explore all points of view), you might ask representatives to discuss ideas with other organizational members before coming to the meeting. Also, for committee or organizational meetings, notes on the agenda might be used to explain the items more clearly or single out very

important matters. You may consider, too, sending out agendas a day or two in advance. Some assemblies require agendas be sent in advance through a bylaws provision or a standing rule.

Moving away from committee action and back to organizational action, let us answer this question: How is an item of business brought before the assembly for discussion? The answer is, obviously, through a motion. Once a motion has been made, it must be seconded before discussion can take place. If there is no second, the motion dies. The seconding of a motion does not necessarily mean that the person who provides the second is in favor of the motion - but that he or she feels the subject should be brought before the assembly for discussion.

Now, when may a motion be withdrawn? (RRO, pp. 246 - 248) A motion may be withdrawn, without consent of the assembly, anytime before the chair formally states the motion. After that time, a person may withdraw a motion by asking permission of the assembly - for which the chair usually uses unanimous consent. Unanimous consent refers to informal voting in which the President simply puts a question in the form of, "If there is no objection, then" If there is even one objection, then the question must be brought before the assembly for a formal vote. The chair then asks, "Is there a motion to ...," or assuming the assembly "intends to move," states the question and takes a vote. No member should hesitate to object to unanimous consent when he or she feels a formal vote should be taken.

What are some of the rules governing discussion of a motion -- what we call debate: (RRO, pp. 328 - etc). First, how long can a member speak? How many times can one speak on one question?

Without extension granted by a 2/3 vote of the assembly, a member can speak 10 minutes. Unless there is a special vote or rule, a member can speak but two times on the same

question on the same day. A motion (which requires a 2/3 vote) to limit or extend the limits of debate in regard to time or number of speeches can be used to modify the usual rules stated before. Also, if the assembly wishes to retain the usual time limit on debate but remove restrictions on the number of speeches, one can move to consider the question informally.

Is it possible to discuss an issue without a motion on the floor? Debate is actually permitted only when a debatable question is pending. However, the chair may allow very brief discussion before a motion is put before the assembly for the purpose of determining the content or wording of what is to be moved.

The chair should not participate in debate unless he feels a crucial factor relative to the question is being overlooked. In such a case, he must relinquish his chair to the VP until the vote is taken on the question. If there is no VP who has not participated in debate or does not intend to speak, then he should turn the chair over to someone of whom he feels the assembly would approve. If the assembly does not approve of the chair's choice or if the assembly nominates others, the decision as to who presides is made by vote.

How do you delay action on a motion which is before the assembly? (RRO, pp, 152-etc.)

To delay action on a motion until after a certain event or to a certain day or hour, one can move to postpone action till _____. This requires a majority vote unless made a special order, then 2/3 vote is needed. However, no question can be postponed longer than the next business session of the organization. At the next session, if it is desirable to delay action for a longer period of time, one can again move to postpone the action to a certain time. If a question is not specified as a special order, then it is a general order. Both special and general orders may be set for a certain time. If a special order is designated to come up at a certain hour, then it is to be

taken up promptly at the time unless 2/3 of the assembly wishes to do otherwise. A general order, even if set for a particular time, is not taken up until general orders and unfinished business have been reached on the agenda. If the bylaws require action on a matter at a certain time and it is desirable to postpone such action, then one moves to fix the time to adjourn, which refers to moving to continue the same meeting before the next regular business meeting.

Another motion, to lay the question on the table, requires a majority vote and is used to lay the pending question aside temporarily. This motion cannot be qualified in anyway. Thus, the decision as to when the business is taken from the table is left open. If you wish to delay action for a certain time, the motion which would be in order would be "To Postpone to a Certain Time." After a question has been laid on the table, it can be taken from the table after the next question is disposed of. In organizations that hold regular business meetings quarterly or more often, a question laid on the table must be taken from the table by the close of the next regular meeting, or the question dies.

How do you close debate? If the chair sees that there is obviously no more discussion to be given, he may simply proceed by asking if the assembly is ready to vote. If debate is continuing for a great length of time, a member may simply rise and move the previous question, which is the same as moving to close debate. The member is free to use the words "close debate" or "move the previous question." This motion requires 2/3 vote. If the motion passes, debate is stopped and a vote is taken. **Note that to simply "call for question" or "move the previous question" does not automatically cut off debate. A vote must be taken.**

Now, let us look at the voting procedure for motions. The usual vote required to adopt a motion is a majority - which refers to a vote of at least one more than half the members casting

ballots. A 2/3 vote is required in particular instances where stated in the bylaws, to suspend any rule of order or bylaws (Note, however, the bylaws cannot be suspended unless it contains a clause stating that it can be suspended.), to close the limits of debate, to close nominations, to prevent consideration of questions, to take away membership or office. (See "handout" attached for list of motions requiring a majority vote of 2/3 vote.) A plurality vote refers to the largest number of votes received by alternatives presented in a motion or candidates in an election when there are three or more choices. A plurality cannot adopt or elect unless a special rule is previously adopted. Adoption of such a rule would require a 2/3 vote. If the rule is to apply to elections, it must be prescribed in the bylaws. (RRO, pp. 339 - 343)

When can the chair vote? The presiding officer can cast his vote whenever the vote is by ballot. When the vote is by ballot or when it is not by ballot, he may vote to make a tie and thus defeat an issue or to break a tie and adopt an issue. When a 2/3 vote is necessary, he can also vote to attain or block attainment of the needed number. (RRO, pp. 343 - 344)

Voting may be by the following methods; (RRO, pp. 344 - 348, pp. 36 - 39)

1. Voice vote (most frequently used for motions requiring a majority vote.)
2. Rising (Use for verification and for motions requiring a 2/3 vote; such a vote may be counted or not counted, depending upon the need for verification.)
3. Show of hands (alternate to rising vote if no one objects; sometimes usual method of voting in small assemblies.)
4. Unanimous consent (Use when there seems to be no opposition or a matter is of little importance; can be used for motions requiring 2/3 vote if there seems to be no opposition.)
5. Secret Ballot (Use for secrecy; when bylaws require vote by ballot, this provision cannot be suspended even by a unanimous vote of the entire assembly.)

What is a “division of the assembly”? This phrase refers to the right of a member to demand, without a motion, that a voice vote be recounted as a rising vote. A show of hands is not a division. In small meetings, a voice vote may be retaken by a show of hands. But, if any member demands "a division," the chair is required to take a rising vote.

What is a “division of the question”? (RRO, p. 230)

If a question is composed of two (2) or more parts, each of which can stand by itself, one can move a division of the question, which requires a majority vote. If one question involves several parts which deal with different subjects, one member may demand that each part be received separately without moving a division of the question. If a report or long motion consists of many sections or articles, it can be considered by paragraph or section without a division. If the chair does not separate the report for the discussion and vote, any member may move to consider by paragraph. Each section is read, debated, and amended by vote - after which the entire document is approved by one vote.

How does one change the intent of a motion that is under consideration? The answer is by amendment. The amendment may: 1) insert or add words or a paragraph, 2) strike out and insert words, 3) strike out words or a paragraph, 4) substitute - to strike out a paragraph or the entire motion and insert another. (RRO, pp. 112 - 135)

Only two amendments are allowed at one time: an amendment to the main motion (primary) and an amendment to the amendment (secondary). Yet, any number can be offered in succession so long as they do not raise a question already decided. Thus if a vote were to be taken on a secondary amendment, one cannot offer a proposal to change that amendment but he

can announce that if the secondary amendment fails, he will offer another and explain briefly.

Motions, for which amendments are offered, require the following voting procedure: vote on the secondary amendment, vote on the primary amendment as amended (or not amended if amendment failed), vote on the main motion as amended (or main motion as not amended if amendment failed).

What can you do if you have adopted a motion - and then you change your mind about the proposition adopted? Within the same meeting, for an organization which meets one day at a time once a month, or within any meeting day of a convention - one may move to reconsider the vote on the motion. The motion may be made, however, only by a member who voted on the winning side. If a member believes a reconsideration is necessary and he is unable to "move it," he should try to persuade someone who can make such a motion to do so. Or, he can obtain the floor and, without beginning debate, briefly state his reasons for believing a reconsideration should be moved. (RRO, pp. 265 - 266)

The motion to reconsider requires only a majority vote. The effect of the motion to reconsider is to suspend action that would result from the motion to be reconsidered - until a vote can be taken on the motion to reconsider. However, if the motion to reconsider is not called up within the same session that it is made, then the suspension ends. The full force of the original motion, the vote on which was to be reconsidered, goes into effect. The situation becomes the same as if there had been no motion to reconsider. (RRO, pp. 270 - 271). (A regular meeting of an organization which meets monthly constitutes a session. A series of connected meetings, such as those at a convention, also constitute a session.)

If a motion to reconsider a vote is made and adopted, the effect is to call up the original

motion as if it had not yet been voted upon. The motion is then open to debate and a second vote is taken. The adoption of the motion to reconsider does not negate the motion under reconsideration. The original motion MUST be discussed and another voter taken.

What recourse do you have if the time has elapsed in which you can move to reconsider? However, you consider the motion passed not to be in the best interest of the organization. You can either move to amend that which was previously adopted or to rescind or repeal the motion. Such motions may require previous notice, which can be given at the meeting prior to the meeting at which the motion will be offered or which can be given in the call of the meeting. Notice is required, for example, if one intends to rescind or amend a provision of the bylaws or a special rule of order. The motions to "rescind or amend" can be amended. Yet, when the motion does require previous notice, such a motion cannot then be amended to make the proposed changed greater than that for which notice was given. Notice may also be given, even if not required, to reduce the vote required for passage.

The vote required to rescind or amend something previously adopted (except for constitution, bylaws, or special rules of order) is a 2/3 vote without previous notice, a majority vote if previous notice (stating the entire proposed change) has been given in advance, or a majority vote of the entire membership - whichever is easier to obtain.

For an amendment to the bylaws or constitution, a 2/3 vote is required if notice is given at the previous meeting or the call of the meeting. Without notice, the bylaws can be amended at any regular meeting by a majority vote of the entire membership.

If a motion has been defeated, but a member wishes to bring it before the assembly again - he also has such a right: through renewing the motion. No motion can be renewed during the same session, but it can be renewed at any later session. (RRO, pp. 285 - 286)

Now that we have been through this very long meeting, do we need a motion to adjourn?

No such motion is needed if there is not further business pending. The chair simply states, "If there is not further business, this meeting is adjourned." (RRO, p. 206) If the hour to adjourn has been fixed (or the hour to recess has been fixed) by a motion or in the adoption of an agenda, the chair simply states that the hour to adjourn has come and adjourns the meeting; for example, this includes agendas adopted at a board meeting which list adjournment or recess at 12:00 for lunch. However, the motion to adjourn, when made, takes precedence over all motions except the motion to fix the time to which to adjourn. The motion to adjourn requires a majority vote.

Although the motion to adjourn is undebatable, the following is in order before the vote is taken on the motion: to inform the assembly of business requiring attention before adjournment, to make announcements, to move to reconsider a previous vote, to give notice of a motion to be made at the next meeting, to move to set a time for an adjourned meeting (which means to move to hold another meeting that will be a legal continuation of the meeting at which this motion was adopted - also called "to fix the time to which to adjourn"). (RRO. Pp.201 - 204; pp. 208 209)

Once the meeting has adjourned, if the chair immediately learns that a member was seeking the floor for one of the purposes given above, he should immediately call the meeting back to order until the purpose can be carried out.

Once the meeting of an organization which meets regularly has adjourned, the uncompleted order of business is taken up at the next meeting. Business which was pending at the close of the meeting is taken up in the order it was pending under unfinished business.

If a meeting of a session (a series of connected meetings such as a Convention) is adjourned, business is immediately resumed at the point where it was interrupted- except if one cares to have brief opening ceremonies and/or reading of the minutes. (RRO, p.202)

Now, if there is no further business - this meeting is adjourned!



Finance Report
September 25, 2007

Chastity Himel, Finance Director

August 2007 Financial Reports

- Royalty Revenue Report
- Sales Tax Revenue Report
- August Operating Statements & Fund Recap

Financial Information

– Link

<http://www.lafourchegov.org>

Royalty Revenues

	<u>2006</u>	<u>2007</u>
• 1 st Quarter	957,743	1,062,862
• 2 nd Quarter	909,216	1,185,507
• July	341,319	426,445
• August	289,439	562,011
Total YTD	2,497,717	3,236,825

(2006 total – 3,761,050)

Road Sales Tax District #2

	<u>2006</u>	<u>2007</u>
• 1 st Quarter	1,001,753	1,285,844
• 2 nd Quarter	1,270,664	1,394,398*
• July	419,146	559,205
• August	480,591	502,576
Total YTD	3,172,154	3,742,023*

(2006 Total – 5,046,602)

*Not adjusted for C-Port Rebate of \$252,420

Road Sales Tax District #3

	<u>2006</u>	<u>2007</u>
• 1 st Quarter	229,339	332,227
• 2 nd Quarter	304,362	400,262
• July	97,395	131,272
• August	90,752	128,868
Total YTD	721,848	992,629

(2006 total - 1,107,535)

Road Sales Tax District #5

	<u>2006</u>	<u>2007</u>
• 1 st Quarter	280,152	254,703
• 2 nd Quarter	289,226	283,125
• July	96,990	97,745
• August	107,069	104,177
Total YTD	773,437	739,750

(2006 total – 1,270,156)

Road Sales Tax District #6

	<u>2006</u>	<u>2007</u>
• 1 st Quarter	233,442	245,393
• 2 nd Quarter	261,788	285,889
• July	115,971	130,713
• August	83,843	87,379
Total YTD	695,044	749,374

(2006 total – 1,070,140)

Solid Waste

	<u>2006</u>	<u>2007</u>
• 1 st Quarter	1,346,853	1,582,397
• 2 nd Quarter	1,617,880	1,723,204
• July	616,635	668,590
• August	576,227	595,553
Total YTD	4,157,595	4,569,744

(2006 total – 6,476,908)

3, 5 & 6 Refunding

- October 1, 2007 - \$9,650,000 Sales Tax Refunding

2008 Budget

- Will be distributed immediately after the meeting tonight



The End

larry j. picciola, inc.

CONSULTING ENGINEERS & SURVEYORS
P. O. BOX 970 • LAROSE, LOUISIANA 70373-0970
13379 HIGHWAY 3235 • CUT OFF, LOUISIANA 70345
PHONE 985.798.7700 • FAX 985.798.7755

LAFOURCHE PARISH GOVERNMENT ROAD SALES TAX DISTRICTS 3, 5, 6 PROJECTS ENGINEERING REPORT

September 25, 2007

PROJECT 3G (CONCRETE PANELS)

ENGINEER: J. Wayne Plaisance, Inc.
CONTRACTOR: Byron E. Talbot Contractor, Inc.

Byron E. Talbot Contractor, Inc. is about 75% complete with work on Fantastic Acres. The Contract time on this project is 210 days. Notice to Proceed was issued on July 30, 2007 with a completion date of February 25, 2008. Change Order # 3, in the amount of \$6,900.00, is being presented to night to add culverts and related work under a cross street in the Fantastic Acres Subdivision.

PROJECT 3H (MEADOWLANDS SUBDIVISION)

ENGINEER: David T. Heck, P.E.
CONTRACTOR: N/A

Bid on this project shall be received on Monday, October 15, 2007 at 10:00 am.

PROJECT 3J (LAKE LONG DRIVE)

ENGINEER: David T. Heck, P.E.
CONTRACTOR: N/A

A ride thought for this project with plans in hand was conducted today. Bid will are scheduled to be received on this project on Tuesday, November 7, 2007 at 10:00 am.

PROJECT 5F (LAFOURCHE CROSSING TO ST. CHARLES – HIGHWAY 1)

ENGINEER: David T. Heck, P.E.
CONTRACTOR: N/A

The Contractor is about 85% complete with the drainage work. The Contract time on this project is 130 days. Notice to Proceed was issued on September 6, 2007 with a completion date of January 28, 2008 (Includes Change Order No. 1).

PROJECT 5H (CHACKBAY/CHOCTAW)

ENGINEER: David T. Heck, P.E.

CONTRACTOR: N/A

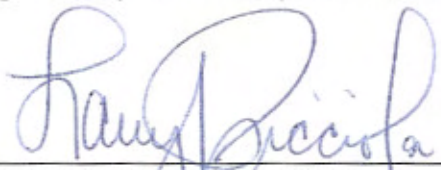
Notice to Proceed was given to David T. Heck, P.E. on March 12, 2007 for this project. Surveying on this project is complete. This project is scheduled for construction in the 2008 budget.

PROJECT 5I (LEFORT BY-PASS)

ENGINEER: Duplantis Design Group, L.L.C.

CONTRACTOR: N/A

Right of ways are in the process of being obtained for this project.



Larry J. Picciola, P.E., P.L.S.



PROJECT LETTING SCHEDULE

Date	Letting #	Project Name	District	Town	Status	Total	Letting Total
Jun-05	1	3A	3	Bayou Blue	Complete	\$374,983.97	\$3,279,144.29
		5A	5	Kraemer	Complete	\$1,087,488.32	
		6A	6	Raceland	Complete	\$1,110,802.46	
		3D	3	Bayou Blue	Complete	\$705,869.54	
Sep-05	2	3E	3	Lockport to Larose & Matthews	Complete	\$1,257,220.54	\$2,678,644.24
		5C	5	Country Club	Complete	\$553,907.53	
		5D	5	West Thibodaux	Complete	\$867,516.17	
May-06	3	5G	5	Concrete Streets	Complete	\$516,364.55	\$516,364.55
May-06	4	6C	6	Raceland/Des Allmends	Complete	\$1,921,699.57	\$3,126,264.17
		5B	5	Choupie/Chackbay	Complete	\$1,204,564.60	
Jun-06	5	3B	3	Lower Bayou Blue/Pointe Au Chein	Complete	\$1,456,524.87	\$2,076,420.87
		3F	3	Bayou Blue	Complete	\$619,896.00	
Jul-06	6	6B	6	Four Point to Raceland - Hwy 1	Complete	\$1,166,084.60	\$1,166,084.60
Nov-06	7	5E	5	Laf. Crossing - Hwy 308	Complete	\$373,785.15	\$2,816,569.75
		5H	5	Choctaw	In Design	\$434,977.20	
		5F	5	Laf. Crossing - to St. Charles Hwy 1	Under Construction	\$1,305,769.00	
		5I	5	Lefort By Pass	In Design & Right-of-Ways	\$702,038.40	
Pending	8	3I	3	Gheens/Raceland Mill	Pending	\$1,500,000.00	\$1,500,000.00
Dec-07	9	3J	3	Lake Long	Scheduled for Bid	\$536,995.20	\$536,995.20
Oct-07	10	3H	3	Bayou Blue - Meadowlands	In the Bidding Process	\$1,006,605.60	\$1,006,605.60
	11	3G	3	Concrete Streets	Under Construction	\$788,964.00	\$788,964.00
						\$19,492,057.27	\$19,492,057.27

DISTRICT 3 & 5

PROJECT 3G - CONCRETE PANELS

ROBYN ST./JENNIFER
FANTASTIC BLVD.
CHATEAU ESTATES
COUNTRY VILLAGE

PROJECT 3H - BAYOU BLUE

ST. MARIE DR.
LACROIX DR.
ROBERTS DR.
MEADOWLAND/CHETTA DR.
STEWART PL.
DELL PL.
BARBARA PL.
RICHARD PL.
RONALD PL.
MYRTLE PL.

PROJECT 3I - GHEENS/RACELAND MILL

FARM TO MARKET
MILL STREET
SECOND
THIRD
FOURTH
FIFTH

PROJECT 3J - LAKE LONG DRIVE

LAKE LONG DRIVE

PROJECT 5F - LA 1 LAF. CROSSING AREA

CITATION ST.
SUPERCHARGE DR.
BAYOU VISTA DRIVE
P. THIBODAUX RD.
LEDET DR.
CONSTANT DR.
BUTLER ST.
OMEGA ST.
LOUPE RD.
CEDAR ST.

PROJECT 5H - CHOCTAW/CHACKBAY

MARTINEZ ST
ELMO LN.
ORDOYNE RD
DELATTE RD
LOVERS LN
BENOIT NO 2 RD
BENOIT NO 1 RD
CHOCTAW SCHOOL RD
MOLAISON RD
LEGENDRE ESTATES

PROJECT 5I - LEFORT BY PASS

LEFORT BY PASS



#29

PUBLIC TO ADDRESS
COUNCIL/COMMITTEE
MEETING FORM

Date: 9/25/07

Name: Bobby Mitchell

Address: 122 Blue Ridge Dr, Gray LA 70359

Item: # 29 Bollinger Ship Yard

Rep.: Boll. Shipyard -- Safety Coordinator

presented (pictures) + materials re

Exhibit "E"

September 25, 2007

Here to answer any questions and elaborate on our need at Bollinger Shipyards, Inc.

- Employees crossing Hwy 308
- 819 employees on site
- Night crews

We are asking for assistance from the parish, state and local law enforcement officials in determining the level of protection need for employees crossing hwy 308.

Our site currently has 819 employees and contractors using the ¼ mile stretch of hwy. We have pedestrian, bicycle, golf carts, motor vehicles and heavy equipment crossing and entering traffic on hwy 308. We routinely have tractors pulling materials and equipment across the hwy.

Daily work shift starts at 6:00am with employees arriving and leaving from 5-6am. Many employees receive a one hour lunch from 11:30 – 12:30 at which time they are allowed to leave site.

Hwy 308 is a major route for Oil Field, Offshore and Maritime companies, amongst other everyday traffic. The traffic load is overwhelming at the most crucial times for our employees. For protection of our employees and other in the community we are asking for assistance in several areas.

1. lowering the speed limit to 25mph
2. monitoring the traffic for speeders
3. creating higher profile crosswalks
4. lighting for crosswalks
5. "trucks entering hwy" signs

Current protection we have in place:

- Cross walk signs
- Painted crosswalks
- Small Caution light at entrances

Bollinger Shipyards, Inc. believes safety is paramount for employees and residents and we appreciate any assistance in creating a safer community.

"E"