

CHAPTER 2

ADMINISTRATION AND ORGANIZATION

- Sub-Chapter A -- In General
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Sub-Chapter A

In General

SECTION 2:1. ADOPTION OF HOME RULE CHARTER; EFFECTIVE DATE OF CHARTER; DESIGNATION OF GOVERNING BODY

A. The Parish of Lafourche, State of Louisiana shall operate and function under the Plan of Government and Home Rule Charter adopted at the public referendum on August 14, 1976. The provisions of the Charter pertaining to the organization, structure and distribution of powers and functions of the governing authority created thereunder shall go into effect on June 2, 1980, at the end of the term of the members of the Lafourche Parish Police Jury elected in 1975. The remaining provisions of the Charter shall become effective at midnight on October 1, 1976, which date was the thirteenth day after the date on which the election results were promulgated by the appropriate election officials certifying adoption of the Charter.

B. The governing authority of Lafourche Parish shall be the Lafourche Parish Council, the members of which shall be elected as set forth in Sections 2:2.2 and 2:3 of this Code.

(Ord. No. 1319, 7/24/80; as amended by Ord. No. 1359, 3/26/81)

Comment -- Up until 1976, the Parish of Lafourche has operated under the general police jury form of government as set forth in state law. Acting under the authority of Article VI, Section 5 of the Louisiana Constitution of 1974, on February 12, 1975, the Police Jury created a commission to prepare and propose a home rule charter for the parish and this commission completed its work in the spring of 1976. The propose charter developed by the commission was submitted to a public referendum on August 14, 1976 and was approved by a majority of those voting at that election. The Charter was amended by public referendum on 1/17/98. Amendments pertaining to the organization and structure of the governing authority do not take effect until noon on January 12, 2000. The remaining amendments became effective at midnight on March 12, 1998 which was the thirtieth day after the date of promulgation of the election results by the appropriate election officials certifying adoption of the Charter.

The contents of this amended Charter are set forth in Appendix "A" of this Code.

SECTION 2:2. DIVISION OF PARISH INTO PUBLIC HEARING REGIONS

A. The Parish of Lafourche, State of Louisiana, shall be divided into three (3) Public Hearing Regions, as follows:

§ 2:2

1. The North Lafourche Region shall comprise the Lafourche-Assumption Parish line on the north to the St. Charles Bridge across Bayou Lafourche on the south. The communities of Choctaw, Kraemer and Bayou Boeuf shall be included in the North Lafourche Region.

2. The Central Lafourche Region shall comprise that area from the St. Charles Bridge across Bayou Lafourche on the north to the Intracoastal Waterway on the south. The Bayou Blue and Des Allemands area shall be included in the Central Lafourche Region.

3. The South Lafourche Region shall comprise that area from the Intracoastal Waterway on the north to the southern most boundary of the parish. The Grand Bois and Point Au Chene communities shall be included in the South Lafourche Region.

B. These regions are created for the purpose of conducting regional public hearings in the parish in accordance with the provisions of Article IV, Section B, Paragraph 5(b) of the Lafourche Parish Home Rule Charter.

(Ord. No. 1330, 9/25/80)

Comment -- The parish's Home Rule Charter is set out in Appendix A of this Code.

SECTIONS 2:3 - 2:89. RESERVED

SECTION 2:90. DEFINITION OF PARISH COURTHOUSE

It is hereby provided that the Lafourche Parish Courthouse consists of the old courthouse building in Thibodaux, Louisiana, and the Lafourche Parish Courthouse Annex Building in Thibodaux, Louisiana. The Lafourche Parish Annex Building in Galliano, Louisiana, is designated a courthouse for the purposes of LRS 13:501 and Article 672 of the Code of Criminal Procedure and it may be used for all auxiliary functions of the parish government not prohibited by the Lafourche Parish Home Rule Charter, or the state constitution, or law. (Ord. No. 1106, 7/27/72; as amended by Ord. No. 1320, 7/24/80)

Comment -- The amending ordinance added the references to LRS 13:501 and the Code of Criminal Procedure.

SECTIONS 2:91 - 2:94. RESERVED

**SECTION 2:95. RESTRICTIONS ON SMOKING IN PUBLIC BUILDINGS
VIOLATIONS, PENALTIES**

A. Except as otherwise allowed herein, smoking is prohibited in all enclosed areas of public buildings owned or occupied by the Lafourche Parish Council or agency, commission or entity thereof.

B. Notwithstanding any other provisions of this section, smoking shall be permitted in designated smoking areas which shall be so situated as to allow non-smoking individuals the opportunity to conduct normal activity in a reasonably smoke-free environment.

C. It shall be unlawful for any person to smoke in any area where smoking is prohibited by the provisions of this section.

D. Any person who violates the provisions of this section shall be subject to a misdemeanor summons and a fine not to exceed one hundred dollars (\$100.00).

E. Any person or employer who owns, manages, operates or otherwise controls the use of any premises subject to this section shall designate smoking areas, where appropriate, and signs identifying the area accordingly.

F. The “smoking” or “no smoking” signs, whichever are appropriate, or the international “no smoking” symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) shall be clearly and conspicuously posted by the owner, operator, manager, employer or other person in control of every place where smoking is controlled by this section.

(Ord. No. 1967, 2/23/91)

SECTION 2:96. RESTRICTIONS ON SMOKING IN PARISH COUNCIL CHAMBERS

A. It shall be unlawful for any person to smoke in the chambers of the Lafourche Parish Council located on the second floor of the Old Courthouse Building, Thibodaux, Louisiana.

B. “No Smoking” signs shall be placed in the Lafourche Parish Council chambers upon the effective date of this section.

C. Any person who violates the provisions of this section shall upon conviction thereof, be punished by imprisonment in the parish jail for a period of not more than thirty (30) days, or by fine of not more than five hundred dollars (\$500.00) or by both such imprisonment and fine, at the discretion of the court.

(Ord. No. 1874, 5/10/89)

SECTION 2:97. PARISH LOGO REQUIRED ON ALL LAFOURCHE PARISH VEHICLES AND EQUIPMENT

A. Every boat, water craft, automobile, truck, equipment, or other vehicles belonging to the parish or to any of its political subdivisions, or to any department, board, commission, or agency of its political subdivisions shall have inscribed, painted, decaled, or stenciled conspicuously thereon, either with letters not less than two inches in height and not less than one-quarter inch in width or with an insignia containing not less than one hundred forty-four square inches, or if circular, not less than eight inches in diameter, the name of the board, commission, department, agency, or subdivision of the parish to which the boat, water craft, automobile, truck, equipment, or other vehicles belong.

B. The name of the board, commission, department, agency or political subdivision, shall be placed on the outside of the door on each side of every automobile, truck, or other vehicle. If the vehicle is equipped with more than one door on each side, the name shall be placed on the outside of the doors nearest the front of the vehicle.

C. All paintings, inscriptions or stencils shall be in a color that contrasts sharply with the color over which it is placed.

D. The individual whose responsibility it is to place the purchase order for any vehicle as herein provided shall be personally responsible for seeing that the agency name is placed thereon as herein required and shall do so within ten (10) days after the delivery of such vehicle or water craft.

§ 2:97

E. The head of any department or board of the parish or any of its subdivisions who operates or who orders, requests or permits any employee under his supervision or any other person to operate any publicly owned land vehicle not marked in accordance with the provisions of this ordinance shall be guilty of a violation thereof.

(Ord. No. 3599, 5/10/05)

SECTION 2:98 - 2:99. RESERVED

Sub-Chapter B

Elections

SECTION 2:100. IN GENERAL

A. Adoption of Permanent Voter Registration System

1. In accordance with the provisions of Section 2 of Act 415 of the Louisiana Legislature of 1952 (LRS 18:224), the Parish of Lafourche does hereby elect, in the matter of registration of voters, to be governed by the provisions of Act 415 of the Louisiana Legislature of 1952 insofar as the provisions of said act may be pertinent and applicable to the Parish of Lafourche.

2. In accordance with the provisions of Act 415 of 1952, the pertinent and applicable provisions shall become effective in the Parish of Lafourche on August 1, 1953.

3. The registrar of voters of the Parish of Lafourche shall be furnished with a certified copy of this resolution and he is hereby authorized, empowered and directed to obtain those supplies, forms and equipment for the operation and conduct of his office and the maintenance of the records required and specified by the provisions of aforesaid Act 415 of 1952.

B. Items on Ballots at a General Election or State Election; and Providing for Emergency Situations.

1. Due to the cost of elections, Lafourche Parish will only have items on ballots at a general election or a State election.

2. In an emergency situation, the Lafourche Parish Council can grant the authority to hold a special election by the adoption of a resolution.

(Res. of 11/12/52; Ord. No. 2640, 7/14/98)

SECTION 2:101. DIVISION OF PARISH INTO WARDS AND PRECINCTS

The Parish of Lafourche shall be divided into eleven (11) wards and sixty-two (62) precincts described as follows, to wit:

WARD 1 PRECINCT 1

Beginning at the intersection of the Terrebonne/Lafourche and Assumption/Lafourche Parish lines, thence northeasterly along the Assumption/Lafourche Parish line to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with LA 3185 (Thibodaux Bypass Road), thence southerly along LA 3185 to its intersection with the Southern Pacific Railroad, thence westerly along the Southern Pacific Railroad to its intersection with Waverly Road, thence southerly along Waverly Road to its intersection with LA 3107 (Talbot Avenue), thence westerly a short distance along LA 3107 (Talbot Avenue) to its intersection with an unnamed drainage canal west of Waverly Rd., thence southwesterly along said drainage canal to its intersection with the 80 Arpent Canal, thence easterly along the 80 Arpent Canal to its intersection with the Terrebonne/Lafourche Parish line, thence southerly and westerly along said parish line to its intersection with the Assumption/Lafourche Parish line, the point of beginning.

§ 2:101

WARD 1 PRECINCT 2

Beginning at the intersection of LA 3107 (Talbot Ave.) and Waverly Road, thence northerly along Waverly Road to its intersection with the Southern Pacific Railroad Track Right of Way, thence southeasterly along said railroad track right of way to its intersection with LA 3185 (Thibodaux ByPass Road), thence southerly along LA 3185 (Thibodaux ByPass Road) to its intersection with LA 3107 (Talbot Avenue), thence easterly along LA 3107 (Talbot Avenue) to its intersection with Veterans Blvd., thence southerly along Veterans Blvd. to its intersection with LA 3185, thence easterly along LA 3185 to its intersection with the Terrebonne/Lafourche Parish line, thence southwesterly along said parish line to its intersection with the 80 Arpent Canal, thence northwesterly along the 80 Arpent Canal to its intersection with an unnamed drainage canal west of Waverly Road, thence northeasterly along said canal to its intersection with LA 3107 (Talbot Ave.), thence easterly along LA 3107 (Talbot Ave.) to its intersection with Waverly Road, the point of beginning.

WARD 1 PRECINCT 3A AND 3B

Beginning at the intersection of LA 3107 and LA 3185, thence northerly along LA 3185 (Thibodaux ByPass Road), to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with the straight line extension of St. Bernard Street; thence south along the straight line extension of St. Bernard Street to its intersection with 1st Street; thence east along 1st Street to its intersection with Oak Lane; thence south along Oak Lane to its intersection with Wilson Street; thence east along Wilson Street to its intersection with Barbier Avenue; thence south along Barbier Avenue to its intersection with Leonard; thence west along Leonard to its intersection with St. Bernard Street; thence south on St. Bernard to its intersection with LA 3107 (Talbot Avenue), thence westerly along LA 3107 (Talbot Avenue) to its intersection with LA 3185 (Thibodaux ByPass Road), the point of beginning.

WARD 1 PRECINCT 4

Beginning at the intersection of LA 3185 and Veterans Blvd., thence northerly along Veterans Blvd. to its intersection with LA 3107 (Talbot Avenue), thence easterly along LA 3107 (Talbot Avenue) to its intersection with Louise Street, thence north along Louise Street to its intersection with Southern Pacific Railroad, thence easterly along the Southern Pacific Railroad to its intersection with Ridgfield Road, thence southwesterly along Ridgfield Road to its intersection with LA 3107 (Talbot Avenue), thence easterly along LA 3107 (Talbot Avenue) to its intersection with the Terrebonne/Lafourche Parish line, thence southerly along said Parish line to its intersection with LA 3185 (Thibodaux ByPass Road), thence westerly along LA 3185 (Thibodaux ByPass Road) to its intersection with Veterans Blvd., the point of beginning.

WARD 2 PRECINCT 1

Beginning at the intersection of LA Hwy. 3266 (Old Coulon Plantation Road) and Bayou Lafourche, thence northerly along LA Hwy. 3266 to its intersection with the Missouri Pacific Railroad, thence east along the Missouri Pacific Railroad to its intersection with Lafourche Drive, thence south along Lafourche Drive to its intersection with Bayou Lafourche, thence west along Bayou Lafourche to its intersection with LA Hwy. 3266 (Old Coulon Plantation Road), the point of beginning.

WARD 2 PRECINCT 1A

Beginning at the intersection of LA Hwy. 3266 (Old Coulon Plantation Road) and the Missouri Pacific Railroad, thence northerly along LA Hwy. 3266 (Old Coulon Plantation Road) to its intersection with 40 Arpent Road, thence east along the 40 Arpent Road to its intersection with St. Patrick Street, thence south along St. Patrick Street to its intersection with Bayou Lafourche, thence west along Bayou Lafourche to its intersection with Lafourche Drive, thence northerly along Lafourche Drive to its intersection with the Missouri Pacific Railroad, thence westerly along the Missouri Pacific Railroad to its intersection with LA Hwy. 3266 (Old Coulon Plantation Road), the point of beginning.

WARD 2 PRECINCT 2

Beginning at the intersection of Bayou Lafourche and St. Patrick Street, thence north along St. Patrick Street to its intersection with LA Highway 20, thence north along LA highway 20 to its intersection with 80 Arpent Canal, thence easterly along the 80 Arpent Canal to its intersection with an unnamed stream that is the dividing line between sections 82 and 83, T14S-R16E, thence southwest along said unnamed stream to its intersection with the 40 Arpent Road, thence east along 40 Arpent Road to its intersection with Paul Lane, thence southwest along Paul Lane to its intersection with LA Hwy. 308, thence southeast along LA Hwy. 308 to its intersection with Audubon Street Bridge, thence south along Audubon Street Bridge to its intersection with Bayou Lafourche, thence west along Bayou Lafourche to its intersection with St. Patrick Street, the point of beginning.

WARD 2 PRECINCT 3

Beginning at the intersection of Barbier Avenue and its intersection with Cedar Street, thence northerly on Barbier Avenue to its intersection with Wilton Street, thence westerly on Wilton Street to its intersection with Oak Lane, thence northerly on Oak Lane to its intersection with 1st Street, thence westerly on 1st Street to its intersection with St. Bernard Street, thence northerly on St. Bernard Street and its extension to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with the straight line extension of Alwes Street, thence southerly along Alwes Street to its intersection with Cherry Street, thence easterly along Cherry Street to its intersection with Arms Street, thence southerly along Arms Street to its intersection with the Southern Pacific railroad tracks, thence westerly along said tracks to its intersection with Tiger Drive, thence northerly a short distance along Tiger Drive to its intersection with Parish Road, thence westerly along Parish Road to its intersection with Notre Dame Street, thence northerly along Notre Dame Street to its intersection with Cedar Street, thence easterly along Cedar Street to its intersection with Tiger Drive, thence northerly along Tiger Drive to its intersection with St. Mary Highway (LA 1), thence westerly along St. Mary Highway (LA 1) to its intersection with Rubyat Drive, thence southerly along Rubyat Drive to its intersection with Government Circle, southerly around Government Circle to its intersection with Cedar Street, thence westerly along Cedar Street to its intersection with Barbier Avenue, the point of beginning.

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WARD 2 PRECINCT 3A

Beginning at the intersection of Barbier Avenue and its intersection with the Southern Pacific railroad tracks, thence northerly on Barbier Avenue to its intersection with Cedar Street , thence easterly along Cedar Street to its intersection with Government Circle, thence northerly around Government Circle to its intersection with Rubyat Drive, thence northerly along Rubyat Drive to its intersection with St. Mary Highway (Louisiana Highway 1) , thence easterly along St. Mary Highway (Louisiana Highway 1) to its intersection with Tiger Drive, thence southerly along Tiger Drive to its intersection with Cedar Street, thence westerly along Cedar Street to its intersection with Notre Dame Street, thence southerly along Notre Dame Street to its intersection with Parish Road, thence easterly along Parish Road to its intersection with Tiger Drive, thence southerly a short distance along Tiger Drive to its intersection with the Southern Pacific railroad tracks, thence westerly along said tracks to its intersection with Barbier Avenue, the point of beginning.

WARD 2 PRECINCT 4

Beginning at the intersection of the Southern Pacific railroad tracks and Arms Street, thence northerly along Arms Street to its intersection with Cherry Street, thence westerly along Cherry Street to its intersection with Alwes Street, thence northerly along Alwes Street to its intersection with St. Mary Highway (LA 1), thence easterly along St. Mary Highway (LA 1) to its intersection with Ridgefield Road, thence southerly along Ridgefield Road to its intersection with the Southern Pacific railroad tracks, thence westerly along said tracks to its intersection with Arms Street, the point of beginning.

WARD 2 PRECINCT 4A

Beginning at the intersection of the straight line extension of Alwes Street and the center flow channel of Bayou Lafourche, thence easterly along the center flow channel of Bayou Lafourche to its intersection with Jackson Street, thence southerly along Jackson Street to its intersection with the Jackson Street Bypass Road, thence southerly along the Jackson Street Bypass Road to its intersection with Louisiana Highway 1, thence westerly along Louisiana Highway 1 to its intersection with Alwes Street, the point of beginning.

WARD 2 PRECINCT 5

Beginning at the intersection of Ridgefield Road and the Southern Pacific Railroad tracks, thence northerly along Ridgefield Road to its intersection with St. Mary Highway (Louisiana Highway 1), thence easterly along St. Mary Highway (Louisiana Highway 1) to its intersection with Jackson Street Bypass Road, thence northerly along Jackson Street Bypass Road to its intersection with Jackson Street, thence southerly along Jackson Street to its intersection with West 10th Street, thence easterly along West 10th Street to its intersection with Canal Boulevard, thence southerly along Canal Boulevard to its intersection with the Southern Pacific railroad tracks, thence westerly along said tracks to its intersection with Ridgefield Road, the point of beginning.

WARD 2 PRECINCT 6

Beginning at the intersection of Jackson Street and Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with the Audubon Street Bridge, thence southerly along Audubon Street to its intersection with LA Hwy. 1, thence westerly along LA Hwy. 1 to its intersection with Elder Street, thence southerly along Elder Street to its intersection with Tetreau Street, thence southerly along Tetreau Street to its intersection with East 12th Street, thence westerly along East 12th Street to its intersection with McCulla Street, thence northerly along McCulla Street to its intersection with East 7th Street, thence westerly along East 7th Street to its intersection with Canal Street (LA 20), thence southerly along Canal Street to its intersection with West 10th Street, thence westerly along West 10th Street to its intersection with Jackson Street, thence northerly along Jackson Street to its intersection with Bayou Lafourche, the point of beginning.

WARD 2 PRECINCT 7

Beginning at the intersection of Canal Boulevard and the Southern Pacific railroad tracks, thence northerly along Canal Boulevard to its intersection with East 7th Street, thence easterly along East 7th Street to its intersection with McCulla Street, thence southerly along McCulla Street to its intersection with East 12th Street, thence easterly along East 12th Street to its intersection with Tetreau Street, thence southerly along Tetreau Street to its intersection with Back Street, thence easterly along Back Street to its intersection with Ledet Street, thence southerly along Ledet Street to its intersection with the Southern Pacific railroad tracks, thence westerly along said tracks to its intersection with Canal Boulevard, the point of beginning.

WARD 2 PRECINCT 8

Beginning at the intersection of Back Street and Ledet Street; thence west along Back Street to its intersection with Tetreau Street; thence north along Tetreau Street to its intersection with E. 12th Street; thence west along East 12th Street to its intersection with Tetreau Street, thence northerly along Tetreau Street to its intersection with Elder Street; thence northeast along Elder Street to its intersection with LA Hwy. 1; thence east along LA Hwy. 1 to its intersection with Audubon Avenue; thence southerly along Audubon Avenue to its intersection with an unnamed drainage ditch located at 90°48'21.96''W and 29°47'16.39''N; thence westerly along said ditch to its intersection with and unnamed drainage canal parallel to Bayou Lane located at 90°48'37.75W and 29°47'22.55N, thence southwest along said canal to its intersection with the Southern Pacific Railroad Tracks; thence northwesterly and westerly along the centerline of the Southern Pacific Railroad Tracks to its intersection with the centerline of Ledet Street; thence, northwesterly along Ledet Street to its intersection with the centerline of Back Street, the point of beginning.

WARD 2 PRECINCT 9

Beginning at the intersection of Talbot Avenue (Louisiana Highway 3107) and Barbier Avenue, thence northerly along Barbier Avenue to its intersection with Talbot Avenue (Louisiana Highway 3107), thence westerly along Talbot Avenue (Louisiana Highway 3107) to its intersection with St. Bernard Street, thence northerly along St. Bernard to its intersection with Leonard Street, thence westerly along Leonard Street to its intersection with Barbier Avenue, thence northerly along Barbier Avenue to its intersection with the Southern Pacific railroad tracks, thence easterly along said tracks to its intersection with Louise Street, thence southerly along Louise Street to its intersection with Talbot Avenue (Louisiana Highway 3107), thence westerly along Talbot Avenue (Louisiana Highway 3107) to Barbier Avenue, the point of beginning.

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WARD 2 PRECINCT 10

Beginning at the intersection of Plantation Road and Ridgefield Road, thence northerly along Ridgefield Road to its intersection with the Southern Pacific railroad tracks, thence easterly along said tracks to its intersection with Canal Boulevard, thence southerly along Canal Boulevard to its intersection with Plantation Road, thence westerly along Plantation Road to its intersection with Ridgefield Road, the point of beginning.

WARD 2 PRECINCT 11

Beginning at the intersection of the centerlines of Plantation Road and LA Hwy 20 (Canal Blvd.); thence, northwesterly along the centerline of LA Hwy 20 (Canal Blvd.) to its intersection with the centerline of the Southern Pacific Railroad Tracks; thence, southeasterly, easterly, and southeasterly along the centerline of the Southern Pacific Railroad Tracks to its intersection with the centerline of Audubon Avenue; thence, southwestly along the centerline of Audubon Avenue to its intersection with the Lafourche/Terrebonne Parish Boundary; thence, westerly, northwesterly, and southwestly along the Lafourche/Terrebonne Boundary to its intersection with LA 3107 (Talbot Avenue); thence, westerly along LA 3107 (Talbot Avenue) to its intersection with Ridgefield Road; thence northerly along Ridgefield Road to its intersection with Plantation Road; thence, southeasterly and northeasterly along Plantation Road to its intersection with LA Hwy 20 (Canal Blvd.), the point of beginning.

WARD 2 PRECINCT 12

Beginning at the intersection of the Audubon Street Bridge and Bayou Lafourche; thence, southeasterly along Bayou Lafourche to its intersection with Dugas Canal; thence, southwestly and southerly along Dugas Canal to its intersection with the centerline of the Southern Pacific Railroad Tracks; thence, southwestly along the centerline of the Southern Pacific Railroad Tracks to its intersection with the Lafourche/Terrebonne Parish boundary; thence, northerly a very short distance along the Lafourche/Terrebonne Parish boundary to its intersection with the Southern Pacific Railroad Tracks, thence northwesterly and northerly along the Southern Pacific Railroad Tracks to its intersection with Bowie Road; thence, northeasterly along Bowie Road to its intersection with LA Hwy. 1; thence westerly along LA Hwy. 1 to its intersection with Audubon Street; thence northerly along Audubon Street Bridge to its intersection with Bayou Lafourche, the point of beginning.

WARD 2 PRECINCT 13

Beginning at the intersection of Dugas Canal and the Southern Pacific railroad tracks, thence northerly and northeasterly along Dugas Canal to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with the Southern Pacific railroad tracks, thence southwestly along said tracks to its intersection with Dugas Canal, the point of beginning.

WARD 2 PRECINCT 14

Beginning at the intersection of LA Hwy. 1 and Audubon Avenue; thence east along LA Hwy. 1 to its intersection with Bowie Road; thence southwest along Bowie Road to its intersection with the Southern Pacific Railroad; thence south along the Southern Pacific Railroad to its intersection with the Terrebonne/Lafourche Parish boundary; thence, northerly and northwesterly along the Terrebonne/Lafourche Parish boundary to its intersection with the centerline of Audubon Avenue; thence, northeasterly along the centerline of Audubon Avenue to its intersection with the centerline of the Southern Pacific Railroad Tracks; thence northwesterly and westerly along the centerline of the Southern Pacific Railroad Tracks to its intersection with an unnamed canal west of Bayou Lane; thence northerly along said canal to its intersection with an unnamed drainage ditch located at 90°48'37.75W and 29°47'22.55N; thence westerly along said ditch to its intersection with Audubon Avenue; thence northerly along Audubon Avenue to its intersection with LA Highway 1, the point of beginning.

WARD 3 PRECINCT 1

Beginning at the intersection of Bayou Cut Off and the Southern Pacific railroad tracks, thence northeasterly along said tracks to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with an unnamed road on the east side of St. Charles Elementary School, thence southerly along said road to its intersection with Bayou Cut Off, thence northwesterly along Bayou Cut Off to its intersection with the Southern Pacific railroad tracks, the point of beginning.

WARD 3 PRECINCT 2

Beginning at the intersection of an unnamed road that runs along the east side of St. Charles Elementary School and Bayou Cut Off, thence northerly along said road to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with Theriot Canal, thence southerly along Theriot Canal to its intersection with Bayou Cut Off, thence westerly along Bayou Cut Off to its intersection with said unnamed road, the point of beginning.

WARD 3 PRECINCT 3

Beginning at the intersection of Bayou Cut Off and Theriot Canal, thence northerly along Theriot Canal to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with LA 3198, thence southerly along LA 3198 to its intersection with Bayou Cut Off, thence southeasterly along Bayou Cut Off and the 40 Arpent Canal to its intersection with Company Canal, thence southwestly and southerly along Company Canal to its intersection with Bayou Grand Coteau, thence northwesterly along Bayou Grand Coteau to its intersection with the Pump Discharged Canal, thence westerly and northerly along said canal to its intersection with Bayou Grand Coteau, thence northwesterly along Bayou Grand Coteau to its intersection with an unnamed canal, thence northerly along said canal to its intersection with Bayou Cut Off, thence easterly along Bayou Cut Off to its intersection with Theriot Canal, the point of beginning.

WARD 3 PRECINCT 4

Beginning at the intersection of LA 3198 and Bayou Cut Off, thence northerly along LA 3198 to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with Ayo Street, thence southerly along Ayo Street to its intersection with Bayou Cut Off, thence westerly along Bayou Cut Off to its intersection with LA 3198, the point of beginning.

WARD 3 PRECINCT 5

Beginning at the intersection of Ayo Street and Bayou Cut Off, thence northerly along Ayo Street to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with Hospital Drive, thence southwesterly along Hospital Drive to its intersection with Bayou Cut Off, thence northwesterly along Bayou Cut Off to its intersection with Ayo Street, the point of beginning.

WARD 3 PRECINCT 6

Beginning at the intersection of Hospital Drive and Bayou Cut Off, thence northeasterly along Hospital Drive to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with an LP&L power line, thence southwesterly along said power line to its intersection with the 40 Arpent Canal, thence northwesterly along the 40 Arpent Canal and Bayou Cut Off to its intersection with Hospital Drive, the point of beginning.

WARD 4 PRECINCT 1

Beginning at the intersection of an LP&L power line and the 40 Arpent Canal, thence northwesterly along said power line to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with Breaux Street, thence westerly along Breaux Street to its intersection with the 40 Arpent Canal, thence northwesterly along the 40 Arpent Canal to its intersection with an LP&L power line, the point of beginning.

WARD 4 PRECINCT 2

Beginning at the intersection of Breaux Street and the 40 Arpent Canal, thence easterly along Breaux Street to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with the Company Canal, thence southwesterly along said canal to its intersection with the 40 Arpent Canal, thence northwesterly along the 40 Arpent Canal to its intersection with Breaux Street, the point of beginning.

WARD 4 PRECINCT 3

Beginning at the intersection of the Company Canal and Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with an extension of School Street, thence southwesterly along the extension of School Street and School Street to its intersection with LA Hwy. 1, thence northwesterly along LA Hwy. 1 to its intersection with the Company Canal, thence northeasterly along the Company Canal to Bayou Lafourche, the point of beginning.

WARD 4 PRECINCT 4

Beginning at the intersection of the Company Canal and the Forty Arpent Canal, thence northeasterly along the Company Canal to its intersection with LA 1, thence southeasterly along LA 1 to its intersection with School Street, thence northeasterly along School Street and its extension to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with an unnamed canal, thence southwesterly along said unnamed canal to its intersection with the Forty Arpent Canal; thence northwesterly along the Forty Arpent Canal to its intersection with the Company Canal, the point of beginning.

WARD 4 PRECINCT 5

Beginning at the intersection of Company Canal and Hollywood Canal, thence northeasterly along Company Canal to its intersection with the Forty Arpent Canal, thence southeasterly along said canal to its intersection with an unnamed canal, thence northeasterly along said canal to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with an LP&L power line, thence southerly along said power line to its intersection with the Intracoastal Waterway thence westerly along the Intracoastal Waterway to its intersection with an unnamed canal in the Lake Long Oil & Gas Field, thence northerly along said canal to its intersection with Hollywood Canal, thence northwesterly along Hollywood Canal to its intersection with Company Canal, the point of beginning.

WARD 4 PRECINCT 6

Beginning at the intersection of LA 24 and a gas pipeline west of the Grand Bois Community, thence westerly along LA 24 to its intersection with an unnamed oil field road, thence northerly along said road to its intersection with the St. Louis Canal, thence easterly along the St. Louis Canal to its intersection with an unnamed canal, thence northerly along said canal to its intersection with the Intracoastal Waterway, thence easterly along the Intracoastal Waterway to its intersection with an LP&L power line, thence northerly along said power line to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with the Dressner Canal, thence southerly along Dressner Canal, Grand Bayou Canal and Grand Bayou to its intersection with an unnamed oil field canal, thence northwesterly along said canal to its intersection with an LP&L power line, thence southwesterly along said power line to its intersection with the St. Louis Canal, thence northwesterly along the St. Louis Canal to its intersection with a gas pipeline, thence continuing northwesterly along said pipeline to its intersection with LA 24, the point of beginning.

WARD 5 PRECINCT 1

Beginning at the intersection of Bayou Lafourche and Assumption/Lafourche Parish line, thence northerly, easterly, southerly, and southeasterly along said parish line to its intersection with the 80 Arpent Canal; thence, easterly along the 80 Arpent Canal to its intersection with Home Cottage Road, thence southerly along Home Cottage Road to its intersection with Bayou Lafourche, thence westerly along Bayou Lafourche to its intersection with the Assumption/Lafourche Parish line, the point of beginning.

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WARD 5 PRECINCT 1A

Beginning at the intersection of Bayou Lafourche and Home Cottage Road, thence northeasterly along Home Cottage Road to its intersection with the 80 Arpent Canal; thence, easterly along the 80 Arpent Canal to its intersection with LA 20, thence southerly along LA 20 to its intersection with St. Patrick Hwy.; thence, southerly along St. Patrick Hwy. to its intersection with the Forty Arpent Canal Road, thence northwesterly along said road to its intersection with Abby Plantation Road, thence southerly along Abby Plantation Road to its intersection with the Missouri Pacific Railroad, thence easterly along the Missouri Pacific Railroad to its intersection with La. Hwy. 3266 (Old Coulon Plantation Road), thence southerly along La. Hwy. 3266 (Old Coulon Plantation Road) to its intersection with Bayou Lafourche, thence westerly along Bayou Lafourche to its intersection with the Assumption/Lafourche Parish line, the point of beginning.

WARD 5 PRECINCT 1B

Beginning at the intersection of the Missouri Pacific Railroad and Home Cottage Road, thence northerly along Home Cottage Road to its intersection with the Forty Arpent Canal Road, thence easterly along said road to its intersection with La. Hwy. 3266 (Old Coulon Plantation Road), thence southerly along said road to its intersection with the Missouri Pacific Railroad, thence westerly along the Missouri Pacific Railroad to its intersection with Home Cottage Road, the point of beginning.

WARD 5 PRECINCT 2

Beginning at the intersection of the 80 Arpent Canal and an unnamed stream that is the dividing line between sections 82 & 83 T14S-R16E, thence easterly along the 80 Arpent Canal to its intersection with the LaPeans Canal, thence southerly along the LaPeans Canal to its intersection with an LP&L power line, thence easterly along said power line to its intersection with an unnamed drainage canal, thence southwestly along said canal to its intersection with the Webster Plantation Road, thence southerly along the Webster Plantation Road to its intersection with the Southern Pacific railroad tracks, thence westerly along said tracks to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with the Audubon Street bridge; thence northerly along Audubon Street bridge to its intersection with LA Hwy. 308, thence westerly along LA Hwy 308 to its intersection with Paul Lane, thence northerly along Paul Lane to its intersection with the 40 Arpent Road; thence east along the 40 Arpent Road to its intersection with an unnamed stream; thence northerly along an unnamed stream to its intersection with the 80 Arpent Canal, the point of beginning.

WARD 6 PRECINCT 1A AND 1B

Beginning at the intersection of the 80 Arpent Canal and an unnamed drainage canal running along the west side of LA Hwy 304; thence, northerly, westerly and northerly along said canal to its intersection with the Assumption/Lafourche Parish line; thence, northerly along said Parish line to its intersection with the St. James/Lafourche Parish line; thence, easterly along said Parish line to its intersection with Grand Bayou; thence, southeasterly along Grand Bayou to its intersection with St. James Canal; thence, southeasterly along St. James Canal to its intersection with the 80 Arpent Canal; thence, westerly along the 80 Arpent Canal to its intersection with an unnamed drainage canal running along the west side of LA Hwy 304, the point of beginning.

WARD 6 PRECINCT 2

Beginning at the intersection of the Sanchez Road and Grand Bayou, thence northwesterly along Grand Bayou to its intersection with the St. James/Lafourche Parish line, thence easterly, northerly, easterly and southeasterly along said parish line to its intersection with St. John/Lafourche Parish line, thence easterly along said parish line to its intersection with Bayou Rond Pompon, thence southwesterly along Bayou Rond Pompon to its intersection with LA 307 thence easterly along LA 307 to its intersection with Sanchez Road, thence southerly along Sanchez Road to its intersection with Grand Bayou, the point of beginning.

WARD 6 PRECINCT 3

Beginning at the intersection of LA 307 and Bayou Rond Pompon, thence northeasterly along Bayou Rond Pompon to its intersection with the St. John/Lafourche Parish line, thence easterly along said parish line to its intersection with Bayou Boeuf in Lac Des Allemands, thence southerly along Bayou Boeuf to its intersection with an unnamed pipeline, thence southeasterly along said pipeline to its intersection with an unnamed oil field road, thence westerly along said road to its intersection with LA 307, thence southerly along LA 307 to its intersection with a pipeline canal, thence westerly along said canal to its intersection with Bayou Chactimahan, thence northwesterly along Bayou Chactimahan to its intersection with Bayou Boeuf, thence southwesterly along Bayou Boeuf to its intersection with Grand Bayou, thence westerly along Grand Bayou to its intersection with Sanchez Road, thence northerly along Sanchez Road to its intersection with LA 307, thence westerly along LA 307 to its intersection with Bayou Rond Pompon, the point of beginning.

WARD 6 PRECINCT 4

Beginning at the intersection of the 80 Arpent Canal and LaPeans Canal, thence westerly along the 80 Arpent Canal to its intersection with the St. James Canal, thence northeasterly along St. James Canal to its intersection with Grand Bayou, thence easterly along Grand Bayou to its intersection with Bayou Boeuf, thence southerly along Bayou Boeuf to its intersection with Halpin Canal, thence southwesterly and southerly along Halpin Canal to its intersection with the 80 Arpent Canal, thence northwesterly along the 80 Arpent Canal to its intersection with Melodia Plantation Road, thence northwesterly along Melodia Plantation Road to its intersection with LaPeans Canal, thence northerly along LaPeans Canal to its intersection with the 80 Arpent Canal, the point of beginning.

WARD 7 PRECINCT 1

Beginning at the intersection of the Southern Pacific railroad tracks and Bayou Lafourche, thence easterly along said tracks to its intersection with Webster Plantation Road, thence northeasterly along Webster Plantation Road to its intersection with an unnamed drainage canal, thence northeasterly on said canal to its intersection with an LP&L power line, thence northwesterly along said power line to its intersection with LaPeans Canal, thence northerly along LaPeans Canal to its intersection with Melodia Plantation Road, thence southeasterly along Melodia Plantation Road to its intersection with the 80 Arpent Canal, thence continuing southeasterly along the 80 Arpent Canal to its intersection with Halpin Canal, thence southwesterly along Halpin Canal to its intersection with Ariel Plantation Road, thence southwesterly along Ariel Plantation Road to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with the Southern Pacific railroad tracks, the point of beginning.

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WARD 7 PRECINCT 2

Beginning at the intersection of Ariel Plantation Road and Bayou Lafourche, thence northeasterly along Ariel Plantation Road to its intersection with Halpin Canal, thence northerly and northeasterly along Halpin Canal and Bayou Boeuf to its intersection with Bayou Chactimahan, thence southerly along Bayou Chactimahan to its intersection with a pipeline canal, thence easterly along said canal to its intersection with LA 307, thence northerly along LA 307 to its intersection with an unnamed oil field road, thence easterly along said road to its intersection with an unnamed pipeline, thence northwesterly along said pipeline to its intersection with Bayou Boeuf, thence northerly along Bayou Boeuf to its intersection with the St. John/Lafourche Parish line, thence easterly along said parish line to its intersection with the St. Charles/Lafourche Parish line, thence southeasterly along said parish line to its intersection with the Southern Pacific railroad tracks, thence southwesterly along said tracks to its intersection with the Raceland Stockland Yards Road, thence southerly along said road to its intersection with Bayou Lafourche, thence westerly along Bayou Lafourche to its intersection with Ariel Plantation Road, the point of beginning.

WARD 7 PRECINCT 3

Beginning at the intersection of a pipeline canal and the Southern Pacific railroad tracks, thence northeasterly along said tracks to its intersection with the St. Charles/Lafourche Parish line, thence southeasterly along said parish line to its intersection with Godchaux Canal, thence southwesterly along Godchaux Canal to its intersection with a pipeline canal, thence northwesterly along said pipeline canal to its intersection with the Southern Pacific railroad tracks, the point of beginning.

WARD 7 PRECINCT 4

Beginning at the intersection of Bayou Lafourche and Raceland Stockland Yards Road, thence northerly along said road to its intersection with the Southern Pacific railroad tracks, thence northeasterly along said tracks to its intersection with a pipeline canal, thence southeasterly along said canal to its intersection with Godchaux Canal, thence southwesterly and southerly along Godchaux Canal to its intersection with an LP&L power line, thence southerly along said power line to its intersection with LA 654, thence westerly along LA 654 to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with Raceland Stockland Yards Road, the point of beginning.

WARD 8 PRECINCT 1

Beginning at the intersection of LA 654 and the 40 Arpent Canal, thence easterly along LA 654 to its intersection with an LP&L power line, thence northerly along said power line to its intersection with Godchaux Canal, thence northeasterly and northerly along Godchaux Canal to its intersection with the St. Charles/Lafourche Parish line, thence southeasterly along said parish line to its intersection with western shoreline of Little Catahoula Bay at Grosse Pointe, thence southerly along the shoreline of Catahoula Bay to its intersection with Harvey Canal No. 2, thence southwesterly along Harvey Canal No. 2, the Intracoastal Waterway and Canal Tisamond Foret to its intersection with Petit Bois Bayou, thence northwesterly along Petit Bois Bayou to its intersection with an unnamed canal, thence westerly along said canal to its intersection with Bayou Portuguese, thence southwesterly along Bayou Portuguese, to its intersection with Valentine Road, thence continuing southwesterly along Valentine Road to its intersection with the 40 Arpent Canal, thence northwesterly along the 40 Arpent Canal to its intersection with LA 654, the point of beginning.

WARD 9 PRECINCT 1

Beginning at the intersection of LA 654 and Bayou Lafourche, thence easterly along LA 654 to its intersection with the 40 Arpent Canal, thence southeasterly along the 40 Arpent Canal to its intersection with Middle Bayou, thence southerly along Middle Bayou to its intersection with Amoco Road, thence continuing southerly along Amoco Road to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with LA 654, the point of beginning.

WARD 9 PRECINCT 2

Beginning at the intersection of Amoco Road and Bayou Lafourche, thence northerly along Amoco Road to its intersection with Middle Bayou, thence continuing northerly along Middle Bayou to its intersection with Valentine Road, thence continuing northerly along Valentine Road to its intersection with Bayou Portuguese, thence northeasterly along Bayou Portuguese to its intersection with an unnamed canal, thence easterly along said canal to its intersection with Petit Bois Bayou, thence southeasterly along Petit Bois Bayou to its intersection with Canal Tisamond Foret, thence northeasterly along Canal Tisamond Foret to its intersection with the Intracoastal Waterway, thence southwesterly along the Intracoastal Waterway to its intersection with Bayou Lafourche, thence westerly along Bayou Lafourche to its intersection with Amoco Road, the point of beginning.

WARD 10 PRECINCT 1

Beginning at the intersection of East 25th Street and Bayou Lafourche, thence northeasterly along East 25th Street to its intersection with the 40 Arpent Canal, thence southeasterly along the 40 Arpent Canal to its intersection with an unnamed canal, thence northeasterly along said canal to its intersection with the Intracoastal Waterway, thence continuing northeasterly along the Intracoastal Waterway to its intersection with the Jefferson/Lafourche Parish line, thence easterly and southerly along said parish line to its intersection with the shoreline of Little Lake, thence westerly and southerly along the shoreline of Little Lake to its intersection with Scully Canal, thence westerly along Scully Canal to its intersection with Clovelly Farms Canal, thence southerly along Clovelly Farms Canal to its intersection with Bayou de la Gauche, thence southwesterly along Bayou de la Gauche to its intersection with East 40th Street, thence northwesterly along East 40th Street to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with East 25th Street, the point of beginning.

WARD 10 PRECINCT 2

Beginning at the intersection of East 25th Street and Bayou Lafourche, thence northeasterly along East 25th Street to its intersection with the 40 Arpent Canal, thence southeasterly along the 40 Arpent Canal to its intersection with an unnamed canal, thence northeasterly along said canal to its intersection with the Intracoastal Waterway, thence continuing northeasterly along the Intracoastal Waterway to its intersection with the Jefferson/Lafourche Parish line, thence easterly and southerly along said parish line to its intersection with the shoreline of Little Lake, thence westerly and southerly along the shoreline of Little Lake to its intersection with Scully Canal, thence westerly along Scully Canal to its intersection with Clovelly Farms Canal, thence southerly along Clovelly Farms Canal to its intersection with Bayou de la Gauche, thence southwesterly along Bayou de la Gauche to its intersection with East 40th Street, thence northwesterly along East 40th Street to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with East 25th Street, the point of beginning.

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WARD 10 PRECINCT 3A AND 3B

Beginning at the intersection of East 40th Street and Bayou Lafourche, thence southeasterly along East 40th Street to its intersection with Bayou de la Gauche, thence southwesterly along Bayou de la Gauche to its intersection with an unnamed canal, thence southerly along said canal to its intersection with East 74th Street, thence westerly along East 74th Street to its intersection with Bayou Lafourche, thence northerly along Bayou Lafourche to its intersection with East 40th Street, the point of beginning.

WARD 10 PRECINCT 4

Beginning at the intersection of East 74th Street and Bayou Lafourche, thence easterly along East 74th Street to its intersection with an unnamed canal, thence northerly along said canal to its intersection with Bayou de la Gauche, thence northeasterly along Bayou de la Gauche to its intersection with Clovelly Farms Canal, thence northerly along Clovelly Farms Canal to its intersection with Scully Canal, thence easterly along Scully Canal to its intersection with the shoreline of Little Lake, thence along the shoreline of Little Lake to its intersection with Brenton Canal, thence southwesterly and westerly along Brenton Canal to its intersection with Bayou Lafourche, thence northerly along Bayou Lafourche to its intersection with East 74th Street, the point of beginning.

WARD 10 PRECINCT 5

Beginning at the intersection of Brenton Canal and Bayou Lafourche, thence easterly and northeasterly along Brenton Canal to its intersection with the shoreline of Little Lake, thence in a generally northerly direction along the western shoreline of Little Lake to its intersection with the Jefferson/Lafourche Parish line, thence southeasterly along said parish line to its intersection with a straight line extension of an unnamed canal, thence southwesterly and westerly along said canal to its intersection with the Louisiana Land and Exploration Road, thence southwesterly along said road to its intersection with Bayou Lafourche, thence northerly along Bayou Lafourche to its intersection with Brenton Canal, the point of beginning.

WARD 10 PRECINCT 6

Beginning at the intersection of the Louisiana Land and Exploration Road and Bayou Lafourche, thence northeasterly along said road to its intersection with an unnamed canal, thence easterly along said canal to its intersection with the Jefferson/Lafourche Parish line, thence easterly and southerly along said parish line to its intersection with an unnamed canal in West Champagne Bay, thence westerly along said canal to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with the Louisiana Land and Exploration Road, the point of beginning.

WARD 10 PRECINCT 7

Beginning at the intersection of an unnamed canal and Bayou Lafourche, thence easterly along said canal to its intersection with the Jefferson/Lafourche Parish line in West Champagne Bay, thence southwesterly along said parish line to the southern boundary of Lafourche Parish, thence westerly along said parish boundary to its intersection with the Terrebonne/Lafourche Parish line, thence northerly along said parish line to its intersection with Grand Bayou Felicity, thence southeasterly along Grand Bayou Felicity to its intersection with the western shoreline of Lake Raccourci, thence northerly along said shoreline through Pass a Jean to its intersection with the western shoreline of Bay Courant, thence northerly along said shoreline to its intersection with Bayou de la Valle, thence continuing northerly along Bayou de la Valle to its intersection with Bayou Foleau in Calm Lake, thence northeasterly along Bayou Foleau to its intersection with Grand Bayou Blue, thence southeasterly along Grand Bayou Blue to its intersection with an unnamed canal below Catfish Lake, thence continuing southeasterly along said canal to its intersection with Jean Plaisance Canal, thence northerly and easterly along Jean Plaisance Canal to its intersection with an unnamed canal in the Golden Meadow oil and gas field, thence northerly and northeasterly along said canal to its intersection with a flood protection levee, thence northeasterly along said levee to its intersection with Louviere Lane, thence northeasterly along Louviere Lane to its intersection with Alex Plaisance Hwy., thence southerly along Alex Plaisance Hwy. to its intersection with La. Hwy. 1, thence southeasterly along La. Hwy. 1 to its intersection with an unnamed canal below 225th Street, thence northeasterly along said unnamed canal to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with an unnamed canal, the point of beginning.

WARD 10 PRECINCT 8

Beginning at the intersection of Louviere Lane and Alex Plaisance Road, thence northeasterly along Louviere Lane to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with an unnamed canal southeast of 225th Street, thence westerly along said canal to its intersection with LA Highway 1, thence northerly along LA Highway 1 to its intersection with West 220th Street, thence westerly along West 220th Street to its intersection with Alex Plaisance Road; thence northerly along Alex Plaisance Road to its intersection with Louviere Lane, the point of beginning.

WARD 10 PRECINCT 9

Beginning at the intersection of the shoreline of Catfish Lake and an unnamed canal northwest of the Golden Meadow Oil and Gas Field, thence northeasterly and northerly along said canal to its intersection with another unnamed canal parallel to and between 213th and 214th Streets, thence proceeding northeasterly along said Canal to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with Louviere Lane, thence southwesterly along Louviere Lane to its intersection with a flood protection levee, thence southeasterly along said levee to its intersection with an unnamed canal, thence southwesterly along said canal to its intersection with an unnamed Canal in Golden Meadow Oil and Gas Field, thence southwesterly and southerly along said canal to its intersection with Jean Plaisance Canal, thence westerly along Jean Plaisance Canal to its intersection with the shoreline of Catfish Lake, thence northerly along Catfish Lake to its intersection with an unnamed canal northwest of the Golden Meadow Oil and Gas Field, the point of beginning.

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WARD 10 PRECINCT 10

Beginning at the intersection of Bayou Blue and Grand Bayou Blue, thence northeasterly along Bayou Blue to its intersection with an unnamed canal, thence continuing northeasterly along said canal to its intersection with the 40 Arpent Canal, thence northerly along said canal to its intersection with the straight line extension of West 163rd Street, thence easterly along West 163rd Street to its intersection with Paris Road, thence southerly along Paris Road to its intersection with West 167th Street, thence easterly along West 167th Street to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with and unnamed canal parallel to and between 213th and 214th Streets; thence southwesterly along said canal to its intersection with another unnamed canal, thence southerly and southwesterly along said unnamed canal to its intersection with the shoreline of Catfish Lake, thence northwesterly and southwesterly along the shoreline of Catfish Lake to its intersection with Grand Bayou Blue, thence northwesterly along Grand Bayou Blue to its intersection with Bayou Blue, the point of beginning.

WARD 10 PRECINCT 11

Beginning at the intersection of Grand Bayou Canal and Bayou Blue, thence southeasterly along Bayou Blue to its intersection with an unnamed canal running behind West 107th Street, thence northeasterly along said canal to its intersection with the LA 1 By-Pass Road, thence southerly along LA 1 By-Pass Road to the intersection of the straight line extension of West 143rd Street, thence easterly along West 143rd Street to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with West 167th Street, thence westerly along West 167th Street to its intersection with Paris Road, thence northerly along Paris Road to its intersection with West 163rd Street, thence westerly along West 163rd Street and its straight line extension to its intersection with the 40 Arpent Canal, thence southerly along the 40 Arpent Canal to its intersection with an unnamed canal, thence southwesterly along said canal to its intersection with Bayou Blue, thence continuing southwesterly along Bayou Blue to its intersection with Grand Bayou, thence northwesterly along Grand Bayou to its intersection with Grand Bayou Canal, thence northeasterly along Grand Bayou Canal to its intersection with Bayou Blue, the point of beginning.

WARD 10 PRECINCT 12

Beginning at the intersection of West 112th Street and the LA 1 By-Pass Road, thence easterly along West 112th Street to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with West 143rd Street, thence westerly along West 143rd Street and its straight line extension to its intersection with the LA 1 By-Pass Road, thence northerly along the LA 1 By-Pass Road to its intersection with West 112th Street, the point of beginning.

WARD 10 PRECINCT 13

Beginning at the intersection of Bayou Manuel and Grand Bayou Canal, thence easterly along Bayou Manuel to its intersection with the 40 Arpent Canal, thence southerly along the 40 Arpent Canal to its intersection with Raccoon Bayou, thence easterly along Raccoon Bayou to its intersection with West 78th Street, thence continuing easterly along West 78th Street to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with West 112th Street, thence southwesterly along West 112th Street to its intersection with the LA 1 By-Pass Road, thence northerly along LA 1 By-Pass Road to its intersection with an unnamed canal running behind West 107th Street, thence southwesterly along said canal to its intersection with Bayou Blue, thence northwesterly along Bayou Blue to its intersection with Grand Bayou Canal, thence northerly along Grand Bayou Canal to its intersection with Bayou Manuel, the point of beginning.

WARD 10 PRECINCT 14

Beginning at the intersection of West 48th Street and the 40 Arpent Canal, thence northeasterly along West 48th Street to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with West 78th Street, thence westerly along West 78th Street to its intersection with Raccoon Bayou, thence continuing westerly along Raccoon Bayou to its intersection with the 40 Arpent Canal, thence northerly along the 40 Arpent Canal to its intersection with West 48th Street, the point of beginning.

WARD 10 PRECINCT 15

Beginning at the 3 point intersection of Bayou Manuel, Grand Bayou Canal and Dressner Canal, thence northerly along Dressner Canal to its intersection with Hospital Bayou, thence easterly along Hospital Bayou to its intersection with West 23rd Street, thence northeasterly along West 23rd Street to its intersection with Avenue A, thence westerly along Avenue A to its intersection with West 22nd Street, thence northerly along West 22nd Street to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with West 48th Street, thence southwesterly along West 48th Street to its intersection with the 40 Arpent Canal, thence northwesterly along the 40 Arpent Canal to its intersection with Bayou Manuel, thence westerly along Bayou Manuel to its intersection with Dressner Canal and Grand Bayou Canal, the point of beginning.

WARD 10 PRECINCT 16

Beginning at the intersection of Dressner Canal and Hospital Bayou, thence northerly along Dressner Canal to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with West 22nd Street, thence southerly along West 22nd Street to its intersection with Avenue A, thence easterly along Avenue A to its intersection with West 23rd Street, thence southerly along West 23rd Street to its intersection with Hospital Bayou, thence westerly along Hospital Bayou to its intersection with Dressner Canal, the point of beginning.

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WARD 11 PRECINCT 1

Beginning at the intersection of the Terrebonne/Lafourche Parish line and LA 24, thence easterly along LA 24 to its intersection with a gas pipeline, thence southeasterly along said pipeline to its intersection with St. Louis Canal, thence easterly, and southerly along St. Louis Canal to its intersection with an LP&L power line, thence northeasterly along said power line to its intersection with an unnamed canal, thence southeasterly along said canal to its intersection with Grand Bayou, thence continuing southeasterly along Grand Bayou to its intersection with Bayou Faleau, thence southwesterly along Bayou Faleau to its intersection with Bayou de la Valle in Calm Lake, thence southeasterly along Bayou de la Valle to its intersection with the western shoreline of Bay Courant, thence southerly along said shoreline through Pass a Jean to its intersection with the western shoreline of Lake Raccourci, thence southwesterly along said shoreline to its intersection with Grand Bayou Felicity, thence westerly along Grand Bayou Felicity to its intersection with the Terrebonne/Lafourche Parish line, thence northwesterly along said parish line to its intersection with LA 24, the point of beginning.

WARD 11 PRECINCT 2

Beginning at the intersection of St. Louis Canal and the Terrebonne/Lafourche Parish line, thence northeasterly along St. Louis Canal to its intersection with Bayou Grand Coteau, thence easterly along Bayou Grand Coteau to its intersection with the Pump Discharge Canal, thence southerly and easterly along the Pump Discharge Canal to its intersection with Bayou Grand Coteau, thence southeasterly along Bayou Grand Coteau to its intersection with Company Canal, thence southwesterly along Company Canal to its intersection with Hollywood Canal, thence southeasterly along Hollywood Canal to its intersection with an unnamed canal in the Lake Long Oil and Gas Field, thence southerly along said canal to its intersection with the Intracoastal Waterway, thence westerly along the Intracoastal Waterway to its intersection with an unnamed canal, thence southerly along said canal to its intersection with St. Louis Canal (just west of Grand Bois Community), thence westerly along St. Louis Canal to its intersection with an unnamed oil field road, thence southerly along said road to its intersection with LA 24, thence westerly along LA 24 to its intersection with the Terrebonne/Lafourche Parish line, thence northwesterly along said parish line to its intersection with St. Louis Canal, the point of beginning.

WARD 11 PRECINCT 3

Beginning at the intersection of the Terrebonne/Lafourche Parish line and the Bayou Blue By Pass Road; thence, northeasterly along the Bayou Blue By Pass Road to its intersection with Burma Road; thence, southeasterly along Burma Road to its intersection with Bayou Cut Off; thence, southeasterly along Bayou Cut Off to its intersection with an unnamed canal; thence, southwesterly along said canal to its intersection with Bayou Grand Coteau; thence, southeasterly along Bayou Grand Coteau to its intersection with an unnamed canal; thence, westerly along the unnamed canal to its intersection with the Hollywood Canal; thence, southwesterly along the Hollywood Canal to its intersection with the St. Louis Canal; thence, southerly along the St. Louis Canal to its intersection with the Terrebonne/Lafourche Parish line; thence, northwesterly along said Parish line to its intersection with the Bayou Blue By Pass Road, the point of beginning.

WARD 11 PRECINCT 4

Beginning at the intersection of the Terrebonne/Lafourche Parish line and the Southern Pacific Railroad tracks; thence, northeasterly along said tracks to its intersection with Bayou Cut Off; thence, southeasterly along Bayou Cut Off to its intersection with the Burma Road; thence, westerly and northwesterly along the Burma Road to its intersection with the Bayou Blue By-Pass Road; thence, southwesterly along the Bayou Blue By-Pass Road to its intersection with the Terrebonne/Lafourche Parish line; thence, northerly and westerly along the said Parish line to its intersection with the Southern Pacific Railroad tracks, the point of beginning.

(Ord. No. 1456, 7/13/83; as amended by Ord. No. 1478, 2/23/84; Ord. No. 1542, 2/13/85; Ord. No. 1689, 7/24/86; Ord. No. 1912, 12/13/89; Ord. No. 2335, 8/9/95; Ord. No. 2396, 3/12/96; Ord. No. 2662, 9/8/98; Ord. No. 2697, 12/8/98; Ord. No. 3468, 8/24/04; Ord. No. 3499, 10/12/04)

Comment -- Ordinance No. 1478 provided for the division of Precinct No. 2 of Ward 1 into Precincts 2-A and 2-B. Ordinance No. 1542 divided Precinct No. 4 of Ward 3 into Precincts 4-A and 4-B. Ordinance 1689 revised all of the wards. Ordinance No. 1912 made additional changes to several precincts. Ordinance No. 1912 revised the ward and precinct lines again, in response to Act No. 670 of 1986 directing the parishes to arrange their precinct lines along observable and visible features such as streets, canals and railroad lines. Ord. No. 2662 divided Ward 1 Precinct 2 into 1-2 and 1-2A. Ord. No. 2697 corrected the description of 1-2A. Ordinance Nos. 3468 and 3499 concern the merging of Precincts 10-7 and 10-17.

**SECTION 2:102. COMPOSITION AND MEMBERSHIP OF PARISH COUNCIL;
CREATION OF ELECTION DISTRICTS; QUALIFICATIONS
OF MEMBERS**

A. Beginning with the election of 1999, the Lafourche Parish Council shall be apportioned into nine (9) election districts, constituted and named as follows:

DISTRICT 1

Beginning at the intersection of the Terrebonne/Lafourche Parish line and the 80 Arpent Canal, thence westerly along the 80 Arpent Canal to its intersection with an unnamed canal west of Waverly Road, thence northeasterly along said canal to its intersection with LA 3107 (Talbot Avenue), thence easterly along LA 3107 (Talbot Avenue) to its intersection with Waverly Road, thence northerly along Waverly Road to its intersection with the Southern Pacific Railroad, thence easterly along the Southern Pacific Railroad to its intersection with LA 3185, thence southerly along LA 3185 to its intersection with LA 3107, thence easterly along LA 3107 to its intersection with St Bernard Street, thence northerly along St Bernard Street to its intersection with Leonard Street, thence easterly along Leonard Street to its intersection with Barbier Avenue, thence northerly along Barbier Avenue to its intersection with Cedar Street, thence easterly along Cedar Street to its intersection with Government Circle, thence northerly around Government Circle to its intersection with Rubyat Drive, thence northerly along Rubyat Drive to its intersection with LA Hwy 1, thence easterly along LA Hwy 1 to its intersection with Tiger Drive, thence southerly along Tiger Drive to its intersection with Cedar Street, thence westerly along Cedar Street to its intersection with Notre Dame Street, thence southerly along Notre Dame Street to its intersection with Parish Road, thence easterly along Parish Road to its intersection with Tiger Drive, thence southerly a short distance along Tiger Drive to its intersection with the Southern Pacific railroad tracks, thence easterly along said tracks to its intersection with Ridgefield Road, thence southerly along Ridgefield Road to its intersection with Plantation road, thence easterly along Plantation Road to its intersection with LA Hwy 20 (Canal Blvd.); thence, northwesterly along the centerline of LA Hwy 20 (Canal Blvd.) to its intersection with the centerline of the Southern Pacific Railroad

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Tracks; thence, westerly along said tracks to its intersection with Ridgefield Road, thence northerly along Ridgefield Road to its intersection LA Hwy 1, thence westerly along LA Hwy 1 to its intersection with the Awles Street Bridge, thence northerly along the Awles Street Bridge to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with Lafourche Drive, thence northerly along Lafourche Drive to its intersection with the Missouri Pacific Railroad, thence westerly along Missouri Pacific Railroad to its intersection with Abby Plantation Road, thence northerly along Abby Plantation Road to its intersection with Forty Arpent Road, thence easterly along Forty Arpent Road to its intersection with St. Patrick Hwy, thence southerly along St. Patrick Hwy to its intersection with West 10th Street, thence easterly along West 10th Street to its intersection with LA Highway 20 (Canal Boulevard), thence northerly along LA Highway 20 (Canal Boulevard) to its intersection with East 7th Street, thence easterly along East 7th Street to its intersection with McCulla Street, thence southerly along McCulla Street to its intersection with East 12th Street, thence easterly along East 12th Street to its intersection with Tetreau Street, thence southerly along Tetreau Street to its intersection with Back Street, thence easterly along Back Street to its intersection with Ledet Street, thence southerly along Ledet Street to its intersection with the Southern Pacific railroad tracks, thence easterly along said tracks to its intersection with the centerline of Audubon Avenue; thence, southwestery along the centerline of Audubon Avenue to its intersection with the Lafourche/Terrebonne Parish Boundary; thence, westerly, southwestery, westerly, southerly and westerly along the Lafourche/Terrebonne Boundary to its intersection with the 80 Arpent Canal, the point of beginning.

Contained within District 1 are the following precincts:

- Precinct 1-2
- Precinct 1-4
- Precinct 2-1A
- Precinct 2-3A
- Precinct 2-4A
- Precinct 2-5
- Precinct 2-7
- Precinct 2-9
- Precinct 2-11
- Precinct 5-1B

DISTRICT 2

Beginning at the intersection of the Terrebonne/Lafourche and Assumption/Lafourche Parish lines, thence northeasterly, easterly and northerly along the Assumption/Lafourche Parish line to its intersection with the St. James/Lafourche Parish line, thence easterly, northerly, easterly and southeasterly along said parish line to its intersection with St. John/Lafourche Parish line, thence easterly along said parish line to its intersection with the St. Charles/Lafourche Parish line, thence southeasterly along said parish line to its intersection with Godchaux Canal, thence southwestery along Godchaux Canal to its intersection with a pipeline canal, thence northwesterly along said pipeline canal to its intersection with the Southern Pacific railroad tracks thence southwestery along said tracks to its intersection with the Raceland Stockland Yards Road, thence southerly along said road to its intersection with Bayou Lafourche, thence westerly along Bayou Lafourche to its intersection with Ariel Plantation Road, thence northeasterly along Ariel Plantation Road to its intersection with Halpin Canal, thence northerly and northwesterly along Halpin Canal and Bayou Boeuf to its intersection with the 80 Arpent Canal; thence, westerly along the 80 Arpent Canal to its intersection with Home Cottage Road, thence southwestery along Home Cottage Road to its intersection with Bayou Lafourche, thence easterly along Bayou Lafourche to its intersection with LA 3185, thence southerly along LA 3185 to its intersection with the Southern

Pacific Railroad, thence westerly along the Southern Pacific Railroad to its intersection with Waverly Road, thence southerly along Waverly Road to its intersection with LA 3107, thence westerly a short distance along LA 3107 to its intersection with and unnamed canal west of Waverly Road, thence southerly along said canal to its intersection with the 80 Arpent Canal, thence easterly along the 80 Arpent Canal to its intersection with the Terrebonne/Lafourche Parish line, thence southerly and westerly along said parish line to its intersection with the Assumption/Lafourche Parish line, the point of beginning.

Contained within District 2 are the following precincts:

- Precinct 1-1
- Precinct 5-1
- Precincts 6-1A & 6-1B
- Precinct 6-2
- Precinct 6-3
- Precinct 6-4
- Precinct 7-2
- Precinct 7-3

DISTRICT 3

Beginning at the intersection of LA 3107 (Talbot Road) and LA 3185, thence northerly along LA 3185, to its intersection with Bayou Lafourche, thence westerly along Bayou Lafourche to its intersection with the Home Cottage Road, thence northerly along Home Cottage Road to its intersection with 80 Arpent Canal, thence easterly along the 80 Arpent Canal to its intersection with an unnamed stream that is the dividing line between sections 82 & 83 T14S-R16E, thence southerly along said stream to its intersection with the 40 Arpent Road, thence easterly along the 40 Arpent Road to its intersection with Paul Lane, thence southerly along Paul Lane to its intersection with LA Hwy 308, thence easterly along LA Hwy 308 to its intersection with the Audubon Street Bridge, thence southerly along the Audubon Street Bridge and Audubon Street to its intersection with an unnamed drainage ditch located at 90°48'21.96''W and 29°47'16.39''N; thence westerly along said ditch to its intersection with and unnamed drainage canal parallel to Bayou Lane located at 90°48'37.75W and 29°47'22.55N, thence southwestly along said canal to its intersection with the Southern Pacific Railroad Track right of way, thence westerly along said track right of way to its intersection with Ledet Street, thence northerly along Ledet Street to its intersection with Back Street, thence westerly along Back Street to its intersection with Elder Street, thence southerly along Elder Street and Tetreau Street to its intersection with East 12th Street, thence westerly along East 12th Street to its intersection with McCulla Street, thence northerly along McCulla Street to its intersection with East 7th Street, thence westerly along East 7th Street to its intersection with LA Hwy 20 (Canal Street), thence southwestly along LA Hwy 20 (Canal Street) to its intersection with West 10th Street, thence westerly along West 10th Street to its intersection with Jackson Street, thence northerly along Jackson Street and St. Patrick Street, to its intersection with the 40 Arpent Road, thence westerly along the Forty Arpent Road to its intersection with Abby Plantation Road, thence southerly along Abby Plantation Road to its intersection with Missouri Pacific Railroad Tracks, thence easterly along said tracks to its intersection with Lafourche Drive, thence southerly along Lafourche Drive to its intersection with Bayou Lafourche, thence westerly along Bayou Lafourche to its intersection with the Awles Street Bridge, thence southerly along the Awles Street Bridge to its intersection with LA Hwy 1 (St. Mary Street), thence easterly along (St. Mary Street) to its intersection with Ridgfield Road thence southerly along Ridgfield Road to its intersection with the Southern Pacific railroad tracks, thence easterly along said tracks to its intersection with Canal Blvd., thence southerly along Canal Blvd. to its intersection with Plantation Road, thence westerly along Plantation Road

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to its intersection Ridgefield Road, thence northerly along Ridgefield Road to its intersection with the Southern Pacific Railroad tracks, thence westerly along said tracks to its intersection with Tiger Drive, thence northerly a short distance along Tiger Drive to its intersection with Parish Road, thence westerly along Parish Road to its intersection with Notre Dame Street, thence northerly along Notre Dame Street to its intersection with Cedar Street, thence easterly along Cedar Street to its intersection with Tiger Drive, thence northerly along Tiger Drive to its intersection with LA Hwy 1 (St. Mary Street), thence westerly along LA Hwy 1 (St. Mary Street) to its intersection with Rubyat Drive, thence southerly along Rubyat Drive to its intersection with Government Circle, thence southerly around Government Circle to its intersection with Cedar Street, thence westerly along Cedar Street to its intersection with Barbier Avenue, thence southerly along Barbier Avenue to its intersection with Leonard Street, thence westerly along Leonard Street to its intersection with St. Bernard Street to its intersection with to its intersection with LA 3107 (Talbot Avenue), thence westerly along LA 3107 (Talbot Avenue) to the intersection with LA 3185, the point of beginning.

Contained within District 3 are the following precincts:

Precincts 1-3A & 1-3B

Precinct 2-1

Precinct 2-2

Precinct 2-3

Precinct 2-4

Precinct 2-6

Precinct 2-8

Precinct 2-10

Precinct 5-1A

DISTRICT 4

Beginning at the intersection of the 80 Arpent Canal and an unnamed stream that is the dividing line between sections 82 & 83 T14S-R16E, thence easterly along the 80 Arpent Canal to its intersection with the LaPeans Canal, thence southerly along the LaPeans Canal to its intersection with Melodia Plantation Road, thence southeasterly along Melodia Plantation Road to its intersection with the 80 Arpent Canal, thence continuing southeasterly along the 80 Arpent Canal to its intersection with Halpin Canal, thence southwesterly along Halpin Canal to its intersection with Ariel Plantation Road, thence southwesterly along Ariel Plantation Road to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with the Theriot Canal, thence southerly along said canal to its intersection with Bayou Cut Off, thence southeasterly along Bayou Cut Off to its intersection with an unnamed canal; thence, southwesterly along said canal to its intersection with Bayou Grand Coteau; thence, southeasterly along Bayou Grand Coteau to its intersection with an unnamed canal; thence, westerly along the unnamed canal to its intersection with the Hollywood Canal; thence, southwesterly along the Hollywood Canal to its intersection with the St. Louis Canal; thence, southerly along the St. Louis Canal to its intersection with the Terrebonne/Lafourche Parish line; thence, northwesterly along said Parish line to its intersection with the centerline of Audubon Avenue; thence, northeasterly along the centerline of Audubon Avenue, Avenue to its intersection with the centerline of the Southern Pacific Railroad Tracks; thence northwesterly and westerly along the centerline of the Southern Pacific Railroad Tracks to its intersection with an unnamed canal west of Bayou Lane; thence northerly along said canal to its intersection with an unnamed drainage ditch located at 90°48'37.75W and 29°47'22.55N; thence westerly along said ditch to its intersection with Audubon Avenue; thence northerly along Audubon Avenue and the Audubon Street bridge to its

intersection with LA Hwy. 308, thence westerly along LA Hwy 308 to its intersection with Paul Lane, thence northerly along Paul Lane to its intersection with the 40 Arpent Road; thence east along the 40 Arpent Road to its intersection with an unnamed stream; thence northerly along an unnamed stream to its intersection with the 80 Arpent Canal, the point of beginning.

Contained within District 4 are the following precincts:

Precinct 2-12
Precinct 2-13
Precinct 2-14
Precinct 3-1
Precinct 3-2
Precinct 5-2
Precinct 7-1
Precinct 11-3
Precinct 11-4

DISTRICT 5

Beginning at the intersection of the Theriot Canal and Bayou Cut Off, thence northerly along said canal to its intersection with Bayou Lafourche, thence easterly and southeasterly along Bayou Lafourche to its intersection with Hospital Drive, thence southwesterly along Hospital Drive to its intersection with Bayou Cut Off, thence southeasterly along Bayou Cut Off and the 40 Arpent Canal to its intersection with Company Canal, thence southwesterly and southerly along Company Canal to its intersection with Hollywood Canal, thence southeasterly along Hollywood Canal to its intersection with an unnamed canal in the Lake Long Oil and Gas Field, thence southerly along said canal to its intersection with the Intracoastal Waterway, thence westerly along the Intracoastal Waterway to its intersection with an unnamed canal, thence southerly along said canal to its intersection with St. Louis Canal (just west of Grand Bois Community), thence westerly along St. Louis Canal to its intersection with an unnamed oil field road, thence southerly along said road to its intersection with LA 24, thence westerly along LA 24 to its intersection with the Terrebonne/Lafourche Parish line, thence northwesterly along said parish line to its intersection with St. Louis Canal, thence northeasterly along St. Louis Canal to its intersection with Hollywood Canal, thence easterly along Hollywood Canal to its intersection with an unnamed canal; thence, northeasterly along the unnamed canal to its intersection with Bayou Grand Coteau, thence northwesterly along Bayou Grand Coteau to its intersection with an unnamed canal, thence northerly along said canal to its intersection with Bayou Cut Off, thence westerly along Bayou Cut Off and the 40 Arpent Canal to its intersection with Theriot Canal, the point of beginning.

Contained within District 5 are the following precincts:

Precinct 3-3
Precinct 3-4
Precinct 3-5
Precinct 11-2

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DISTRICT 6

Beginning at the intersection of Bayou Lafourche and Raceland Stockland Yards Road, thence northerly along said road to its intersection with the Southern Pacific railroad tracks, thence northeasterly along said tracks to its intersection with a pipeline canal, thence southeasterly along said canal to its intersection with Godchaux Canal, thence northeasterly and northerly along Godchaux Canal to its intersection with the St. Charles/Lafourche Parish line, thence southeasterly along said parish line to its intersection with western shoreline of Little Catahoula Bay at Grosse Pointe, thence southerly along the shoreline of Catahoula Bay to its intersection with Harvey Canal No. 2, thence southwesterly along Harvey Canal No. 2, the Intracoastal Waterway and Canal Tisamond Foret to its intersection with Petit Bois Bayou, thence northwesterly along Petit Bois Bayou to its intersection with an unnamed canal, thence westerly along said canal to its intersection with Bayou Portuguese, thence southwesterly along Bayou Portuguese, to its intersection with Valentine Road, thence continuing southwesterly along Valentine Road to its intersection with Middle Bayou, thence southerly along Middle Bayou to its intersection with Amoco Road, thence continuing southerly along Amoco Road to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with School Street, thence southwesterly along School Street to its intersection with LA 1, thence northwesterly along LA 1 to its intersection with the northwestern corporate limits of the Town of Lockport and the 40 Arpent Canal, thence northwesterly along the 40 Arpent Canal and Bayou Cut Off to its intersection with Hospital Drive, thence northeasterly along Hospital Drive to its intersection with Bayou Lafourche, the point of beginning.

Contained within District 6 are the following precincts:

- Precinct 3-6
- Precinct 4-1
- Precinct 4-2
- Precinct 4-3
- Precinct 7-4
- Precinct 8-1
- Precinct 9-1

DISTRICT 7

Beginning at the intersection of the Company Canal and the 40 Arpent Canal, thence northeasterly along the Company Canal to its intersection with LA 1, thence southeasterly along LA 1 to its intersection with School Street, thence northeasterly along School Street to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with Amoco Road thence northerly along Amoco Road to its intersection with Middle Bayou, thence continuing northerly along Middle Bayou to its intersection with Valentine Road, thence continuing northerly along Valentine Road to its intersection with Bayou Portuguese, thence northeasterly along Bayou Portuguese to its intersection with an unnamed canal, thence easterly along said canal to its intersection with Petit Bois Bayou, thence southeasterly along Petit Bois Bayou to its intersection with Canal Tisamond Foret, thence northeasterly along Canal Tisamond Foret to its intersection with the Intracoastal Waterway, thence northeasterly along the Intracoastal Waterway and Harvey Canal Number Two to its intersection with Catahoula Bay, thence northerly along the western shoreline of Catahoula Bay to its intersection with the St. Charles/Lafourche Parish line at Grosse Pointe, thence easterly along said parish line to its intersection with the Jefferson/Lafourche Parish line, thence continuing easterly along said parish line to its intersection with the Intracoastal Waterway, thence southwesterly along the Intracoastal Waterway to its intersection with an unnamed pipeline canal, thence continuing southwesterly along said canal to

its intersection with the 40 Arpent Canal, thence northwesterly along the 40 Arpent Canal to its intersection with East 25th Street, thence southwesterly along East 25th Street to its intersection with Bayou Lafourche, thence northwesterly along Bayou Lafourche to its intersection with the Dressner Canal, thence southerly along Dressner Canal, Grand Bayou Canal and Grand Bayou to its intersection with an unnamed oil field canal, thence northwesterly along said canal to its intersection with Grand Bayou, thence continuing southeasterly along Grand Bayou to its intersection with Bayou Faleau, thence southwesterly along Bayou Faleau to its intersection with Bayou de la Valle in Calm Lake, thence southeasterly along Bayou de la Valle to its intersection with the western shoreline of Bay Courant, thence southerly along said shoreline through Pass a Jean to its intersection with the western shoreline of Lake Raccourci, thence southwesterly along said shoreline to its intersection with Grand Bayou Felicity, thence westerly along Grand Bayou Felicity to its intersection with the Terrebonne/Lafourche Parish line, thence northwesterly along said parish line to its intersection with LA 24, thence easterly along LA 24 to an unnamed oil field road with an unnamed oil field road, thence northerly along said road to its intersection with the St. Louis Canal, thence easterly along the St. Louis Canal to its intersection with an unnamed canal, thence northerly along said canal to its intersection with the Hollywood Canal, thence northwesterly along Hollywood Canal to its intersection with Company Canal, the point of beginning.

Contained within District 7 are the following precincts:

Precinct 4-4
Precinct 4-5
Precinct 4-6
Precinct 9-2
Precinct 10-1
Precinct 11-1

DISTRICT 8

Beginning at the intersection of East 25th Street and Bayou Lafourche, thence northeasterly along East 25th Street to its intersection with the 40 Arpent Canal, thence southeasterly along the 40 Arpent Canal to its intersection with an unnamed canal, thence northeasterly along said canal to its intersection with the Intracoastal Waterway, thence continuing northeasterly along the Intracoastal Waterway to its intersection with the Jefferson/Lafourche Parish line, thence easterly and southerly along said parish line to its intersection with a straight line extension of Brenton Canal in Little Lake, thence southwesterly and westerly along Brenton Canal to its intersection with Bayou Lafourche, thence northerly along Bayou Lafourche to its intersection with West 112th Street, thence southwesterly along West 112th Street to its intersection with the LA 1 By-Pass (LA 3235) Road, thence northerly along LA 1 By-Pass Road to its intersection with an unnamed canal running behind West 107th Street, thence southwesterly along said canal to its intersection with Bayou Blue, thence northwesterly along Bayou Blue to its intersection with Grand Bayou Canal, thence northerly along Grand Bayou Canal to its intersection with Bayou Manuel, thence easterly along Bayou Manuel to the 3 point intersection of Bayou Manuel, Grand Bayou Canal and Dressner Canal, thence northerly along Dressner Canal to its intersection with Bayou Lafourche, thence southeasterly along Bayou Lafourche to its intersection with East 25th Street, the point of beginning.

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Contained within District 8 are the following precincts:

- Precinct 10-2
- Precincts 10-3A & 10-3B
- Precinct 10-4
- Precinct 10-13
- Precinct 10-14
- Precinct 10-15
- Precinct 10-16

DISTRICT 9

Beginning at the intersection of Brenton Canal and Bayou Lafourche, thence easterly and northeasterly along Brenton Canal and its straight line extension through Bay L'Ours and Little Lake to its intersection with the Jefferson/Lafourche Parish line, thence southeasterly and southerly along said parish line to the southern boundary of Lafourche Parish, thence westerly along said parish boundary to its intersection with the Terrebonne/Lafourche Parish line, thence northerly along said parish line to its intersection with Grand Bayou Felicity, thence southeasterly along Grand Bayou Felicity to its intersection with the western shoreline of Lake Raccourci, thence northerly along said shoreline through Pass a Jean to its intersection with the western shoreline of Bay Courant, thence northerly along said shoreline to its intersection with Bayou de la Valle, thence continuing northerly along Bayou de la Valle to its intersection with Bayou Foleau in Calm Lake, thence northeasterly along Bayou Foleau to its intersection with Grand Bayou Blue, thence northeasterly along Grand Bayou Blue to its intersection with Bayou Blue, thence southeasterly along Bayou Blue to its intersection with an unnamed canal running behind West 107th Street, thence northeasterly along said canal to its intersection with the LA 1 By-Pass Road (LA 3235), thence southerly along LA 1 By-Pass Road to the intersection of West 112th Street, thence easterly along West 155th Street to its intersection with Bayou Lafourche, thence southerly along Bayou Lafourche to its intersection with Brenton Canal, the point of beginning.

Contained within District 9 are the following precincts:

- Precinct 10-5
- Precinct 10-6
- Precinct 10-7
- Precinct 10-8
- Precinct 10-9
- Precinct 10-10
- Precinct 10-11
- Precinct 10-12

(Ord. No. 1253, 3/14/79; as amended by Ord. No. 1270, 6/28/79; Ord. No. 1416, 8/11/82; Ord. No. 1609, 10/9/85; Ord. No. 1974, 5/8/91; Ord. No. 2662, 9/8/98; Ord. No. 2745, 4/13/99; Ord. No. 3025, 3/1/02; Ord. No. 3039, 3/12/02; Ord. No. 3132, 3/11/03; Ord. No. 3133, 3/11/03; Ord. No. 3311, 12/17/03; Ord. No. 3371, 12/17/03; Ord. No. 3372, 12/17/03; Ord. No. 3163, 6/10/03;)

Comment -- The amending ordinances changed the boundaries of the election districts. Ord. No. 2662 was adopted pursuant to a Home Rule Charter Amendment approval by public referendum on 1/17/98. This referendum and ordinance provided for the reduction of councilmanic districts from 16 to 9 effective with the end of the term of Council members elected in 1995.

SECTION 2:103. PRECINCT POLLING PLACES

The following polling places have been established for each precinct.

WARD	PRECINCT	PREC. NAME	LOCATION	CITY
1	1	St. John Catholic Church Hall	2091 St. Mary at St. John Bridge	Thibodaux
1	2	LA Technical College Campus	1425 Tiger Dr.	Thibodaux
1	3A/3B	LA Technical College Campus	1425 Tiger Dr.	Thibodaux
1	4	W S Lafargue School	700 Plantation Rd.	Thibodaux
2	1	North Thibodaux Fire Station	699 St. Patrick Hwy	Thibodaux
2	1A	North Thibodaux Fire Station	699 St. Patrick Hwy	Thibodaux
2	2	North Thibodaux Fire Station	699 St. Patrick Hwy	Thibodaux
2	3	West Thibodaux Fire Station	200 Notre Dame St.	Thibodaux
2	3A	West Thibodaux Fire Station	200 Notre Dame St.	Thibodaux
2	4	West Thibodaux Fire Station	200 Notre Dame St.	Thibodaux
2	4A	West Thibodaux Fire Station	200 Notre Dame St.	Thibodaux
2	5	Home Hook & Ladder Fire Station	706 W. Canal Blvd.	Thibodaux
2	6	Lafourche Parish Courthouse	303 West 3 rd Street	Thibodaux
2	7	St. Joseph Life Center	721 Canal Blvd.	Thibodaux
2	8	Protector Fire Company No. 2	549 Tetreau St.	Thibodaux
2	9	LA Technical College Campus	1425 Tiger Dr.	Thibodaux
2	10	South Thibodaux Fire Station	102 Lafaye St.	Thibodaux
2	11	South Thibodaux Elementary School	200 Iris St.	Thibodaux
2	12	Bowie Fire Company #1	1075 Hwy. 1	Thibodaux
2	13	Bowie Fire Company #1	1075 Hwy. 1	Thibodaux

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2	14	Protector Fire Company No. 2	549 Tetreau St.	Thibodaux
3	1	St. Charles Elementary School	1690 Hwy. 1	Thibodaux
3	2	Oak Bldg #2 (St. Charles Church)	1027 Hwy. 308	St. Charles Community
3	3	Raceland Ag Building	115 Texas Street	Raceland
3	4	Central Fire Station	102 St. Philip St.	Raceland
3	5	Central Fire Station	102 St. Philip St.	Raceland
3	6	Fire Station #2	4470 Hwy 1	Raceland
4	1	Lockport Volunteer Fire Station	20 Central Lafourche Dr.	Matthews
4	2	Lockport Volunteer Fire Co.	5511 Hwy 1	Lockport
4	3	Lockport Town Hall (New)	710 Church St.	Lockport
4	4	Lockport Town Hall (New)	710 Church St.	Lockport
4	5	Lockport Middle School	720 Main St.	Lockport
4	6	Larose Lower Elementary School	175 Richardel Drive	Larose
5	1	The Opportunity Place-N Campus	2134 Bayou Rd.	Thibodaux
5	1A	The Opportunity Place – N Campus	2134 Bayou Rd.	Thibodaux
5	1B	The Opportunity Place – N Campus	2134 Bayou Rd.	Thibodaux
5	2	Hwy. 308 Fire Station	691 Hwy 308	Thibodaux
6	1A	Chackbay Volunteer Fire Dept	100 Hwy 304	Thibodaux
6	1B	Chackbay Volunteer Fire Dept	100 Hwy 304	Thibodaux
6	2	Wilbert J. Tauzin Center	1531 LA Hwy 20	Thibodaux
6	3	Bayou Boeuf Volunteer Fire Station	1307 Hwy. 307	Kraemer
6	4	Choctaw Volunteer Fire Station	1190 Choctaw Rd.	Choctaw
7	1	Oak Bldg #2 (St. Charles Church)	1027 Hwy. 308	St. Charles Community

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7	2	Fire Station #3	2924 Hwy. 308	Raceland
7	3	Vivian Comardelle Residence	148 West Bayou Rd	Des Allemands
7	4	Raceland Ag Building	115 Texas Street	Raceland
8	1	Vacherie-Gheens Community Center	1783 Hwy 654	Gheens
9	1	Region C Barn	6236 Hwy 308	Lockport
9	2	Larose Lower Elementary School	175 Richardel Dr.	Larose
10	1	Holy Rosary School Cafeteria	12925 East Main St.	Larose
10	2	The Opportunity Place – S Campus	14669 East Main St.	Cut Off
10	3A	South Lafourche Library	Hwy. 308, 16241 East Main Street	Galliano
10	3B	South Lafourche Library	Hwy. 308, 16241 East Main Street	Galliano
10	4	South Lafourche High School	16911 East Main St.	Galliano
10	5	South Lafourche High School	16911 East Main St.	Galliano
10	6	East Galliano Fire Station	182255 East Main St.	Galliano
10	7	Old Golden Meadow Settlement	20986 Hwy 1	Golden Meadow
10	8	Golden Meadow Middle School	630 South Bayou Dr	Golden Meadow
10	9	Golden Meadow Upper Elementary School	124 North 3 rd St.	Golden Meadow
10	10	St. Joseph Church Recreation Center	17980 West Main St.	Galliano
10	11	West Galliano Fire Station	135 West 158 th St.	Galliano
10	12	Tenth Ward Annex Building	101 West 112 th St.	Galliano
10	13	West Cut Off Fire Station	14734 West Main St.	Cut Off
10	14	Cut Off Elementary School	5522 West Avenue C	Cut Off

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10	15	Cut Off Elementary School	5522 West Avenue C	Cut Off
10	16	Larose Middle School	13356 West Main St.	Larose
11	1	Peter Dupre Rainbow Inn	435 Hwy 665	Montegut
11	2	Bayou Blue Recreation Dist. 11	200 Mazerac St.	Houma
11	3	St. Louis Church Parish Center	2226 Bayou Blue Rd. (LA Hwy 316)	Gray
11	4	St. Charles Elementary School	1690 Hwy. 1	Thibodaux

(Ord. Nos. 3133, 3/11/03; 3372, 12/17/03; 3149, 6/10/03; 3163, 6/10/03; 3404, 4/13/04; 3197, 11/6/03; 3346, 12/17/03; 3088, 8/13/02; 3952, 11/28/06; 4092, 07/10/07; 4121, 08/28/07; 4124, 08/28/07; 4132, 09/11/07; 4293, 05/13/08; 4830, 09/18/08; 4381, 09/18/08)

Note: The Parish has adopted various ordinances over the years establishing polling places. Ordinance No. 3149 of 6/10/03 provided a complete updated list of polling places for all precincts. That ordinance is used as the basis for this current list. Resolution No. 04-158 of 10/12/04 provided for name changes to polling places.

SECTIONS 2:104 -- 2:174. RESERVED

**SECTION 2:175. DIVISION OF PARISH INTO JUSTICE OF THE PEACE DISTRICTS;
QUALIFICATIONS OF JUSTICES AND CONSTABLES**

A. The Parish of Lafourche, State of Louisiana, shall be divided into four (4) Justice of the Peace Districts, as follows:

1. The First Justice District shall comprise Wards One, Two, Five and Six.
2. The Second Justice District shall comprise Wards Three, Seven and Eleven.
3. The Third Justice District shall comprise Wards Four, Eight and Nine.
4. The Fourth Justice District shall comprise Ward Ten.

B. This Section shall become effective upon the lawful assumption of office of the Justices of the Peace and Constables in the aforementioned Justice Districts subsequent to the 1975 election for said offices; provided, however, that for the purpose of qualifying for election to the office of Justice of the Peace or Constable of the Second Justice District in the 1975 elections and thereafter, a candidate shall be a resident of either Ward Three, Seven or Eleven, and a candidate for said offices in the Third Justice District shall be a resident of either Ward Four, Eight or Nine, in addition to possession all other requirements established by law.

(Ord. of 10/12/27; as amended by Ord. No. 888, 9/14/55; and Ord. No. 1162, 5/29/75)

Comment -- The 1955 and 1975 amendments revised the boundaries of the districts.

SECTIONS 2:176 - 2:199. RESERVED

[RESERVED]

Sub-Chapter C

Provisions Governing Operations of Parish Governing Body

Part I — In General

SECTION 2:200. MEETINGS OF THE PARISH COUNCIL

A. Regular meetings of the Lafourche Parish Council will be held on the second and fourth Tuesday of the month at 5:00 p.m. in the Council meeting room at the Barrios Center, Raceland, Louisiana. By a favorable vote of at least five (5) members, regular or special meetings may be held at other locations within the Parish of Lafourche. Meetings will be publicly advertised as required by law.

B. The agenda for all regular meetings shall be mailed/delivered in final form the Thursday preceding the meeting. Only agenda items submitted by 12:00 NOON on the Monday prior to the week of the meeting date will be discussed at the meeting unless a suspension of rules is approved by a unanimous vote of the members present. All unanimous items must be submitted to the Council Clerk by 12:00 NOON the day prior to the meeting.

C. Special meetings may be held on call of the Chair or any three (3) members and upon no less than twenty-four (24) hours notice to each member, unless waived by a two-thirds majority of the members of the governing authority. The notice for a special meeting must be signed by the Chair or by the members calling the meeting, shall state the purpose of the meeting, and shall be served on each member personally or at the member's domicile. Service may be made by any police officer of the Parish or any municipality therein. At a special meeting only matters specified in the call shall be considered. All regular and special meetings shall be open to the public.

1. All special meetings of the Lafourche Parish Council shall be held at any time deemed necessary.

(Ord. No. 4044, 04/24/07; 4336, 06/24/08; 4355, 07/22/08)

SECTION 2:201. PARISH ADMINISTRATOR

A. The Parish Administrator shall have direct authority over all Parish department heads and employees, as well as, control over the daily operations of the Parish. He/She shall set the compensation of all Parish employees.

B. This authority shall be exercised and carried out at the direction of the Parish President in accordance with the legislative policies established by the Parish Council and the Home Rule Charter.

SECTION 2:202. GENERAL LEGISLATIVE RULES OF PROCEDURE OF THE PARISH GOVERNING AUTHORITY

A. A written agenda will be followed for all Council meetings. Regular meeting agendas can be suspended by a unanimous vote of the members present for specific requests.

B. Complete minutes of the meeting shall be prepared and mailed to all Council members with the agenda for the following meeting.

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- C. Five (5) Council members, excluding the President, shall constitute a quorum for the transaction of business.

(Ord. No. 4355, 07/22/08)

**SECTION 2:203. PARISH EXECUTIVE DEPARTMENTS; FINANCE;
PUBLIC WORKS; HUMAN RESOURCES; COMMUNITY
SERVICES**

A. A *Department of Finance* is hereby created and established. The head of this department shall be the Director of Finance. He/she shall administer all financial matters of the Council and shall be responsible for payroll, purchasing, bookkeeping, and accounts receivable and payable. He/she shall give an oral monthly report of the parish finances at the second Lafourche Parish Council meeting and shall provide financial statements to all Council members monthly. It shall be the responsibility of each Council Member to establish the types and styles of finance reports. He/she shall perform such duties as may be prescribed by the Parish President, Parish Administrator, the Lafourche Parish Home Rule Charter, or by ordinance. The Parish President may appoint Deputy Director(s) of Finance that will serve outside of the Civil Service System, as provided by the Lafourche Parish Home Rule Charter and as approved by the Council.

B. A *Department of Public Works* is hereby created and established. The head of this department shall be the Director of Public Works. He/she shall be responsible for the field operations of all employees in the department, the maintenance and operation of all road and drainage infrastructure and equipment. He/she shall perform such duties as may be prescribed by the Parish President, Parish Administrator, the Lafourche Parish Home Rule Charter, or by Ordinance. The Parish President may appoint Deputy Director(s) of Public Works that will serve outside of the Civil Service System, as provided by the Lafourche Parish Home Rule Charter and as approved by the Council.

C. A *Human Resources Department* is hereby created and established. The head of this department shall be the Director of Human Resources. He/she shall administer the operations of the Human Resources Department and shall perform such duties as may be prescribed by the Parish President, Parish Administrator, the Lafourche Parish Home Rule Charter, or by Ordinance. The Parish President may appoint Deputy Director(s) of Human Resources that will serve outside of the Civil Service System, as provided by the Lafourche Parish Home Rule Charter and as approved by the Council.

D. A *Department of Community Services* is hereby created and established. The head of this department shall be the Director of Community Services. He/she shall coordinate the various special services and programs as may be developed and/or designated to improve social services to the community. Duties as may be prescribed by the Parish President, Parish Administrator, the Lafourche Home Rule Charter, or by Ordinance. The Parish President may appoint Deputy Director(s) of Community Services that will serve outside of the Civil Service System, as provided by the Lafourche Parish Home Rule Charter and as approved by the Council.

E. A *Department of Grants and Economic Development* is hereby created and established. The head of this department shall be the Director of Grants and Economic Development. He/She shall administer the operations of the Department; coordinate a grants section to enhance funding opportunities and a development section to provide for planning and economic development. He/She shall perform such duties as may be prescribed by the Parish President, Parish Administrator, the Lafourche Parish Home Rule Charter, or by Ordinance. The Parish President may appoint Deputy Director(s) of Grants and Development that will serve outside of the Civil Service System, as provided by the Lafourche Parish Home Rule Charter and as approved by the Council.

F. A *Department of Parks, Recreation and Public Facilities* is hereby created and established. The head of this department shall be the Director of Facilities. He/She shall be responsible for the field operations of all employees in the department, the maintenance and operation of all Parish parks and buildings. He/She shall perform such duties as may be prescribed by the Parish President, Parish Administrator, the Lafourche Parish Home Rule Charter, or by Ordinance. The Parish President may appoint Deputy Director(s) of Parks, Recreation, and Public Facilities that will serve outside of the Civil Service System, as provided by the Lafourche Parish Home Rule Charter, and as approved by the Council.

G. A *Department of Coastal, Energy, and Environment* is hereby created and established. The head of this department shall be the Director of Coastal, Energy, and Environment. He/She shall coordinate projects and programs relative to coastal, energy and environmental matters on behalf of the Parish. He/She shall administer the operations of his/her department and perform such duties as may be prescribed by the Parish President, Parish Administrator, the Lafourche Parish Home Rule Charter or by Ordinance. The Parish President may appoint Deputy Director(s) of Coastal, Energy, and Environment that will serve outside of the Civil Service System, as provided by the Lafourche Parish Home Rule Charter and as approved by the Council.

(Ord. No. 3424, 05/11/04; Finance Director's job duties had been amended by Ord. No. 3881, 09/05/06)

SECTION 2:204. FISCAL YEAR

A. The Council's fiscal year shall be the calendar year.

SECTION 2:205. PARISH PRESIDENT'S SALARY

The annual salary of the Parish President is \$65,000.00.

Comment – Amendments to the Home Rule Charter were approved by the electors on November 2, 2004 and became effective 1/1/05. The changes raised the annual salary of the Parish President to \$65,000 to be effective on the effective date of the ordinance, provided the ordinance is adopted prior to 7/1/05.

(Ord. No. 3545, 1/25/05)

SECTION 2:206. RESERVED

SECTION 2:207. REIMBURSEMENT OF TRAVEL EXPENSES FOR MEMBERS OF THE LAFOURCHE PARISH COUNCIL, UNCLASSIFIED AND CLASSIFIED EMPLOYEES OF THE LEGISLATIVE BRANCH, THE PARISH PRESIDENT, UNCLASSIFIED AND CLASSIFIED EMPLOYEES OF THE EXECUTIVE BRANCH AND CLASSIFIED EMPLOYEES OF THE CIVIL SERVICE DEPARTMENT

A. Members of the Lafourche Parish Council, unclassified and classified employees of the Legislative Branch, the Parish President, unclassified and classified employees of the Executive branch and classified employees of the Civil Service Department are authorized reimbursement in the following manner for expenses incurred while performing official duties:

1. All unclassified and classified Parish Executive Branch employees that travel shall receive prior approval from the Parish Administrator or the Parish President regarding reimbursement for travel (Travel Authorization Form).

2. All Lafourche Parish Council members and any unclassified and classified Legislative Branch employees that travel shall receive prior approval from the Lafourche Parish Council Chairman regarding reimbursement for travel (Travel Authorization Form).
3. Classified employees of the civil service department that travel shall receive prior approval from the Civil Service Board or their designee (Travel Authorization Form).
4. All requests for travel approval shall contain a Travel Authorization Form and a conference or workshop registration, agenda and/or itinerary.
5. All requests for reimbursement shall contain a Travel Expense Form and any required itemized receipts. All requests for reimbursement shall be submitted to the appropriate personnel within two (2) weeks of the end date of the approved travel. Failure to timely submit all required documentation shall result in non-payment of reimbursement expenses.
6. Air transportation travel shall be made using commercial carrier service at the coach/economy class rates. The Parish does not require use of lowest priced airfare where circumstances which can be documented dictate otherwise. Requests for reimbursement for airline tickets shall contain an itemized receipt along with a Travel Expense Form and shall be submitted within two (2) weeks of the date of the return flight.
7. **Single Day Travel:** Allowable expenses such as meals, parking and cab fares incurred while conducting Parish Business during single day travel may be reimbursed based on itemized receipts being furnished by the employee upon Supervisor approval. If reimbursement is approved, single day travel reimbursement amounts will be reimbursed up to the amounts listed in Tier 2 of the Louisiana State Travel Guide. Failure to furnish an itemized receipt will prevent the employee from being reimbursed.
8. **Overnight Expenses**
 - a. Travel out of the Parish but within the State of Louisiana that requires overnight stay will be reimbursed upon submission of the Travel Expense Form as follows:
 1. Lodging will be reimbursed the actual amount of a reasonable single room rate (itemized receipts must be furnished) and shall not be in excess of 25% of the approved single room conference rate stated in the conference brochure. Amounts in excess of the 25 % allowance will not be reimbursed. In instances where travel is not due to a conference or a workshop, a reasonable rate will be reimbursed.
 2. Whenever an unclassified or classified employee of the Executive Branch, Parish Council member, unclassified or classified employee of the Legislative Branch or classified employee of the Civil Service Department is required to stay overnight the employee or council member shall receive a per diem for meals and tips at the rates provided per Tier II of the Louisiana State Travel Guide. If meals are provided with registration of conference/workshop, the per diem for the meal(s) provided will not be issued to the employee or council member. Itineraries/agendas shall be submitted with request for per diems.
 3. Expenses such as parking, internet service, cab fare, etc. will be reimbursed actual cost from itemized receipts furnished by the traveler. Failure to furnish receipts will result in non-payment of expenses.

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- b. Travel out-of-state or to another country will be reimbursed upon submission of the Travel Expense Form as follows:
 - 1. Lodging will be reimbursed the actual amount of a reasonable single room rate (itemized receipts must be furnished) and shall not be in excess of 25% of the approved single room conference rate stated in the conference brochure. Amounts in excess of the 25% allowance will not be reimbursed.
 - 2. Whenever a Parish employee, Parish President or Parish Council member travels out-of-state or to another country, the Parish employee, Parish President or Parish Council member will receive a per diem for meals and tips at the rates provided by Tier IV of the Louisiana State Travel Guide. If meals are provided with registration of conference/workshop, the per diem for the meal(s) provided will not be issued to the employee. Itineraries/agendas shall be submitted with request for per diems.
 - 3. Expenses such as parking, internet service, cab fare, etc. will be reimbursed at actual cost from itemized receipts furnished by the traveler. Failure to furnish receipts will result in non-payment of expenses.
 - c. Advance receipt of per diems may be provided to those employees earning less than \$30,000. Copies of registration and itineraries must be provided upon request of per diem. Should the detailed itinerary/agenda not be available upon request of advance per diem, the employee shall reconcile the advance received to the itinerary/agenda received at the conference/workshop within 2 weeks of return from travel or future request for advance payment will be denied (Travel Expense Form).
9. The members of the Lafourche Parish Council, Parish employees, are authorized to receive a mileage allowance at the state approved rate for use of his personally owned vehicle while in the conduct of official Parish business. Employees or council members seeking a mileage reimbursement shall submit a Travel Expense Form to the appropriate personnel within two (2) weeks of the final date of the related travel. In the case of ongoing travel, requests for reimbursement shall be submitted no later than 30 days than the month seeking reimbursement. Failure to timely submit mileage reimbursement documentation shall result in non-payment of reimbursement expenses.

(Ord. No. 3457, 07/13/04; 3517, 12/14/04; Ord. No. 3876, 09/05/06; Ord. No 4359, 08/12/09)

SECTION 2:208. REPRODUCTION FEE SCHEDULE

ITEM	COST
Letter Sized Reproduction	Twenty-five cents (\$.25) per page
Legal Sized Reproduction	Twenty-five cents (\$.25) per page

Public information requests shall be honored in the most expeditious manner balancing the cost to the citizen with the schedule and knowledge of the parish employees. The effected Department Head shall determine how many and which employees will be used to gather and reproduce the information and whether overtime is necessary to accomplish the request. When overtime is necessary, this cost shall be borne by the citizen requesting the information plus the 1.5 multiplier. (Ord. No. 3771, 3/28/06)

SECTIONS 2:209 - 2:249. RESERVED

SECTION 2:250. PARISH EMPLOYEES; HOLIDAYS DESIGNATED

A. The employees of the Lafourche Parish Council are hereby granted the following paid holidays:

New Years Day, the day before or after New Year's Day, Martin Luther King Day, the day before Mardi Gras, Mardi Gras, Good Friday, Memorial Day, Independence Day, Labor Day, Federal Elections Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Day, and either the day before or day after Christmas*

*Day to be selected annually by the Parish President

B. When a holiday falls on a weekend. The Appointing Authority may designate either the preceding Friday or following Monday as the holiday.

C. Parish employees may be given holidays on other days declared as state holidays by the Governor of the State of Louisiana.

(Ord. No. 1339, 1/14/81; as amended by Ord. No. 1350, 3/16/81; Ord. No. 1741, 1/14/87; and Ord. No. 1782, 9/9/87, Ord. No. 3876, 9/5/06)

Comment -- Ordinances No. 1350, 1741 and 1782 revised and added to the schedule of holidays for parish employees. Ord. No. 1782 added five days: Washington's Birthday, Good Friday, Memorial Day, All Saints Day and Veterans Day. It also added the language in Paragraph C stating that parish employees would also be given additional days declared as state holidays by the governor.

Ordinance No. 1339 superseded several earlier enactments dealing with holidays, including a Resolution of June 3, 1968, and Ordinances No. 894 (February 18, 1956 and 919 (February 13, 1957).

SECTION 2:251. SATURDAY ESTABLISHED AS LEGAL HOLIDAY

Pursuant to the authority vested in this body by LRS 1:55(2), the whole of every Saturday is hereby declared to be a holiday for all banks and savings and loan associations within the Parish of Lafourche, Louisiana. (Ord. No. 1379, 12/9/81)

SECTION 2:252. MARTIN LUTHER KING DAY ESTABLISHED AS A LEGAL HOLIDAY

A. The third Monday of each January beginning with 1993 shall be designated as "Martin Luther King, Jr. Day" in the Parish of Lafourche. (Ord. No. 2025, 4/8/92)

SECTION 2:253. COMPENSATORY LEAVE POLICY

A. Policy Statement.

1. It is the policy of Lafourche Parish Government to allow employees to earn Compensatory Leave for time worked above their normal schedule in a work week. Compensatory leave is leave time earned in lieu of cash payment at the straight-time or time and one-half as compensation for overtime worked.

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2. The policy objective to ensure that Lafourche Parish Government employees who work overtime are adequately and properly compensated, as provided in the Fair Labor Standards Acts.

3. This policy applies to all Lafourche Parish Government employees.

B. Procedure for earning Compensatory Leave

1. Employees in positions that are designated as “Non-Exempt” are eligible to earn compensatory leave on an hour for hour basis for hours worked over 35 hours and up to 40 hours in a work week. Non-exempt employees who work over 40 hours in a work week will earn compensatory time at a rate of one and one-half hours for every overtime hour worked.

2. Employees in positions that are designated as “Exempt” earn compensatory time for any hours worked above their normal work schedule in a work week.

3. No compensatory leave/overtime shall be worked by any Lafourche Parish Government employee with out prior approval of his or her supervisor.

4. Any overtime worked will be reported on the time sheet in the pay period in which it was earned. Employees are responsible for timely submission of overtime hours worked. Written approval by an employee’s supervisor must accompany any request for earned compensatory time.

5. Annual and sick leave taken, whether with or without pay, shall not be counted as hours worked for purposes of determining overtime compensation for “non-exempt” employees.

6. Employees and their supervisors are to minimize the accumulation of compensatory leave. Lafourche Parish Government employees are limited to the accumulation of only 40 hours of compensatory leave.

C. Exceptions:

1. Hours worked during a declared emergency will be compensated in dollars in accordance with the Lafourche Parish Civil Service Guide.

2. Exempt and non-exempt employees will automatically participate in the compensatory leave program in lieu of receiving overtime wages unless they obtain prior written exception from their immediate supervisor. Supervisors must consider the need, budget considerations, and the ability of employees to use compensatory time.

3. Public Works field office employees will be automatically exempt from participation in the compensatory leave program, however, they may opt into the program with prior written supervisor approval.

D. Use of Compensatory Leave

1. Supervisors are to ensure that employee leave slips are marked with the appropriate leave category, according to the employee’s leave balances

E. Disposition of Compensatory Leave

1. The Appointing Authority may require employees to take all or part of accrued compensatory leave at any time.

2. Upon separation or termination from Lafourche Parish Government, unused compensatory leave earned by non-exempt employees shall be paid at the employee's regular pay rate.

3. Upon separation or termination from Lafourche Parish Government, all unused compensatory leave earned by exempt employees shall be canceled.

4. Compensatory hours earned by exempt employees in excess of 40 must be used within the pay period earned (flexed) or they are lost.

5. Compensatory hours earned by non-exempt employees in excess of 40 hours will be compensated in wages. Prior written approval for non-exempt employees must include notice that compensation will be in excess of 40 hours.

(Ord. No. 3634, 6/28/05; Ord. No. 3876, 09/05/06, Ord. No. 4036, 03/27/07).

SECTION 2:254. EMERGENCY PAY POLICY FOR LAFOURCHE PARISH EMPLOYEES

A. During severe weather or other emergency situations, the Administration shall have the sole authority to excuse employees of the Lafourche Parish Government from reporting to work. "Emergency Situation" shall encompass circumstances that would expose parish employees to harmful or unsafe conditions, as determined by the Administration.

B. The Administration may provide parish employees with "leave with pay" for absences from work due to a Declared State of Emergency. The Administration will issue a Declaration of Emergency stating that, because of extreme weather or other specified emergency situations, employees shall not report to work except at the request or approval of the Administration. Unless a Declaration of Emergency has been issued, all parish employees are expected to report to work. If the Administration officially directs the closure of the agency due to severe weather or other emergency situations, those persons actually scheduled to work or available for duty (on standby during the time period of the declaration shall receive the time off without loss of pay, annual leave, or sick leave. For the duration of the declaration of emergency, employees shall not be required to be on duty for more than 18 hours at a time or in a 24 hours period. All personnel, including both nonexempt and exempt classifications but excluding department heads and the parish administrator, who are required to be on emergency duty during such closure shall receive pay at the rate of double time for those actual hours. Furthermore, upon the declaration of an emergency, all scheduled vacations for designated essential personnel shall be cancelled.

1. Once the agency has re-opened for normal business operation, essential personnel, as defined by the Parish President or his/her designee, still working on emergency matters shall receive pay at the rate of double time for those actual hours worked until such time as the State of Emergency is lifted.

2. Transitional Provisions: In order to correct, ratify and authorize practices enacted in preparation for the 2008 Hurricane Season by the Administration, the Emergency Pay Practices implemented are intended to have affect retroactively to September 14, 2008.

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C. During a Declaration of Emergency, all essential personnel shall be available for duty and necessary services will be maintained. The Administration, in conjunction with all Department Heads, will identify essential employees by position or title and will post a list thereof.

D. No provision of this Emergency Pay policy will preclude the necessary, immediate evacuation of a facility by an authorized supervisor in the interest of personal safety.

E. Transitional Provisions: In order to correct, ratify and authorize policies carried out and payments made during the 2005 Hurricane Season by the Administration, the Council shall hereby ratify the payment of overtime at the rate of double time and one half to both exempt and non-exempt unclassified parish employees. Overtime payments made to Department Heads and the Parish Administrator shall be excepted from this ratification. This ratification shall extend only to overtime payments made to those employees not excepted and only to overtime payments made during the 2005 Hurricane Season.

(Ord. No.3731, 1/24/06; Ord. No. 3751, 3/1/06; Ord. No. 3788, 4/11/06; Ord. No. 4409, 10/14/08)

SECTIONS 2:255 - 2:299. RESERVED

Part II — By-Laws and Standard Operating Procedures of the Parish Council

SECTION 2:300. BY LAWS AND OPERATING PROCEDURES OF THE PARISH COUNCIL; IN GENERAL

A. These provisions are intended to be in addition to existing statutes and laws of the State of Louisiana pertaining to the operations of parish governing authorities. Any specific provisions herein found to be in violation of state laws or statutes is hereby declared null and void. This, however, does not affect the validity of all other provisions.

B. The provisions herein will supersede and replace all previous ordinances or resolutions of the Parish Council concerning the specific matters herein contained.

C. *Robert's Rules of Order* shall apply in the absence of clarification by these by-laws.

SECTION 2:301. BY LAWS AND OPERATING PROCEDURES OF THE PARISH COUNCIL

A. *Agenda* - A written agenda will be followed for all regular and special meetings. Any change in the Order of Business must receive a two-thirds vote of the members to be heard.

B. *Recording* - Regular and Special meetings will be tape recorded to aid the Council Clerk's Office in preparation of the minutes. All original tapes are to be kept with the Council Clerk's Office for use on the premises only. Copies of tapes are to be provided upon request.

C. *Minutes* - Results or actions taken will be prepared by the Council Clerk's Office and mailed to all Council members and the Administration with the agenda of the succeeding meeting.

D. *Voting Procedure* - A majority (5) of the members of the governing authority shall constitute a quorum. No action of the governing authority shall be valid or binding unless voted upon favorably by at least a majority of the members, except where a favorable two-thirds vote is required. Notwithstanding the foregoing, procedural or administrative matters may be adopted by a favorable vote of majority of the members present and voting.

E. *Agenda Items* -- Ordinances and Resolutions shall only be prescribed by a Council member. Upon receiving a super majority (7), any emergency item(s) may be considered at a Council meeting.

SECTION 2:302. BY-LAWS AND OPERATING PROCEDURE OF THE PARISH COUNCIL; BOARD APPOINTMENTS

A. All Parish board vacancies shall be advertised in the Official Journal of the Lafourche Parish Council and the Lafourche Gazette for a period of not less than two (2) weeks. All Council members deadline to submit an application shall coincide with the Council agenda deadline. If no resumes are received, the Council member(s) whose district falls within the boundaries of that respective board shall recommend an individual to fill the vacancy(ies). All applications received for a vacancy(ies) are to be submitted with the resolution in the agenda packet.

B. All appointments by the Lafourche Parish Council will be for a term of four (4) years unless otherwise provided by law.

(Ord. No. 3601, 5/10/05; 3880, 09/05/06)

SECTION 2:303. BY-LAWS AND OPERATING PROCEDURES OF THE PARISH COUNCIL; SPECIAL DISTRICTS AND PARISH AGENCIES

A. All Special districts and parish agencies under the jurisdiction of the Council, must submit written reports as follows:

1. Yearly - Budget.
2. All minutes of meetings.
3. All meeting agendas

B. All Special Districts and parish agencies under the jurisdiction of the Council, must submit yearly audits as indicated by State Statutes.

1. Two copies of the audit is required. One will be forwarded to the Finance Department by the Council Clerk's Office.

C. The Council Clerk's Office is to maintain all the above reports in special files.

1. The Council Clerk's Office is to create and maintain a receipt for each board as it submits required information.

2. The Finance Department will issue a receipt for each audit submitted by the Council Clerk's Office.

D. All boards and agencies of the Lafourche Parish Council shall submit to the Council Clerk's Office a written annual progress report which will contain their current operating budget and their accomplishments and activities. All boards and agencies of the Council with an annual operating budget in excess of \$50,000 shall also be required to give an oral presentation on accomplishments and activities on an annual basis. Any capital expenditures in excess of 25% of their annual budget shall be ratified by the Lafourche Parish Council. The Council can also request that any Parish board, regardless of the annual operating budget, present an oral report.

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E. All budgets, agendas, and minutes shall be due in the Council Clerk's Office no later than January 31. Any report, written or oral, which is not received by the due date will be considered delinquent. As a result of being delinquent on these reports, the board members may be removed and the Lafourche Parish Council may assume the responsibilities of the board until a new board is appointed.

F. All audits (both copies) are due in the Council Clerk's Office no later than May 10th. If a board does not meet the above deadlines, all respective board members must attend the 2nd Council meeting in May to state their case why the deadline was not met. If members of the respective board(s) do not attend the 2nd May meeting, all board members will be removed.

G. All boards will be reminded of their due dates every January by the Council Clerk's Office. If the due date for all reports fall on a Saturday or Sunday, the report(s) must be turned in by the preceding Friday.

H. Any and all information received by any office other than the Council Clerk's Office is required to immediately forward said information to the Council Clerk's Office.

(Ord. Nos. 3879, 09/05/06; 4115, 08/14/07)

SECTION 2:304. COUNCIL STAFF

All clerical positions in the legislative department, excluding the Council Clerk and Internal Officer, are hereby created and designated as classified employees.

Editor's Note: Amendments to the Home Rule Charter of 1/1/05 made all Council clerical positions other than the Council Clerk and Internal Officer classified employees.

(Ord. No. 3543, 1/25/05)

SECTION 2:305. BY-LAWS AND OPERATING PROCEDURES

A. All boards and commissions having members that serve at the pleasure of or that are appointed by the Lafourche Parish Council shall present all projects requiring applications for outside funding to the Lafourche Parish Council in the form of a Resolution for ratification by the Council. No application shall be submitted without prior approval of the Parish Council. This shall include but not be limited to all federal and state matching funds and grant programs

B. Non compliance of this ordinance will constitute termination.

(Ord. No. 3762, 3/14/06)

SECTIONS 2:306 - 2:344. RESERVED

SECTION 2:345. THRESHOLD FOR SETTLEMENT OF LIABILITY AND WORKERS' COMPENSATION SETTLEMENTS

A. The Lafourche Parish Government does have the authority to review, approve, disapprove and/or pay for repairs, rentals, and in any other way mitigate damages with the consultation of the parish's third party claims administrator/adjuster on claims where they determine that the parish has liability and to settle other monetary claims on any type of liability settlement up to a threshold of five thousand (\$5,000.00) dollars.

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(Ord. No. 3659, 8/23/05; Ord. No. 3897, 10/10/06; removed paragraph B as amended by Ord. No. 4328, 06/10/08)

SECTION 2:346 – 2:349. RESERVED

SECTION 2:350. PARISH PRESIDENT TO ADVISE COUNCIL OF DEVIATIONS IN PARISH REVENUES, EXPENDITURES, AND FUND BALANCES

A. The Parish President shall advise the Lafourche Parish Council in writing when:

1. Revenue collections plus projected revenue collections, within a fund are failing to meet estimated annual budgeted revenues by five percent (5%) or more.

2. Actual expenditures plus projected expenditures, within a fund are exceeding the estimated budgeted expenditures by five percent (5%) or more.

3. Actual beginning fund balance, within a fund, fails to meet estimated beginning fund balance by five percent (5%) or more of fund balance is being used to fund current year expenditures.

B. The written notification as required by this section as well as any responsive action taken by the governing authority shall be transmitted to and retained by the Parish President.

SECTION 2:351. PROCEDURES TO BE FOLLOWED BY PERSONS WISHING TO ADDRESS THE LAFOURCHE PARISH COUNCIL DURING ALL REGULAR AND SPECIAL MEETINGS

A. Any citizen wishing to address the Lafourche Parish Council on a particular matter for the purpose of discussion may place that matter on the meeting agenda by notifying the Council Clerk at least seven (7) calendar days prior to the meeting.

B. Any citizen addressing the Parish Council will be allowed a maximum of five (5) minutes to convey his/her concerns. In the event discussion by members of the Council ensues, the speaker will be allowed a maximum of two (2) minutes to rebut each Council question(s)/discussions.

C. No citizen shall be allowed to address the Lafourche Parish Council concerning the same matter at more than two (2) meetings.

D. Only one (1) citizen per meeting will be allowed to address the Council on an issue unless additional relevant information is presented.

E. Suspension from any provision of the policy can be made by a majority vote of members present at the meeting.

(Ord. No. 3457, 07/13/04, Ord. No. 3453, 07/13/04; Ord. No. 3496, 10/12/04, Ord. No. 3517, 12/14/04)

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SECTION 2:352. USE OF PARISH-OWNED VEHICLES POLICY

A. It shall be the policy of Lafourche Parish Government that no vehicle owned by the parish government be driven by an employee of the parish government unless on business of such government. Any employee who is not on a twenty-four-hour-call basis shall not drive a parish-owned vehicles to and from work and his place of residence, whether such residence is temporary or permanent. A driver of a parish-owned vehicle shall be an employee, official or a member of the Parish Rapid Assessment Team of the parish government. A violation of this section shall be grounds for disciplinary action, as stated in the parish employee's manual, and/or termination of employment.

B. Any parish-owned vehicle deemed to be unused or unnecessary shall be declared surplus and advertised for public sale.

(Ord. No. 3699, 11/22/05; Ord. No. 3876, 09/05/06)

SECTION 2:353. DEFINITION OF TERMS FOR USE IN CAPITAL OUTLAY PROJECTS FOR THE ANNUAL LAFOURCHE PARISH OPERATING AND CAPITAL BUDGETS

A. The following policy and definitions in accordance with generally accepted accounting principles shall be used for budgetary purposes in the preparation and administration of the annual Operating and Capital Budgets:

1. Acquisition of Land – the acquisition of land shall always be considered a capital outlay regardless of the costs.

2. In the Five Year Capital Budget, Capital Outlay will be defined as any and all expenditures with an estimated price tag of over fifteen thousand dollars (\$15,000) that are required by ordinance and the Home Rule Charter to come before the Council for prior contract approval. In the Operating Budget, Capital Outlays will be defined as any and all expenditures that are valued over five thousand (\$5,000) and above that are to be depreciated.

B. It is the policy and preference to use parish employees, community service or voluntary labor when feasible for new construction, renovation, repair or maintenance of buildings, infrastructure or equipment. When this occurs as a part of a capital outlay project and contracts are not required to complete the project, the administration shall follow the public bid laws and the parish's requisition process and shall not be required to obtain supplementary council approval for individual purchases of material, parts and supplies necessary to complete capital outlay project.

(Ord. No. 3658, 8/23/05)

Sub-Chapter D

Organizational Structure of Local Agencies and Certain Special Districts

SECTION 2:401. LOCAL AGENCIES, PROGRAMS AND CERTAIN SPECIAL DISTRICTS

In the governance of local agencies, programs and certain special districts, advisory committees or boards are formed to enhance the input from and involvement of the community. The existence of these 'committees or boards' create a unique partnership of public officials, public employees and private citizen performing a public service.

A. The following list of local agencies, programs and special districts shall follow the above listed structure.

1. The Community Action Agency as created as an agency of the Lafourche Parish Council at Chapter Twenty (20), SubChapter (A) shall be governed by this section under the Department of Community Services. In accordance with state and federal guidelines, the position of program manager shall be referred to as the Executive Director;

2. The Head Start Program as created as an agency of the Lafourche Parish Council at Chapter Twenty (20), Subchapter B shall be governed by this section under the Department of Community Services. In accordance with state and federal guidelines, the position of program manager shall be referred to as the Director and a vacancy in this position filled via a recommendation of the Head Start Policy Council;

3. The Coastal Zone Program as created under the Lafourche Parish Council at Chapter Nineteen, SubChapter F shall be governed by this section under the Department of Coastal, Energy and Environment;

B. When the created organization or program includes a board with advisory capacity the following structure shall be applied with regard to Powers and Duties:

1. The Parish Council shall have the following powers and duties:

a. To ratify appoints made by the Administration and/or recommended by the Advisory Board for the position of Program Manager of local agencies and programs;

b. To appoint members of the Board and Committee when provided by ordinance or by federal or state regulations after advertising and soliciting recommendations from the Advisory Board or Committee;

c. To approve annual budgets in accordance with the Home Rule Charter;

d. To ratify any and all bylaws and programmatic rules and procedures specific to said programs.

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2. The Administration shall have the following powers and duties:

a. To utilize its human resource department to advertise and coordinate interviews in the search of a program manager for use by the administration and/or the Advisory Board or Committee;

b. To appoint the program manager after soliciting the recommendation of the Advisory Board or Committee (except where provided otherwise);

c. To supervise the Program staff including the program manager consistent with and under the guide of the parish's administrative and personnel policies. These shall include the authority to discipline and dismiss any and all employees for cause;

d. To oversee the finances of the program or district including any and all public revenue sources in compliance with and under the guide of the parish's fiscal policies. These shall include purchasing, accounting and audit functions and the parish's finance director shall serve as Treasurer unless provisions are detailed otherwise;

e. To sign on behalf of the Lafourche Parish Government on grant applications, contract and grant documentation for continuing and newly approved programs, amendments and reports overseeing and providing necessary assurances of compliance with conditions related to program grants and contracts;

3. The Advisory Board, Committee and/or Special District Board shall have the following powers and duties:

a. To select its own officers, and as provided within bylaws select representatives of the board, commission, committee and/or special district;

b. To make recommendations to fill vacancies on the board commission, committee, special district and/or programs manager where provided by federal or state guidelines;

c. To assist the program manager in developing new programs and evaluating and improving existing services in the community;

d. To make recommendations to the parish council, the administration and to the program manager in relevant decisions regarding program matters;

e. To participate in the development of the program's operating budget;

f. To formalize the creation of special or sub-committees ensuring compliance with open meeting laws, maintaining minutes, notifying the parish council and justifying their creation.

4. The Program Manager shall have the following powers and duties:

a. To supervise his/her staff in accordance with the parish's personnel guidelines and under the direction of the Administration and the assigned Department;

b. To administer programs in accordance with provisions of applicable grants, contracts, parish fiscal and administrative policy, programmatic rules and procedure, and applicable federal and state law;

- c. To coordinate Board and/or Committee Meetings.
- d. To provide a report to the Parish Council at least quarterly including a written report submitted to the Council Clerk for submission with the meeting agenda;
- e. To provide an annual presentation to the council of the program year;
- f. To be available at appropriate council meetings to answer any questions regarding quarterly and annual reports.

C. Transitional Language – Each of the local agencies, programs and special districts listed in Part B are required to review its bylaws and programs documentation for consistency with the structure outline in Part A above. The responsible Board or Committee shall recommend and approve amendments in their bylaws and program documentation within 60 days to accommodate these changes.

(Ord. No. 3495, 9/28/05)

SECTION 2:402. BOARD, AGENCIES AND NONPROFITS REQUIRED TO SUBMIT CURRENT AUDITED FINANCIAL REPORTS

A. Any board, agency, or non-profit organization that requests any funds from the parish must provide the Council with a copy of their current audited financials prior to the parish transferring the funds. All funds used by these non-profit organizations must be dedicated to certain projects, and those organizations must come before the Council every six (6) months with a progress report.

B. The Lafourche Parish Finance Department shall review the audited financials submitted by the board, agency, or non-profit organization and give a report to the Council on their findings prior to the parish transferring the funds.

(Ord. No. 3565, 3/22/05)

SECTION 2:403. BOARD, AGENCY AND COMMITTEE MEETINGS NOT TO CONFLICT WITH COUNCIL MEETINGS

No Lafourche Parish board or agency shall hold their Board or Committee meetings in conflict with the regularly scheduled Lafourche Parish Council meetings in order to allow Parish Council Members and representatives of the Administration the opportunity to attend the meetings.

(Ord. No. 3594, 4/26/05)