

PUBLIC NOTICE

L A F O U R C H E P A R I S H C O U N C I L
G O V E R N I N G A U T H O R I T Y
M E E T I N G N O T I C E A N D A G E N D A

AGENDA FOR MEETING TO BE HELD: Tuesday, November 22, 2011

**PLACE: Mathews Government Complex, 4876 Highway 1,
Mathews, Louisiana 70375**

TIME: 5:00 P.M.

CALL TO ORDER: Mr. Louis Richard, Chairman

ROLL CALL: Mr. Jerry Jones
 Mr. Michael Delatte
 Mr. Louis Richard, Chairman
 Mr. Joseph "Joe" Fertitta
 Mr. Matt Matherne
 Mr. Lindel Toups
 Mr. Phillip Gouaux
 Mr. Rodney Doucet, Vice-Chairman
 Mr. Daniel Lorraine
 Ms. Charlotte Randolph, Parish President

INVOCATION: Mr. Joseph "Joe" Fertitta

PLEDGE OF ALLEGIANCE: Mr. Matt Matherne

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NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located at the back of the meeting room and return it to the Council Chairman or Council Clerk prior to the beginning of the meeting.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the Lafourche Parish Council Clerk's Office at (985) 446-8427 describing the assistance that is necessary.

A. MINUTES:

1. **Motion to accept the minutes of the November 7, 2011 Special Session.**
2. **Motion to accept the minutes of the November 8, 2011 Regular Session.**

B. PROCLAMATION:

3. **Proclamation honoring Joel Martin for being selected as National Grand Prize Poster Winner in the National Veterans Day Poster and Essay Contest held by the Paralyzed Veterans of America.** (R. DOUCET)

C. PRESENTATIONS:

D. ADMINISTRATIVE REPORT(S) AND/OR UPDATE(S):

4. **Mr. Ryan Friedlander, Director of Finance, to present a report.**
5. **Mr. Archie Chiasson, III., Coastal Zone Management Administrator, to present a report.**

E. PARISH PRESIDENT, DEPARTMENT HEADS, DIRECTORS, OR MANAGERS REPORTS:

F. QUESTIONS FOR THE ADMINISTRATION:

G. ENGINEERS/ARCHITECTS REPORTS:

H. LEGAL ADVISOR REPORT:

I. 2012 BUDGET AMENDMENTS:

6. Amendments to the 2012 Operations and Maintenance and Capital Budgets as follows:

- a) **AMENDMENT 2012--1--JOE FERTITTA-CAPITAL BUDGET**
SA 11-031 appropriated funding for the Burma Road Bridge Project; therefore, this appropriation is not needed in 2012.

CAPITAL BUDGET

Fund 299 - Capital Projects

~ Decrease in Capital Outlay Project 11036, in the amount of \$450,000

~ Increase in Fund Balance in the amount of \$450,000.

Motion by _____, seconded by _____, to approve **Amendment No. 1.**

Yeas _____ Nays _____

- b) **AMENDMENT 2012--2--JOE FERTITTA-OPERATIONS AND MAINTENANCE BUDGET AND CAPITAL BUDGET**
Install culverts and catch basins between Country Club and Edgewood Boulevards.

OPERATIONS AND MAINTENANCE BUDGET

Fund 108 - Royalty

~ Increase in Transfers Out to Fund 299, in the amount of \$200,000 for Project 12018.

~ Decrease in Fund Balance in the amount of \$200,000.

CAPITAL BUDGET

Fund 299 - Capital Projects

~ Increase in Transfers In from Fund 108, in the amount of \$200,000 for Project 12018

~ Increase in Capital Outlay in the amount of \$200,000 for Project 12018.

Motion by _____, seconded by _____ to approve **Amendment No. 2.**

Yeas _____ Nays _____

c) AMENDMENT 2012--3--JERRY JONES-OPERATIONS AND MAINTENANCE BUDGET

To budget 2012 salaries and employee benefits provided by funding from the Office of Community Development Grant for the Permits and Planning Department.

OPERATIONS AND MAINTENANCE BUDGET

Fund 001 - General Fund

~ Increase in Salaries in the amount of \$108,850 in the Permits and Planning Department for Project 11040.

~ Increase in Employee Benefits in the amount of \$41,581 in the Permits and Planning Department for Project 11040.

Fund 108 - Royalty

~ Increase in Transfers Out to Fund 001 in the amount of \$150,000 for Project 11040

~ Decrease in Fund Balance in the amount of \$150,000.

Motion by _____, seconded by _____ to approve **Amendment No. 3.**

Yeas _____ Nays _____

d) **AMENDMENT 2012--4--PHILLIP GOUAUX--OPERATIONS AND MAINTENANCE AND CAPITAL BUDGET**
Hyland Drive Outfall Canal Bank Stabilization Project

OPERATIONS AND MAINTENANCE BUDGET

Fund 108 - Royalty

~ Increase in Transfers Out to Fund 299, in the amount of \$200,000 for Project 12019.

~ Decrease in Fund Balance in the amount of \$200,000.

CAPITAL BUDGET

Fund 299 - Capital Projects

~ Increase in Transfers In from Fund 108, in the amount of \$200,000 for Project 12019.

~ Increase in Capital Outlay in the amount of \$200,000 for Project 12019.

Motion by _____, seconded by _____ to approve **Amendment No. 4.**

Yeas _____ Nays _____

e) **AMENDMENT 2012--5--PHILLIP GOUAUX--OPERATIONS AND MAINTENANCE AND CAPITAL BUDGET**
To fund engineering services for the Industrial Road Bulkhead Project.

OPERATIONS AND MAINTENANCE BUDGET

Fund 161 - Road Sales Tax District 2

~ Increase in Transfers Out to Fund 201, in the amount of \$50,000 for Project 12020.

~ Decrease in Fund Balance in the amount of \$50,000.

CAPITAL BUDGET

Fund 201 - Road Sales Tax District 2 Construction

~ Increase in Transfers In from Fund 161, in the amount of \$50,000 for Project 12020.

~ Increase in Professional Services in the amount of \$50,000 for Project 12020.

Motion by _____, seconded by _____, to approve **Amendment No. 5.**

Yeas _____ Nays _____

f) AMENDMENT 2012--6--RODNEY DOUCET-OPERATIONS AND MAINTENANCE BUDGET

Remove legal assistant position from the Executive Branch of the General Fund and transfer entire amount to Recreation fund to repair Recreation District #1 swimming pool in Lockport.

OPERATIONS AND MAINTENANCE BUDGET

Fund 001 - General Fund

~ Decrease in Salaries in the amount of \$55,418 for the Executive Department.

~ Decrease in Employee Benefits in the amount of \$24,033 for the Executive Department.

~ Increase in Transfers Out to Fund 110 in the amount of \$79,451 for Project 12021.

Fund 110 - Recreation

~ Increase in Transfers In from Fund 001, in the amount of \$79,451 for Project 12021.

~ Increase in Miscellaneous in the amount of \$79,451 for Project 12021.

Motion by _____, seconded by _____, to approve **Amendment No. 6.**

Yeas _____ Nays _____

g) AMENDMENT 2012--7--DANIEL LORRAINE-OPERATIONS AND MAINTENANCE BUDGET

To fund Internal Auditor position for the Legislative Branch.

OPERATIONS AND MAINTENANCE BUDGET

Fund 001 - General Fund

~ Increase in Transfers In from Fund 108, in the amount of \$78,500.

~ Increase in Salaries in the amount of \$60,000 for the Legislative Branch.

~ Increase in Employee Benefits in the amount of \$18,500 for the Legislative Branch.

Fund 108 - Royalty

~ Increase in Transfers Out to Fund 001, in the amount of \$78,500.

~ Decrease in Fund Balance in the amount of \$78,500.

Motion by _____, seconded by _____, to approve **Amendment No. 7.**

Yeas _____ Nays _____

h) AMENDMENT 2012--8--DANIEL LORRAINE-LEGISLATIVE ORGANIZATIONAL CHART

~ Add Internal Auditor to appear on the side of the Council Clerk for the Legislative Branch Organizational Chart.

Motion by _____, seconded by _____, to approve **Amendment No 8.**

Yeas _____ Nays _____

i) **AMENDMENT 2012--9--JERRY JONES-EXECUTIVE ORGANIZATIONAL CHART**

~ Add Legal Assistant on the same level as Intern for the Executive Organizational Chart.

Motion by _____, seconded by _____, to approve **Amendment No. 9.**

Yeas _____ Nays _____

j) **AMENDMENT 2012--10--JERRY JONES-GRANTS AND ECONOMIC DEVELOPMENT ORGANIZATIONAL CHART**

~ Add Special Projects Coordinator on the same level as Administrative Assistant for the Grants and Economic Development Organizational Chart.

Motion by _____, seconded by _____, to approve **Amendment No. 10.**

Yeas _____ Nays _____

k) **AMENDMENT 2012--11--JERRY JONES-COMMUNITY SERVICES ORGANIZATIONAL CHART**

~ Place the Coroner and Staff under Health Activities Manager for the Community Services Organizational Chart.

Motion by _____, seconded by _____, to approve **Amendment No.11.**

Yeas _____ Nays _____

l) **AMENDMENT 2012--12--JERRY JONES-COMMUNITY ACTION ORGANIZATIONAL CHART**

~ Place the Assistant Director under the Community Action Director for the Office of Community Action Organizational Chart.

Motion by _____, seconded by _____, to approve **Amendment No 12.**

Yeas _____ Nays _____

m) **AMENDMENT 2012--13--JERRY JONES-BUDGET MESSAGE**

~ The third bullet point of the Budget Message should have the first sentence to read as follows: **The 2012 Capital Budget adds \$6,083,438 to new and existing projects for an estimated \$45,161,654 funding for proposed projects.** This change is necessary because the original amounts submitted were \$5,500,155 and \$38,960,215 respectively.

Motion by _____, seconded by _____, to approve **Amendment No. 13.**

Yeas _____ Nays _____

n) **AMENDMENT 2012--14--JERRY JONES-BUDGET SUMMARY**

~ The fourth sentence of the Budget Summary should read as follows: **This year the Capital Budget totals \$6,083,438.** This change is necessary because the original amount submitted was \$5,510,155.

Motion by _____, seconded by _____, to approve **Amendment No. 14.**

Yeas _____ Nays _____

o) **AMENDMENT 2012--15--JERRY JONES-BUDGET SUMMARY**

~ The last sentence of the Budget Summary should read as follows: **The total budget including all six components is \$56,430,842.** This change is necessary because the original amount submitted was \$55,857,559.

Motion by _____, seconded by _____, to approve **Amendment No. 15.**

Yeas _____ Nays _____

p) **AMENDMENT 2012--16--PHILLIP GOUAUX-PUBLIC WORKS ORGANIZATIONAL CHART**

~ Replace ~~Construction Manager~~ with **Engineer** in the Public Works Organizational Chart.

Motion by _____, seconded by _____, to approve **Amendment No. 16.**

Yeas _____ Nays _____

q) **AMENDMENT 2012--17--JERRY JONES-OPERATIONS AND MAINTENANCE BUDGET**

To provide \$25,000 to Gulf Coast Social Services

OPERATIONS AND MAINTENANCE BUDGET

Fund 108 - Royalty

~ Decrease in Fund Balance in the amount of \$25,000

~ Increase in Transfers Out to Fund 170 in the amount of \$25,000

Fund 170 - Gulf Coast Social Services

~ Increase in Transfers In from Fund 108 in the amount of \$25,000.

~ Increase in Other Services in the amount of \$25,000.

Motion by _____, seconded by _____, to approve **Amendment No. 17.**

Yeas _____ Nays _____

r) **AMENDMENT 2012--18--JERRY JONES-OPERATIONS AND MAINTENANCE BUDGET**

To provide \$25,000 to Circle of Hope.

OPERATIONS AND MAINTENANCE BUDGET

Fund 108 - Royalty

- ~ Decrease in Fund Balance in the amount of \$25,000.
- ~ Increase in Transfers Out to Fund 171 in the amount of \$25,000.

Fund 171 - Circle of Hope

- ~ Increase in Transfers In from Fund 108 in the amount of \$25,000.
- ~ Increase in Other Services in the amount of \$25,000.

Motion by _____, seconded by _____, to approve **Amendment No. 18.**

Yeas _____ Nays _____

s) **AMENDMENT 2012--19--JOE FERTITTA-OPERATIONS AND MAINTENANCE BUDGET**

To provide \$25,000 to Bayou Children's Museum.

OPERATIONS AND MAINTENANCE BUDGET

Fund 108 - Royalty

- ~ Decrease in Fund Balance in the amount of \$25,000.
- ~ Increase in Transfers Out to Fund 172 in the amount of \$25,000.

Fund 172 - Bayou Children's Museum

- ~ Increase in Transfers In from Fund 108 in the amount of \$25,000.
- ~ Increase in Other Services in the amount of \$25,000.

Motion by _____, seconded by _____, to approve **Amendment No.19.**

Yeas _____ Nays _____

t) **AMENDMENT 2012--20--PHILLIP GOUAUX-OPERATIONS AND MAINTENANCE AND CAPITAL BUDGETS**

To convert the Gautreaux Pump from electric to natural gas.

OPERATIONS AND MAINTENANCE BUDGET

Fund 108 - Royalty

~ Decrease in Fund Balance in the amount of \$50,000 for Project 12022.

~ Increase in Transfers Out to Fund 299 in the amount of \$50,000 for Project 12022.

CAPITAL BUDGET

Fund 299 - Capital Projects

~ Increase in Transfers In from Fund 108 in the amount of \$50,000 for Project 12022.

~ Increase in Capital Outlay in the amount of \$50,000 for Project 12022.

Motion by _____, seconded by _____, to approve **Amendment No. 20.**

Yeas _____ Nays _____

u) **AMENDMENT 2012--21--PHILLIP GOUAUX-OPERATIONS AND MAINTENANCE BUDGET**

To purchase mitigation credits for the Mathews Canal Project.

OPERATIONS AND MAINTENANCE BUDGET

Fund 104 - Drainage

~ Increase in Transfers In from Fund 108 in the amount of \$140,000 for Project 12023.

~ Increase in Professional Services in the amount of \$140,000 for Project 12023.

Fund 108 - Royalty

~ Increase in Intergovernmental Revenue in the amount of \$140,000 for Project 12023.

~ Increase in Transfers Out to Fund 104 in the amount of \$140,000 for Project 12023.

Motion by _____, seconded by _____, to approve **Amendment No. 21.**

Yeas _____ Nays _____

v) **AMENDMENT 2012--22--PHILLIP GOUAUX-BUDGET ORDINANCE**

AMENDMENTS to the ordinance to adopt the 2012 Operations and Maintenance and Capital Budgets for the Lafourche Parish Council as well as setting the salaries of unclassified employees as provided for by Article V of the Lafourche Parish Home Rule Charter:

~ The Lafourche Parish Coroner's Office employees' salaries are amended as follows:

Position	Biweekly Salary	Annual Salary
Chief Medico Legal Investigator/Admin	1,224.48 <u>1,249.16</u>	32,081.38 <u>32,727.99</u>
Medico Legal Investigator	857.70 <u>871.50</u>	22,466.50 <u>22,833.30</u>
TOTAL		141,098.80 <u>142,112.21</u>

Motion by _____, seconded by _____, to approve **Amendment No. 22.**

Yeas _____ Nays _____

J. ORDINANCES FOR DISCUSSION AND RATIFICATION:

7. **ORDINANCE to adopt the 2012 Operations and Maintenance and Capital Budgets for the Lafourche Parish Council as well as setting salaries of unclassified employees as provided for by Article V of the Lafourche Home Rule Charter.** (P. GOUAUX FOR ADMINISTRATION)

K. PUBLIC HEARING AND ORDINANCES FOR RATIFICATION:

Motion by _____, seconded by _____, to open the public hearing.

8. **ORDINANCE rescinding Ordinances 3790, 3998, 4017, 4074, 4075, 4076 and 4099 as they pertain to Sub-Chapter B of Chapter 5 of the Lafourche Parish Code of Ordinances.** (D. LORRAINE) (DEFERRED AT THE 9-27-11 LPC MEETING) (NO PUBLIC HEARING HELD)
9. **ORDINANCE approving the attached boat launch facility, road right-of-way and canal use lease agreement between Little Lake Land Company, General Agricultural Services, LLC and Lafourche Parish Government; and authorizing the Parish President to sign, execute and administer said agreement and any and all relevant documents.** (R. DOUCET FOR ADMINISTRATION) (DEFERRED AT THE 10-25-11 & 11-08-11 LPC MEETING) (NO PUBLIC HEARING HELD)
- a) Amendment: *To add:* **WHEREAS, any funds that are used for this project shall not come from Road Sales Tax District No. 2.** (D. LORRAINE) (DEFERRED AT THE 10-25-11 & 11-08-11 LPC MEETING)
10. **ORDINANCE to amend Ordinance No. 4815 amending Section 24:300(C) of Sub-Chapter "G" of Chapter 24 of the Code of Ordinances as it pertains to the Board of Commissioners of Lafourche Parish Hospital Service District No. 1 (Ward 10).** (D. LORRAINE)
11. **ORDINANCE prohibiting skateboarding in the rear parking lot of the Galliano Government Complex.** (R. DOUCET)
12. **ORDINANCE providing for a 2011 Supplemental Appropriation (11-034) within the 2011 Operations and Maintenance Budget and the 2011 Capital Budget to increase the funding for the upgrade to water lines located on East 1st Street in Larose, Louisiana, in conjunction with Project No. 11007, East 1st and 2nd Streets Drainage Project and authorizing the Parish President to sign, execute and administer said transactions as provided for by Article VI of the Lafourche Parish Home Rule Charter.** (P. GOUAUX FOR ADMINISTRATION)

13. **ORDINANCE approving the attached servitude agreement between Edwin Joseph Davaine and Ives Joseph Davaine and the Lafourche Parish Council;** and authorizing the Parish President to sign, execute and administer said agreement. (L. TOUPS FOR ADMINISTRATION)

Motion by _____, seconded by _____, to close the public hearing.

L. PROPOSED ORDINANCES:

14. **PROPOSED ORDINANCE providing for a 2011 Supplemental Appropriation (11-032) within the 2011 Operations and Maintenance Budget to increase supplies and salaries within the Office of Community Action General Fund** and authorizing the Parish President to sign, execute and administer said transactions as provided for by Article VI of the Lafourche Parish Home Rule Charter. (J. JONES FOR ADMINISTRATION)
15. **PROPOSED ORDINANCE providing for a 2011 Supplemental Appropriation (SA 11-035) within the 2011 Operations and Maintenance Budget to adjust the 2011 budget to adjust the budget for year-end projections** and authorizing the Parish President to sign, execute and administer said transactions as provided for by Article VI of the Lafourche Parish Home Rule Charter. (P. GOUAUX FOR ADMINISTRATION)

M. RESOLUTIONS:

16. **RESOLUTION requesting the Louisiana Department of Transportation and Development (LADOTD) to dig the ditch along Hwy. 308, particularly beginning at 851 Hwy. 308 to the St. Charles Borromeo Catholic Church, Parish of Lafourche, State of Louisiana.** (J. FERTITTA)
17. **RESOLUTION requesting the Louisiana Department of Transportation and Development (LADOTD) to cut the grass on the shoulders of the roads on LA1 and Hwy. 308 in Lafourche Parish, Parish of Lafourche, State of Louisiana.** (J. FERTITTA)
18. **RESOLUTION stating the Lafourche Parish Council's endorsement of Racelands Express, LLC located at 4634 Highway 1, Suite B, Raceland, Louisiana (Enterprise Zone Advance Notification #20111001), to participate in the benefits of the Louisiana Enterprise Zone Program.**
(L. TOUPS FOR ADMINISTRATION)

19. RESOLUTION stating the **Lafourche Parish Council's endorsement of Ochsner Bayou, LLC located at 106 Cypress Street, Raceland, Louisiana (Enterprise Zone Advance Notification #20100938), to participate in the benefits of the Louisiana Enterprise Zone Program.** (L. TOUPS FOR ADMINISTRATION)
20. RESOLUTION approving a **Memorandum of Understanding (MOU)** by and between the **Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) and Lafourche Parish Government relating to Disaster Grants-Public Assistance (CFDA 97.036) Major Disaster Declaration FEMA-DR-4015, Mississippi River Flooding** and authorizing the Parish President to sign, execute and administer said agreement and any and all relevant documents and amendments. (M. DELATTE FOR ADMINISTRATION)
21. RESOLUTION approving a **Memorandum of Understanding (MOU)** by and between the **Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) and Lafourche Parish Government relating to Disaster Grants-Public Assistance (CFDA 97.036) Major Disaster Declaration FEMA-DR-4041 Tropical Storm Lee** and authorizing the Parish President to sign, execute and administer said agreement and any and all relevant documents and amendments. (M. DELATTE FOR ADMINISTRATION)
22. RESOLUTION approving an **amendment to the Cooperative Endeavor Agreement** between **Lafourche Parish Government and the Lafourche Parish Water District No. 1 for water line improvements along East 1st Street in the Larose Community** and authorizing the Parish President to sign, execute and administer any and all relevant documents. (P. GOUAUX FOR ADMINISTRATION)
23. RESOLUTION approving a **Transfer of Appropriation (TA 11-003)** in the amount of **\$38,000 to purchase essential operating services and supplies for the Department of Public Works** and authorizing the Parish President to sign, execute and administer any and all relevant documents. (P. GOUAUX AND M. DELATTE FOR ADMINISTRATION)
24. RESOLUTION supporting the **proposed new funding formulas, as presented to the Louisiana Legislature in Regular Session 2012 for all Louisiana Councils on Aging, according to census populations 60 years and over, to operate successfully as advocates for the aging.** (P. GOUAUX FOR ADMINISTRATION)
25. RESOLUTION amending an **agreement between Lafourche ARC and Lafourche Parish Government to allocate funding of the "Lafourche Parish Affordable Housing Program"** and authorizing the Parish President to sign, execute and administer any and all relevant documents. (J. JONES FOR ADMINISTRATION)

26. **RESOLUTION approving an amendment to the agreement between the Housing Authority of Lafourche Parish and Lafourche Parish Government to allocate funding of the “Lafourche Parish Affordable Rental Housing Program”** and authorizing the Parish President to sign, execute and administer any and all relevant documents.
(J. JONES FOR ADMINISTRATION)

N. PUBLIC WISHING TO ADDRESS THE COUNCIL:

O. DISCUSSION:

27. **DISCUSSION regarding the burning of trash on October 27, 2011 from 12 NOON to 2:00 PM in Leeville at Tidewater Docks.** (D. LORRAINE)
(DEFERRED FROM THE 11-08-11 LPC MEETING)
28. **DISCUSSION regarding Resolution No. 11-183 (attached).** (R. DOUCET)
29. **DISCUSSION regarding dispensing with the Lafourche Parish Council’s second meeting in December, 2011.** (J. FERTITTA)

P. ADJOURNMENT:

On motion by _____, seconded by _____, and with no further business, the Lafourche Parish Council meeting of **November 22, 2011** adjourned at _____.