

**LAFOURCHE PARISH COUNCIL
SEPTEMBER 11, 2007
TWO-THIRDS AGENDA**

A. PROPOSED ORDINANCES:

1. PROPOSED ORDINANCE recognizing the **tacit dedication** of an **additional 170 feet of West 135th Street** into the **parish system**.
(D. LORRAINE FOR ADMINISTRATION)

B. RESOLUTIONS:

2. RESOLUTION requesting **DOTD to investigate the traffic problem** created **due to the number of people leaving North American Shipyard and having to enter Hwy 308 at Hamilton Street in Larose, LA**. This Resolution should be sent to our Baton Rouge delegation. (P. GOUAUX)
3. RESOLUTION requesting that **Sheriff Craig Webre** assign a **police officer to direct traffic at Hwy 308 and Hamilton Street in Larose, LA** during the **peak traffic hours to assist with the congestion**. (P. GOUAUX)
4. RESOLUTION requesting the **Administration** look into the feasibility of **replacing the drainage pump at the West Camelia Pump Station** in Thibodaux, LA due to its **deplorable condition**.(T. WILLIAMS)
5. RESOLUTION approving a federally funded **agreement between the Governor's Office of Homeland Security and Emergency Preparedness and Lafourche Parish Government for the Lafourche Parish Government Elevation Project (HMGP 1607-057-0001) through the Hazard Mitigation Grant Program**; and authorize the Parish President to sign, execute and administer said agreement.
(D. LORRAINE FOR ADMINISTRATION)

ITEM 1

The following ordinance was introduced by _____ in regular session convened on _____.

PROPOSED ORDINANCE

The following ordinance, having been previously introduced and published, was offered for final adoption by _____, seconded by _____.

ORDINANCE NO. _____

ORDINANCE RECOGNIZING THE TACIT DEDICATION OF AN ADDITIONAL 170' OF WEST 135TH INTO THE PARISH SYSTEM.

WHEREAS, by Ordinance 4015; Chapter 25, Sub-chapter A, Section 25:2 regarding public roads and the recognition of dedication's; and,

WHEREAS, by virtue of the notarized affidavit the Lafourche Parish Government recognizes the tacit dedication and expenses are legitimized and further that the governing authority may accept and approve by ordinance evidence that the parish governing authority has indeed kept up, maintained, or worked on a given street for a period of 3 years and that the affidavit attests to that fact; and,

WHEREAS, said affidavit dated July 30, 2007 is properly notarized by Deborah G. Gautreaux, Notary ID #26702, and has been submitted by a former Lafourche Parish Government, Department of Public Works employee, Louis Davis, Jr. in accordance with the Ordinance; and,

WHEREAS, the present parish list shows that the paved portion of the public street is 982 feet; and,

WHEREAS, this affidavit will increase the total street length to 1152 feet, an additional 170'; and,

NOW, THEREFORE BE IT ORDAINED, by the Lafourche Parish Council, convened in Regular Session on _____, that; West 135th Street is hereby



ITEM 1

added to the parish system.

SECTION 1. If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not effect other provisions, items or application of this ordinance which can be given affect without the invalid provisions, items or application, and to this end the provisions of this ordinance are declared severable.

SECTION 2. All Ordinances by the Lafourche Parish Council conflicting with or inconsistent with the provisions of these regulations are hereby repealed.

SECTION 3. This Ordinance shall be published in the Official Journal of the Lafourche Parish Council in the manner provided by law.

SECTION 4. This Ordinance, having been submitted in writing, having been read and adopted by sections at a public meeting of said council, was then submitted to an official vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

SECTION 7. This Ordinance shall become effective on the tenth day after final publication.

**TOMMY LASSEIGNE, CHAIRMAN
LAFOURCHE PARISH COUNCIL**

ITEM 1

**CARLEEN B. BABIN, COUCIL CLERK
LAFOURCHE PARISH COUNCIL**

Delivered to the Parish President on

_____, 2006, at _____, __.m.

APPROVED: _____

VETOED: _____

Lafourche Parish President

Returned to the Council Clerk on

_____, 2006, at _____, __.m.

I, CARLEEN B. BABIN, Council Clerk for the Lafourche Parish Council, do hereby certify that the foregoing is a true and correct copy of Ordinance No._____, enacted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present, and was finally adopted on _____.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____,
DAY OF _____, 2006.

CARLEEN B. BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL

DATE PUBLISHED: _____

DATE EFFECTIVE: _____

ITEM 1

PARISH OF LAFOURCHE

STATE OF LOUISIANA

Before the undersigned competent witnesses, personally came and appeared:

x *Louis Davis Jr*

a person of the full age of majority and a resident of the Parish of Lafourche

who acknowledges and attests to the following:

That affiant is a current or former employee of the Lafourche Parish Government, Department of Public Works and attests to the following:

1. Work performed on west 135 (REAR) street(s), which is not a part of the Department of Public Works listing of public streets, was conducted under the knowledge and authority of my supervisor, *Robert Peine*.
2. I was not paid nor did I receive any additional compensation for doing this work outside of my parish wages; and
3. I am not being compensated and/or paid in any manner whatsoever to sign and submit this affidavit.

This affidavit is being submitted to comply with Lafourche Parish Code of Ordinances, Ordinance No. 4015; Chapter 25, Sub-chapter A, Section 25:2 regarding public roads and the recognition of dedications made prior to the 1982 adoption of the subdivision ordinance.

By virtue of this affidavit the Lafourche Parish Government recognizes the tacit dedication and expenses are legitimized and further that the governing authority may accept and approve by ordinance evidence that the parish governing authority has indeed kept up, maintained, or worked on a given street for a period of (3) years and that this affidavit attests to that fact.

Lisa Dardas
Witness

Phelie Dardas
Witness

x *Louis Davis Jr*
Signed name
Louis Davis, Jr.
Printed name

Sworn to and subscribed before me this 30th day of July, 2007.
Deborah S. Bouteaux
Notary Public ID# 26702

ITEM 2

On motion by _____, and seconded by _____, the following resolution was introduced and adopted:

RESOLUTION NO. ____

RESOLUTION REQUESTING THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT (LADOTD) TO INVESTIGATE THE TRAFFIC PROBLEM CREATED DUE TO THE NUMBER OF PEOPLE LEAVING NORTH AMERICAN SHIPYARD AND HAVING TO ENTER HWY 308 AT HAMILTON STREET IN LAROSE, LA.

WHEREAS, the Lafourche Parish Council has made and continues to make requests to the Louisiana Department of Transportation and Development which concerns the general health, safety and welfare of the citizens of the Parish; and

WHEREAS, it is the duty upon oath that the Governing Authority and State Officials to address concerns dealing with the general health, safety and welfare of the citizens and said resolution satisfies this criteria; and

WHEREAS, the investigation of the traffic problems at Hwy. 308 and Hamilton Street in Larose, LA is being requested due to the number of people leaving North American Shipyard and having to enter Hwy 308 at Hamilton Street in Larose, LA., as well as for the general health, safety and welfare of citizens; and

THEREFORE BE IT RESOLVED, by the Lafourche Parish Council convened in regular session on _____, that it does hereby request the Louisiana Department of Transportation and Development (LADOTD) to investigate the traffic problem created due to the number of people leaving North American Shipyard and now having to enter Hwy. 308 at Hamilton Street in Larose, LA

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Louisiana Department of Transportation and Development, Post Office Box 94245, Baton Rouge, Louisiana 70804-9245; Lafourche Parish Legislative Delegation; Lafourche Parish Department of Public Works; and the Office of the Parish Administrator.

This resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS:**
- NAYS:**
- ABSENT:**

And the resolution was declared adopted this ____ day of _____.

**TOMMY LASSEIGNE, CHAIRMAN
LAFOURCHE PARISH COUNCIL**

**CARLEEN B. BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL**

* * * * *

ITEM 2

I, CARLEEN B. BABIN, Council Clerk for the Lafourche Parish Council, do hereby certify that the foregoing is a true and correct copy of Resolution No. 07-_____, adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____, DAY OF _____, 2007.

CARLEEN B. BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL

ITEM 3

On motion by Mr. _____, and seconded by Mr. _____, the following resolution was introduced and adopted:

RESOLUTION NO. ____

RESOLUTION REQUESTING SHERIFF CRAIG WEBRE OF THE LAFOURCHE PARISH SHERIFF’S OFFICE ASSIGN A POLICE OFFICER TO DIRECT TRAFFIC AT HWY. 308 AND HAMILTON STREET IN LAROSE, LA DURING THE PEAK TRAFFIC HOURS TO ASSIST WITH THE CONGESTION IN THAT AREA.

WHEREAS, the Lafourche Parish Council has made and continues to make requests to the Lafourche Parish Sheriff’s Office which concerns the general health, safety and welfare of the citizens of the Parish; and

WHEREAS, the traffic problem exists due to the number of people leaving North American Shipyard and having to enter HWY. 308 at Hamilton Street in Larose, LA; and

WHEREAS, it is the duty upon oath that the Governing Authority and Parish Officials to address concerns dealing with the general health, safety and welfare of the citizens and said resolution satisfies this criteria; and

BE IT RESOLVED, by the Lafourche Parish Council convened in regular session on_____, that it does hereby request Sheriff Craig Webre of the Lafourche Parish Sheriff’s Office assign a police officer to direct traffic at Hwy. 308 and Hamilton Street in Larose, LA during the peak traffic hours to assist with the congestion in that area.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Lafourche Parish Sheriff’s Office; and the Office of the Parish Administrator.

This resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS:
- NAYS:
- ABSENT:

And the resolution was declared adopted this _____ day of _____.

**TOMMY LASSEIGNE, CHAIRMAN
LAFOURCHE PARISH COUNCIL**

**CARLEEN B. BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL**

ITEM 3

I, CARLEEN B. BABIN, Council Clerk for the Lafourche Parish Council, do hereby certify that the foregoing is a true and correct copy of Resolution No. 07-____ adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____, DAY OF _____
_____.

CARLEEN B. BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL

ITEM 4

On motion by _____, and seconded by _____, the following resolution was introduced and adopted:

RESOLUTION NO. _____

RESOLUTION REQUESTING THE ADMINISTRATION LOOK INTO THE FEASIBILITY OF REPLACING THE DRAINAGE PUMP AT THE WEST CAMELIA PUMP STATION IN THIBODAUX, LA. DUE TO ITS DEPLORABLE CONDITION.

WHEREAS, drainage in Lafourche Parish has been and is still hampered due to poor drainage and the deplorable condition of the West Camelia drainage pump in Thibodaux, LA; and

WHEREAS, the Lafourche Parish Council has made and continues to make requests to the Administration which concerns the general health, safety and welfare of the citizens of the Parish; and

WHEREAS, it is the duty upon oath that the Governing Authority and State Officials to address concerns dealing with the general health, safety and welfare of the citizens and said resolution satisfies this criteria; and

THEREFORE BE IT RESOLVED, by the Lafourche Parish Council convened in regular session on _____, that it does hereby request the Administration look into the feasibility of replacing the drainage pump at the West Camelia Pump Station in Thibodaux, LA due to its deplorable condition.

THEREFORE, BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Lafourche Parish Department of Public Works; and the Office of the Parish Administrator.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted this _____ of _____.

**TOMMY LASSEIGNE, CHAIRMAN
LAFOURCHE PARISH COUNCIL**

**CARLEEN B. BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL**

ITEM 4

I, CARLEEN B. BABIN, Council Clerk for the Lafourche Parish Council, do hereby certify that the foregoing is a true and correct copy of _____, adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____, DAY OF _____, 2007.

SHEILA B. BOUDREAUX, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL

ITEM 5

On motion by _____, seconded by _____, the following resolution was introduced and adopted;

RESOLUTION NO. ____

RESOLUTION APPROVING A FEDERALLY FUNDED AGREEMENT BETWEEN THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS AND LAFOURCHE PARISH GOVERNMENT FOR THE LAFOURCHE PARISH GOVERNMENT ELEVATION PROJECT (HMGP 1607-057-0001) THROUGH THE HAZARD MITIGATION GRANT PROGRAM; AND AUTHORIZE THE PARISH PRESIDENT TO SIGN, EXECUTE AND ADMINISTER SAID AGREEMENT

WHEREAS, in the fall of 2005 Hurricanes Katrina and Rita made landfall in the State of Louisiana, causing damage to properties in Lafourche Parish; and

WHEREAS, the Federal Emergency Management Agency (Grantor) made federal funds available to the State of Louisiana through the Governor's Office of Homeland Security and Emergency Preparedness (Grantee) for Lafourche Parish for mitigation projects as a result of Hurricanes Katrina and Rita through its Hazard Mitigation Grant Program; and

WHEREAS, in October 2006, Lafourche Parish Government submitted the Katrina Elevation Project application on behalf of the homeowners for the elevation of three (3) structures from the Hurricane Katrina allocation for Lafourche Parish; and

WHEREAS, the Federal Emergency Management Agency and the Governor's Office of Homeland Security and Emergency Preparedness has approved the Lafourche Parish Government Katrina Elevation Project application for elevation of three (3) structures submitted for the Hurricane Katrina allocation; and

WHEREAS, by letter from the Governor's Office of Homeland Security and Emergency Preparedness dated September 10, 2007, notification was received that Lafourche Parish Government Katrina Elevation Project was awarded \$224,434.00 (75% federal share) and that the homeowner local match is \$74,811.00 (25% non-federal share) for the elevation of three (3) structures in Lafourche Parish; and

WHEREAS, a Federally Funded Agreement between the Governor's Office of Homeland Security and Emergency Preparedness (Grantee) and Lafourche Parish Government (Sub-Grantee) for the Lafourche Parish Government Katrina Elevation Project (HMGP #1607-057-0001), as per the particulars described above, has been prepared and reviewed by the staff of both parties and is now ready for execution by the Parish President and Governor's Office of Homeland Security and Emergency Preparedness; and,

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WHEREAS, this resolution was sponsored for administration by Mr. Daniel Lorraine, Councilman, District 9; and

WHEREAS, it is recommended by the Administration of the Lafourche Parish Government that the Council authorize the Parish President to sign the Agreement and execute and administer all relevant documents.



THEREFORE BE IT RESOLVED, that the Lafourche Parish Council does approve the Federally Funded Agreement between the Governor's Office of Homeland Security and Emergency Preparedness (Grantee) and Lafourche Parish Government (Sub-Grantee) for Lafourche Parish Government's Katrina Elevation Project (HMGP #1607-057-0001) in the federal share of \$224,434.00, as per the particulars described above, and authorizes the Parish President to sign, execute and administer said Agreement and all relevant documents.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to Lafourche Parish Government Office of Emergency Preparedness, Office of Grants and Economic Development; and the Office of the Parish Administrator.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted this _____ day of _____.

**TOMMY LASSEIGNE, CHAIRMAN
LAFOURCHE PARISH COUNCIL**

**CARLEEN BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL**

* * * * *

I, CARLEEN BABIN, Council Clerk for the Lafourche Parish Council, do hereby certify that the foregoing is a true and correct copy of Resolution No. _____ adopted by

ITEM 5

the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____,
DAY OF _____, 2007.

**CARLEEN BABIN, COUNCIL CLERK
LAFOURCHE PARISH COUNCIL**

ITEM 5

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And the
Lafourche Parish Government

1.0 Introduction

1.1 The Federal Emergency Management Agency (hereinafter referred to as "Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program (HMGP).

1.2 This Agreement addresses the use of those funds and is between the Governor's Office for Homeland Security and Emergency Preparedness (hereinafter referred to as "Grantee") and Lafourche Parish Government (hereinafter referred to as "Sub-Grantee").

2.0 Applicable Laws, Regulations and Policies

2.1 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288

31 United States Code Section 1352

Title 44 Code of Federal Regulations Parts 13, 14 and 206

OMB Circular A-102 (Standard Form 424B (Rev. 7-97))

OMB Circular 110

2.2 State

The Louisiana Homeland Security and Emergency Assistance and Disaster Acts, LRS Title 29, Chapter 6 Act 12 of the First Extraordinary Session, 2005

Act 458 of the Regular Session, 2006

Louisiana Revised Statute 4:1730.28

Louisiana Procurement Code, LRS Title 39, Chapter 17

Louisiana Hazard Mitigation Strategy (4 volumes)

3.0 Concept of Agreement

3.1 In order to implement the Lafourche Parish Government Elevation Project, the Grantor has provided funds to the Sub grantee through the Grantee's Hazard Mitigation Grant Program. The Sub grantee shall perform the necessary tasks, meet the required milestones and stay within the budgetary parameters outlined in the application for this project (HMPG 1607-057-0001).

3.2 The application of the Sub grantee is incorporated into this Agreement as if copied here in its entirety.

3.3 Additional responsibilities of the Grantee and Sub grantee are as follows:

3.3.1 All applicable state and federal laws, regulations and policies shall be adhered during the execution of this project and more specifically:

3.3.2 Any changes to scope or budget shall comply with 44 CFR Part 13.

3.3.3 Sub grantee will comply with the limitation on the use of appropriated funds to influence certain Federal contracting and financial transactions as stated in 31 United States Code Section 1352.

3.3.4 Sub grantee will comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B (Rev. 7-97) as prescribed by OMB Circular A-102.

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3.3.5 The Sub grantee will fully cooperate at all times with the Grantee as the project manager and the party accountable for all the funds of this project.

3.3.6 The Sub grantee agrees to meet all program and administrative requirements as dictated by the state and federal laws, regulations and policies referred to herein and by any other requirements deemed necessary by the Grantee to carry out the intent of this Agreement, which may not be specifically referred to in this document.

4.0 Summary of Statement of Work

4.1 Pursuant to Hazard Mitigation Grant Program Project #HMGP 1607-057-0001, the Sub grantee shall perform the following tasks:

- 4.1.1 Elevate of 21506 Hwy 1, Golden Meadow, Louisiana 70757
- 4.1.2 Elevate of 21402 Hwy 1 (A), Golden Meadow, Louisiana 70757
- 4.1.3 Elevate of 21402 Hwy 1 (B), Golden Meadow, Louisiana 70757

5.0 Summary of Budget

5.1 Costs per task

5.1.1 For tasks 4.1.1 the total cost is:	\$ 95,447.00
5.1.2 For tasks 4.1.2 the total cost is:	\$ 74,878.00
5.1.3 For tasks 4.1.3 the total cost is:	\$128,920.00

5.2 Total Costs

\$299,245.00

5.3 Funding Sources

5.3.1 Federal share (75%)	\$224,434.00
5.3.2 State share	\$ 74,811.00

5.4 Other

The above costs do not include the Sub grantee's administrative expense of \$6,985.00 pursuant to 44 CFR 206.439 (b)(1)(D)(ii).

6.0 Liability of Parties

6.1 This Agreement is intended for the benefit of the Grantor, Grantee and Sub grantee and does not confer any rights upon any other third parties.

6.2 All rights by and between the Grantor, Grantee and Sub grantee are limited to the actions outlined in the applicable state and federal laws, regulations and policies.

6.3 Sub grantee hereby holds harmless the Grantee from any actions or claims brought on behalf of any third parties who performs work and/or provides services on this project on behalf of the Sub grantee.

7.0 Legal Authorization

The Sub grantee hereby certifies that it possesses the legal authority to enter into this Agreement and that it is authorized to receive the federal funds outlined herein.

8.0 Notice and Contact

8.1 All notices between the Grantor and Sub grantor provided for pursuant to this Agreement shall be in writing, and sent first class, certified mail, return receipt requested.

8.2 The name and address of the Grantee's contract manager for this Agreement is:

Mr. D. Casey Levy
State Hazard Mitigation Officer

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Governor's Office of Homeland Security and Emergency Preparedness
415 North 15th Street, 4th Floor
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this Agreement on behalf of the Sub grantee is:

Mailing and Overnight Address

Honorable Charlotte Randolph
Parish President
Lafourche Parish Government
Post Office Drawer 5548
Thibodaux, Louisiana 70302

8.3 In the event that the mailing address of the Grantee or Sub grantee changes during the terms of this Agreement, or that there is a change in the designated points of contact, the party with the address change or change of contact shall immediately notify the other party of the change.

On behalf of their respective agencies, the Grantee and the Sub grantee have each executed this Agreement.

BY: _____
D. Casey Levy,
State Hazard Mitigation Officer
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: _____

:
BY: _____
Honorable Charlotte Randolph
Parish President
LAFOURCHE PARISH GOVERNMENT

DATE: _____

ITEM 5



KATHLEEN BABINEAUX BLANCO
GOVERNOR

GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS

PERRY JEFF SMITH, JR., CPA
COLONEL (RETIRED)
ACTING DIRECTOR

September 10, 2007

GOHSEP-TRO-BR

Honorable Charlotte Randolph
Parish President
Lafourche Parish Government
Post Office Drawer 5548
Thibodaux, Louisiana 70302

SUBJECT: FEMA Approval and Funding
Elevations of Three (3) Residential Properties
FEMA-1607-DR-LA, Project 0074
HMGP 1607-057-0001

Dear President Randolph:

On behalf of Governor Kathleen Babineaux Blanco, I am pleased to inform you that your application for Federal assistance under the Hazard Mitigation Grant Program was approved by FEMA on September 5, 2007 (see enclosure1) for the above referenced project. The available amount of federal funds is detailed below:

Federal Share (75%)	\$ 224,434.00
<u>Non-Federal Share (25%)</u>	<u>\$ 74,811.00</u>
TOTAL GRANT AWARD	\$ 299,245.00
Sub-grantee Administrative Funds	\$ 6,985.00
Total Funds Available	\$ 306,230.00

Please contact Mr. Casey Levy at 225-267-2673, or clevy@ohsep.louisiana.gov to schedule a Grantee-Sub-grantee briefing. At that time, the following points will be discussed and explained in detail to you and members of your staff.

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SUBJECT: FEMA Approval and Funding
HMGP 1607-057-0001

- Reporting requirements
- Procurement process
- Process for requesting reimbursement of funds
- Information on Sub-grantee Administrative costs
- Sub-grantee Agreement review
- Project Performance Period

Prior to that meeting it will be necessary for Lafourche Parish Government to provide my staff with the contact information for whoever the applicant appoints as the authorized agent for the Sub-grantee Agreement. Please forward that information to Casey Levy at (225) 267-2673 or clevy@ohsep.louisiana.gov.

If you have any questions regarding this letter please contact the Grant Administrator for this project, Cherie P. Walber, at 225-267-2577 or cwalber@ohsep.louisiana.gov.

Sincerely,

Perry "Jeff" Smith, Jr.

PJS/cpw

Encl. (1)